



MINUTES

Ardsley Village Board of Trustees

8:00 PM - Monday, August 3, 2020

Meeting held Via Zoom

Present: Mayor	Nancy Kaboolian
Deputy Mayor/Trustee	Andy DiJusto
Trustee	Joann D'Emilio
Trustee	Evan Yager
Trustee	Steve Edelstein
Village Manager	Meredith S. Robson
Village Attorney	Robert J. Ponzini
Absent: Village Clerk	Ann Marie Rocco

8:05 p.m. - PUBLIC HEARING-CONTINUATION To Pursue Eminent Domain Proceedings for the properties located at Heatherdell Road & Saw Mill River Road

1. 8:05 p.m. Public Hearing -To Pursue Eminent Domain Proceedings for the Properties Located on Heatherdell Road and Saw Mill River Road.

Trustee Edelstein: Resolved that this public hearing be adjourned and continued for public comment and submissions and all other necessary proceedings and deliberations until September 8, 2020 at 8:05 p.m. **Seconded by Trustee D'Emilio and passed unanimously 5-0-0**

8:15 P.M. - PUBLIC HEARING To Discuss the proposed permit to convert the former Dunkin' Donuts at 800 Saw Mill River Road into a Carvel ice cream shop.

1. To discuss the proposed permit to convert the former Dunkin' Donuts at 800 Saw Mill River Road into a Carvel ice cream shop.

Mayor read the Notice on the Record

Comments:

- Alexander Doong Carvel owner explained the plans to relocate to 800 Saw Mill River Road.
- Hours of operation will be from 11:00 a.m. to 10:00 p.m. Seven days a week with four employees.
- Will not have indoor seating at this location. Outside seating could be a possibility.
- Renovations could take about a month and expects reopening in October 2020.
- Trustee DiJusto questioned approval from Carvel. Mr. Doong explained that Carvel has not given the green light to move forward with the location change.
- Building Inspector Larry Tamasso stated that they will need approximately 5 parking spaces.

At 8:32 p.m. Trustee DiJusto: Resolved that this public hearing be closed for the proposed permit to convert the former Dunkin' Donuts at 800 Saw Mill River Road into a Carvel ice cream shop. **Seconded by Trustee Yager and passed unanimously 5-0-0.**

1. ANNOUNCEMENT OF EXIT SIGNS

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES:

3.1 Regular Meeting Minutes-July 6, 2020

Moved by Trustee D'Emilio, Seconded by Trustee Edelstein and passed unanimously.
RESOLVED Meeting Minutes -Regular Meeting July 6, 2020
RESOLVED that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, July 6, 2020 as submitted.

4. DEPARTMENT REPORTS

1. LEGAL

- 1.a Village Attorney Robert Ponzini stated there is nothing to report and has been working with staff on various ongoing items.

2. MANAGER Manager's Report-August 3, 2020

2.a Village Manager Meredith Robson read the following report dated August 3, 2020.

1. **CENSUS:** Census takers will begin knocking on doors on August 11th for those who have not yet completed their census forms. Please complete the form as soon as possible! Although we have a relatively high response rate, we have not yet even hit our response rate mark from the 2010 census. Census counts may make a huge difference in potential federal funding opportunities and representation.
2. **LABOR DAY CLOSING:** All offices, including the Library, Community Center, Court, and the Department of Public Works will be closed on Monday, September 7, 2020 in observance of Labor Day. Since there will be no garbage collection on Monday, there will be Village-wide garbage collection on Tuesday, September 8, 2020. The rest of the week will follow a normal schedule.
3. **REMINDER - OPENING OF VILLAGE HALL:** As of Monday, June 29th, Village Hall has been open to the public. However, I just want to remind everyone that there are strict COVID-19 preventative measures in place that are required to be followed. All documents should be left in either the drop box in the vestibule or in a box in the administrative side of Village Hall and they will be reviewed and acted upon by staff at a later date. The documents will not be handled immediately. Masks AND social distancing requirements are in place. Until further notice, the only public entrance is the main entrance on Ashford Ave. We encourage everyone to call Village Hall before coming in to see a particular staff member to ensure that they will be available and that the requested service is one that needs to be handled other than through mail, drop off or electronic means.
4. **HIRING:** I am pleased to announce that I have hired the following staff members:
Laborer - Matthew Meyers, \$63,372/year, effective July 27, 2020
5. **CON EDISON GAS LINE PROJECT:** We are receiving updated project schedules from Con Ed and will post them on our website.
6. **ONLINE PAYMENT AND REGISTRATION:** We are currently working on implementing online access for all payments to the Village, not just taxes, which will provide an easier option for taking care of business with the Village. As soon as we finalize this process, we will get out additional information. We are also working on a new program that will allow for online registration and payment for Recreation programs in the Village. We expect that this will be available to the public sometime in September.
7. **TENNIS COURT AVAILABILITY:** As of August 1, registration is required for use of the tennis courts. Please contact the Recreation Department at 693-

8012. Use fees are prorated this first year since we have not had the courts available the entire season.

3. TREASURER

3.a Abstract Report-August 3, 2020

Village Manager Robson read the Treasurer's Report for August 3, 2020.

Village Manager Robson stated that the bills for the past two weeks totaled as follows: From the General Fund: \$511,477.96; from the Sewer Fund: \$0.00; from the Trust & Agency fund: \$4,290.00 and from the Capital Fund: \$151,249.66.

Moved by Trustee Yager, Seconded by Trustee D'Emilio and passed unanimously. RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$511,477.96; from the Sewer Fund: \$0.00; from the Trust & Agency Fund: \$4,290.50 and from the Capital Fund: \$151,249.66.

4. BUILDING

4.a Building Department Report June 2020

Building Inspector, Larry Tomasso read the June 2020 monthly report:

- 22 Building permits
- 20 Application fees
- 10 Certificates of Occupancy
- 3 Plumbing permits
- 7 Electrical permits
- 10 Letters of Compliance
- 0 Miscellaneous
- Total received - \$26,008.75
- Other activities
- 67 Building Inspections Performed
- 10 Zoning inspections
- 0 Fire inspections
- 6 Violation notices
- 0 Warning notices
- 0 Appearance tickets

5. FIRE

5.a Fire Department Report June 2020

Fire Chief Padraic Murray read the June 2020 Monthly report:

- June 4th, 11th & 18th Members held Zoom training.
- June 24th- Chiefs' Murray, Mancini & Podalski attended B-14 Chiefs virtual meeting.
- June 25th- Members held first in person drill.
- 24 Calls for the Month

Training:

- June 4th Zoom Drill- discussion on how to wear mask, gloves & handle calls appropriately during pandemic.
- June 11th Zoom Drill- discussion on new hose stretches/placement on apparatus
- June 18th Zoom Drill-discussion on traffic control & radio communication
- June 25th members drilled on hose stretching & hydrant hookups.

6. POLICE

6.a Police Department Report June 2020

Chief Piccolino reported the following activities for June 2020:

- Court fine and fees - \$4,458.00.
- Property lost or stolen - \$1,634.56
- Property Recovered - \$0.00
- Alarm fines and fees - \$115.00
- Meter collection - \$658.35
- 0 Parking summonses issued
- 28 UTT summonses issued
- 6 Appearance ticket issued

TRAINING

- Total training for the month of June - 0 hours
(Most training had been cancelled due to the pandemic)

COMMUNITY POLICING

Due to the current Coronavirus epidemic community policing officers have been reassigned to patrol duties.

Community Information

On June 20th, 2020 at 1:12 a.m. officers Roemer & Rovida assisted a young resident in delivering their first child. Congratulations to the young couple, the officers and the Ambulance Corp. who rendered assistance in a professional manner.

CORONAVIRUS 2019:

There is currently no vaccine to prevent COVID-19. The best way to prevent illness is to avoid being exposed to this virus. However, as a reminder, CDC always recommends everyday preventative actions to help the spread of respiratory disease including:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose & mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Follow CDC's recommendations for using a facemask.

In light of new data about how COVID-19 spreads, along with evidence of widespread COVID-19 illness in communities across the country, CDC recommends that people wear a cloth face covering to cover their nose and mouth in the community setting. This is an additional public health measure people should take to reduce the spread of COVID-19 in addition to (not instead of) social distancing, frequent hand cleaning and other everyday preventive actions. A cloth face covering is not intended to protect the wearer, but may prevent the spread of virus from the wearer to others. This would be especially important in the event that someone is infected but does not have symptoms. A cloth face covering should be worn whenever people must go into public settings (grocery stores, for example). Medical masks such as N-95 respirators are reserved for healthcare workers and other first responders, as recommended by current CDC guidance.

- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing or sneezing.

-If soap and water are not readily available, use an alcohol based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.

For information about handwashing, see CDC's Handwashing website:
<https://www.cdc.gov/handwashing/index.html>

For information specific to healthcare, see CDC's Hand Hygiene in Healthcare Settings:
<https://www.cdc.gov/handhygiene/index.html>

These are everyday habits that can help prevent the spread of several viruses. CDC does have specific guidance for travelers.
<https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>

For more information, please visit the CDC website at:
<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

7. MAYOR'S ANNOUNCEMENTS

7.a Mayor Kaboolian announced the following:

- Census takers will be wearing ID badges when going door to door. If residents have any questions please call 844-330-2020.
- Our flags are flying half staff in honor of the passing of John Lewis former United States Representative.
- Participated in a two day Implicit Bias Training and thanked Village Manager Robson for organizing this training.
- The bathrooms at Pascone Park will be reopening soon.
- Recognized Officers Roemer and Rovida for helping with the birth of the baby.
- If your power goes out due to the storm please call Con Edison at 1-800-75-CONED.

8. COMMITTEE & BOARD REPORTS

- 8.a
- Trustee DiJusto-Nothing to report.
 - Trustee Yager announced that we are still working through the Comprehensive Plan and we are scheduled for a Work Session on Thursday, August 13, 2020 and focusing on the waterfront revitalization plan. In the next month or two we will open up public discussions.
 - Trustee D'Emilio reminded residents that the Ardsley Public Library reopened Monday, Wednesday & Friday by appointment for browsing only. They will continue to do curbside pick up.
 - Trustee Edelstein announced that the Multicultural, Diversity, & Inclusion Committee and the Ardsley Public Library will be sponsoring a virtual book club on Thursday, August 13, 2020 7:30 p.m. If you have questions regarding this event, please email: multicultural@ardsleyvillage.com. The title of the book is the Hate U Give.

5. VISITORS

6. OLD BUSINESS:

- 6.1 **Consider a Resolution Approving the Permit to Convert the Former Dunkin' Donuts at 800 Saw Mill River Road into a Carvel Ice Cream Shop**

Moved by Trustee DiJusto Seconded by Trustee Yager passed unanimously.
RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the proposed permit to convert the former Dunkin' Donuts at 800 Saw Mill River Road into a Carvel Ice Cream Shop as presented by the applicant.

Subject to the following conditions:

1. The applicant must provide plans for the remainder of the build-out showing full compliance with the NYS Building Code.
2. The applicant must obtain the required permits prior to commencing construction for the build-out.
3. The applicant must obtain a sign permit and BAR approval for all proposed signage.
4. The hours of operation and number of employees per shift should be identified/confirmed.
5. The business owner or property owner must install a key box (Knox Box) on the building in a location approved by the Ardsley Fire Chief.
6. Any conditions the VB deems appropriate.
7. Any conditions the Village Attorney or Village Manager deem appropriate.

7. NEW BUSINESS:

7.1 Consider a Resolution Authorizing the Village Manager to Sign an Inter-Municipal Agreement with Westchester County for the Repository Integrated Criminalistic Information System ("RICI System")

Moved by Trustee Yager, Seconded by Trustee DiJusto and passed unanimously.
RESOLVED that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to sign an inter-municipal agreement with Westchester County for the Repository Integrated Criminalistic Information System ("Rici System") at the Michaelian Office Building, 148 Martine Avenue, White Plains, New York, New York 10601.

7.2 Consider a Resolution Authorizing the Village Manager to Sign an Agreement with Leaders2C, Inc. for Implicit Bias Training

Moved by Trustee D'Emilio, Seconded by Trustee Edelstein and passed unanimously.
RESOLVED that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to sign an agreement with Leaders2C, LLC located at 215 Brooke Avenue, Unit 801, Norfolk, VA 23510 for Implicit Bias Training effective July 27, 2020.

7.3 Consider a Resolution Modifying the 2019/2020 Budget by Enabling the Village Treasurer to Make Necessary Transfers within the General Fund

Moved by Trustee Edelstein, Seconded by Trustee D'Emilio and passed unanimously. RESOLVED that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to modify the 2019/2020 Village Budget by transferring \$205,661.45

FROM LINE ITEMS:

001.9030.0802 Social Security	35,648.96
001.1990.0400 Contingency	132,000.00
001.1964.0462 Certiorari	38,012.49

TO LINE ITEMS:

001.1325.0100 Personnel Services Regular	12,800.00
001.1325.0110 Acct Clerk/Sr. Acct Clerk	5,550.07
001.1410.0100 Personnel Services Regular	2,818.56
001.1620.0431 Telephone	4,103.60
001.1989.0400 Contractual	76.51
001.3410.0270 Tools and Operating Equip	9,400.22
001.8560.0415 Tree Maintenance	900.00
001.3120.0101 Personal Services	138,052.61
001.7185.0452 Bldg. Maintenance	31,959.88

7.4 Consider a Resolution Authorizing the Village Manager to Sign an Agreement with Ayoola Obi-Tennis Professional -For Tennis Lessons

Moved by Trustee DiJusto, Seconded by Trustee Yager and passed unanimously. RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to sign an agreement with Ayoola Obi, Tennis Professional, located at 285 East 199 Street, Apt 4C, Bronx, NY 10458 for Tennis Lessons offered through the Ardsley Parks & Recreation Department effective immediately.

8. CALL FOR EXECUTIVE SESSION-PERSONNEL MATTERS

9. ADJOURNMENT OF MEETING

10. NEXT BOARD MEETING: Tuesday, September 8, 2020

Respectfully Submitted,

Ann Marie Rocco
Village Clerk