



MINUTES

Ardsley Village Board of Trustees

8:00 PM - Monday, March 15, 2021

Meeting held via Zoom Platform

Present: Mayor	Nancy Kaboolian
Deputy Mayor/Trustee	Andy Di Justo
Trustee	Joann D'Emilio
Trustee	Steve Edelstein
Trustee	Craig Weitz
Village Manager	Meredith S. Robson
Village Clerk	Ann Marie Rocco
Village Attorney	Robert J. Ponzini

Absent:

1. PLEDGE OF ALLEGIANCE

2. Mayor Kaboolian called to order the Regular Meeting at 8:00 p.m.

8:15 p.m. - CONTINUATION OF PUBLIC HEARING Police Reform & Reinvention Collaborative Plan

1. At 8:15 p.m. Opened Public Hearing - Continuation of the Police Reform & Reinvention Collaborative Plan

At 8:32 p.m. Trustee Edelstein: Resolved that this public hearing be closed for the Police Reform & Reinvention Collaborative Plan. **Seconded by Trustee D'Emilio 5-0-0**

8:30 P.M. - PUBLIC HEARING

1. Setting Sewer Rents in the Village pursuant to Chapter 165 of the Village Code in the amount not to exceed \$1.89/CCF for the fiscal year 2021-2022

At 8:30 p.m. Opened the Public Hearing - Setting Sewer Rents in the Village pursuant to Chapter 165 of the Village Code in the amount not to exceed \$1.89/CCF for the fiscal year 2021-2022

At 8:34 p.m. Trustee DiJusto: Resolved that this public hearing be closed for Setting Sewer Rents in the Village pursuant to Chapter 165 of the Village Code in the amount not to exceed \$1.89/CCF for the fiscal year 2021-2022. **Seconded by Trustee Weitz 5-0-0**

3. ANNOUNCEMENT OF EXIT SIGNS

4. APPROVAL OF MINUTES:

4.1 March 1, 2021 Regular Meeting Minutes

Moved by Trustee DiJusto, Seconded by Trustee Weitz and passed unanimously. RESOLVED that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, March 1, 2021 as submitted.

5. DEPARTMENT REPORTS

1. LEGAL

- 1.a Village Attorney Ponzini stated there is nothing to report other than those items that he submitted in memorandum form and he is continuing to work on various matters with members of the staff and he stated that he is available for an Executive Session.

2. MANAGER

2.a March 15, 2021 Village Manager Report

Village Manager's March 15, 2021-Village Manager Robson read the following report:

- 1. **BUDGET PROCESS:** I am working on finalizing the full budget document for the 2021-22 fiscal year. As you know, I am required to have the tentative budget completed and filed with the Clerk by March 20th. We are currently anticipating the following budget work session dates: March 22 and March 25; if needed, March 30, but this can change at the Board's discretion.

3. TREASURER

3.a March 15, 2021 Abstract Report

Village Manager Meredith Robson read the Treasurer's Report for March 15, 2021. Village Manager Robson stated that the bills for the past two weeks totaled as follows: From the General Fund: \$190,826.45; from the Sewer Fund: \$0.00; from the Trust & Agency fund: \$140.00 and from the Capital Fund: \$3,892.50

Moved by Trustee Weitz, RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$190,826.45; from the Sewer Fund: \$0.00, from the Trust & Agency Fund: \$140.00 and from the Capital Fund: \$3,892.50. **Seconded by Trustee DiJusto and passed unanimously.**

4. BUILDING

4.a February 2021 Building Department Report

Building Inspector, Larry Tomasso read the following February 2021 Building Department report:

- 13 Building permits
- 7 Application fees
- 3 Certificates of Occupancy
- 8 Plumbing permits
- 8 Electrical permits
- 14 Title Searches
- 3 Miscellaneous

Total received - \$21,784.50

Other activities:

- 68 Building inspections
- 7 Zoning inspections
- 4 Violations
- 3 Warnings

5. FIRE

5.a Mayor Kaboolian accepted the Fire Department Report for the following activities in February 2021:

Fire Department Report for the month of February 2021

- February 4 Chief Murray met with Village regarding Budget for 2021-2022
- February 4 Department held Department Physicals
- February 5 Chief Murray attended a zoom session with Concord Road School Emergency Team
- February 15 Apparatus Committee met with E-One for follow up meeting
- February 16 Chief Murray held a zoom meeting with Goosetown

- Communications regarding upcoming years radio upgrades
- February 24 Chief Murray and Chief Podolski attended B-14 Chiefs meeting
- February 25 Department held annual OSHA and Fit testing drill
- February 25 Chief Murray attended Safety meeting with the Village
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Total calls for the month of February: 23

Training Officers Report- February 2021

- February 4th Training Hrs. 56.00, 14 Members present
- February 11th- No Drill alternate week
- February 18th Monthly Drill-No Drill snow storm
- February 25th Training Hrs. 52.50, 21 Members present
- February 14th West Harrison Hands on 8 hrs. 4 members 32 hours
- February 15th Extrication Hands on 4 hours 4 members 16 hours

6. POLICE

6.a February 2021 Police Department Report

Chief Piccolino reported the following activities for February 2021:

- Court fine and fees - \$33,796.00
- Property lost or stolen - \$0.00
- Alarm fines and fees - \$580.00
- Meter collection - \$985.40
- 7 Traffic Accidents
- 0 Arrests
- 219 Calls for service
- 17 Investigations
- 1 Impoundment
- 5 UTT summonses issued
- 11 Parking summonses issued
- 0 appearance tickets issued
- 16 total summonses issued

Training in January:

32 hours which consisted of SWAT and Internal investigations.

COMMUNITY POLICING:

Our child passenger safety officers-installed 9 car seats and issued 0.

- Attended the Ardsley school district safety meeting (zoom)
- Attended SAYF coalition meeting
- Conducted 2 lock down drills at Concord Road School

COMMUNITY INFORMATION:

- Please remember to lock your vehicles at night and remove the keys/key fob. While the village has not had a rash of stolen vehicles, the same cannot be said for the County. We have video of persons of interest actually walking up to parked vehicles and checking if the door is locked. Locked vehicles are being left alone.
- The Department has received numerous reports of fraud involving the fraudulent filing of unemployment. If you are a victim of this type of fraud, please file a report with our department. We are working closely with the county as a whole to investigate these claims.
- The Westchester County Police exam will be held on May 15th & 16th, 2021. The registration period is from March 1st-March 29th, 2021.
- School will be opening up on April 19th, drive carefully and expect delays at Concord Rd. There will be a Police Officer directing traffic.
- Reminder to residents: Asian Students Union Presents Asian Victims of Violence On Saturday, March 20, 2021 at Pascone Park from 12:00 p.m.-1:30 p.m. Rain date will be on March 21, 2021.

CORONAVIRUS 2019:

- The Coronavirus is still infecting people and the village has seen a steady uptick in cases so please wear your masks and follow the CDC recommendations listed below.

Prevention:

The best way to prevent illness is to avoid being exposed to this virus. However, as a reminder, CDC always recommends everyday preventative actions to help the spread of respiratory disease including:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose & mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Follow CDC's recommendations for using a facemask.
 - CDC does not recommend that people who are well wear a facemask to protect themselves from respiratory diseases, including COVID-19.
 - Facemasks should be used by people who show symptoms of COVID-19 to help prevent the spread of the disease to others. The use of facemasks is also crucial for health workers and people who are taking care of someone in close settings (at home or in a health care facility).
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing or sneezing.

If soap and water are not readily available, use an alcohol based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are

visibly dirty.

For information about handwashing, see CDC's Handwashing website:

<https://www.cdc.gov/handwashing/index.html>

For information specific to healthcare, see CDC's Hand Hygiene in Healthcare Settings:

<https://www.cdc.gov/handhygiene/index.html>

These are everyday habits that can help prevent the spread of several viruses. CDC does have specific guidance for travelers.

<https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>

For more information, please visit the CDC website at:

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

How to Protect Yourself & Others

- Older adults and people who have severe underlying medical conditions like heart or lung disease or diabetes seem to be at high risk for developing serious complications from COVID-19 illness.
- Know how it spreads
- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs, sneezes, or talks.
- These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
- Some recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.

7. MAYOR'S ANNOUNCEMENTS

7.a Mayor Kaboolian announced the following:

- At the beginning of the pandemic Joyce Lu with two of her friends at Ardsley High School started a program Ardsley Masks and they sewed 3,000 masks and gave them to seniors and others who needed a mask. Mayor Kaboolian nominated her for the Women of Westchester award for doing extraordinary things during Covid. She has been selected to receive the award on March 25th.

8. COMMITTEE & BOARD REPORTS

8.a Trustee DiJusto did not have anything to report.
Trustee Weitz did not have anything to report.

Trustee D'Emilio announced the following:

- 125th steering committee will be meeting again on March 23rd.
- Residents will be seeing new flags displayed in the Village to commemorate the anniversary.
- We are also working on a scavenger hunt that everyone can participate in.

Trustee Edelstein did not have anything to report.

6. VISITORS

7. OLD BUSINESS:

7.1 Consider a Resolution to Adopt the Village of Ardsley's Police Reform & Reinvention Collaborative Plan

Moved by Trustee Edelstein, Seconded by Trustee D'Emilio and passed unanimously.
WHEREAS, Governor Cuomo's Executive Order of June 12, 2020 ordered and directed all governmental entities with a police agency to perform a comprehensive review of its deployments, strategies, policies, procedures, and practices for the purpose of fostering trust, fairness and legitimacy, and to address any racial bias and disproportionate policing of communities of color; and

WHEREAS, all municipalities in New York State that have police forces were required to develop and submit a written plan to address the particular needs of the community by April 1, 2021;

WHEREAS, the Village of Ardsley has taken the following actions to comply with the Executive Order:

- Reviewed the needs of the community served by the Village of Ardsley's Police Department and evaluated the Department's deployment strategies, policies, procedures and practices for the purpose of fostering trust, fairness and legitimacy, and to address any racial bias and disproportionate policing of communities of color.
- Consulted with a stakeholder committee to review, and comment on current policies, practices and procedures and make recommendations on improvements.
- Involved the entire community in the discussion by way of an online public survey distributed on December 18, 2020, the online posting of the draft report and all documents used in the review and public hearings held on March 1, 2021 and March 15, 2021.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees has read, reviewed and hereby adopts the plan as presented, and will report back to the community in six months on how it is addressing the recommendations made.

7.2 Consider a Resolution to Establish a Sewer Rent Rate for Fiscal Year 2021-2022

Moved by Trustee DiJusto, Seconded by Trustee Weitz and passed unanimously.
WHEREAS, the Village Manager has provided the proposed sewer rent rate for Fiscal Year 2021-2022 to the Board of Trustees, that being \$1.89 /CCF of water consumption; and

WHEREAS, as required by law, the Board has conducted a public hearing on March 15, 2021 wherein all interested parties were given an opportunity to be heard; and

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees hereby establishes the sewer rent rate for Fiscal Year 2021-2022 at \$1.89/CCF of water consumption.

8. NEW BUSINESS:

8.1 Consider a Resolution to Schedule a Public Hearing on the Tentative 2021-2022 Village Budget

Moved by Trustee D'Emilio, Seconded by Trustee Edelstein and passed unanimously.
RESOLVED,
that the Village Board of the Village of Ardsley hereby schedules a public hearing on Monday, April 5, 2021 to review the Tentative 2021-2022 Village Budget.
PROPOSED BUDGET:

VILLAGE OF ARDSLEY
2021 - 2022 TENTATIVE BUDGET SUMMARY

BE IT ORDAINED BY THE Village of Ardsley Board of Trustees
THAT THE FOLLOWING SUM COMPRISING
THE ANNUAL APPROPRIATION ORDINANCE FOR THE YEAR 2021 - 2022 IS
HEREBY APPROVED TO MEET THE
VILLAGE'S TENTATIVE BUDGETARY NEEDS
FOR THE YEAR 2021 - 2022.

DATE: **March**
19, 2021

	<u>GENERAL FUND</u>	<u>SEWER FUND</u>	<u>LIBRARY FUND</u>	<u>TOTAL</u>
APPROPRIATIONS	\$14,589,024	\$360,000	\$597,963	\$15,546,987

less:

TOTAL REVENUE	\$2,514,831	\$360,000	\$597,963	\$3,472,794
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**BALANCE OF APPROPRIATIONS
FOR TAX LEVY**

\$12,074,193	\$0	\$0	\$12,074,193
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less:

**Tax
Levy**

\$12,074,193

**Add: Estimated
Uncollectible Tax Levy**

\$0

**Deduct: Estimated Collectible
Delinquent Taxes**

\$0

**Deduct: Appropriation from Debt
Reserve**

\$300,000

**Deduct: Appropriation from Fund
Balance**

\$100,000

Adjusted Tax Levy

\$11,674,193

**Allowable
levy at tax
cap**

\$11,662,254

**EXCESS
LEVY PER
TAX CAP**

\$11,939

**2020-21
Tax Rate**

10.36

Assessed Values

**03/04/21 - TAX
ROLL**

\$1,126,806,250

8.2 Consider a Resolution to Adopt a Pandemic Response Plan

Moved by Trustee Edelstein, Seconded by Trustee D'Emilio and passed unanimously.

WHEREAS, by Executive Order, Governor Cuomo required all governmental entities to create plans to adequately provide protections in the event of another state emergency involving a communicable disease.

WHEREAS, the plan has been reviewed by labor unions and other staff as required and changes have been reflected in the final plan;

NOW THEREFORE BE IT RESOLVED, that the Village Board of the Village of Ardsley hereby adopts a Pandemic Response Plan dated March 15, 2021, effective immediately.

8.3 Consider a Resolution to Approve Placing of Little League Sponsorship Banners/Signs at McDowell Park Ballfields

Moved by Trustee DiJusto, Seconded by Trustee Weitz and passed unanimously.
RESOLVED that the Village Board of the Village of Ardsley hereby approves the placement of Little League Sponsorship Banners / Signs starting March 29, 2021 through October 31, 2021 on the outfield fences at the McDowell Park ballfields.

8.4 Consider a Resolution Permitting Outdoor Dining Operations

Moved by Trustee Weitz, Seconded by Trustee DiJusto and passed unanimously.
WHEREAS, the Village of Ardsley ("Ardsley") is currently engaged in an ongoing coordinated response to the COVID-19 Pandemic ("Pandemic") in the State of New York, and

WHEREAS, as a result of this ongoing pandemic, the commercial district within Ardsley has only been permitted to provide limited dining services to the general public, causing not only economic hardship to Ardsley businesses but also inconvenience to its residents, and

WHEREAS, the State of New York ("New York") has permitted outdoor dining at commercial establishments as part of its pandemic response, and

WHEREAS, the authority to grant permission for such outdoor commercial dining had been previously delegated to the Ardsley Building Inspector with final approval reserved to the Village Manager, to include such times, locations, safety and occupancy regulations, insurance and any and all other reasonable conditions in the best interests of Ardsley and the general public, and

WHEREAS, while local Executive Orders have expired the Governor's Executive Orders limiting services are in place and it is the intention of the Village of Ardsley to continue allowing certain outdoor dining services for an additional period of time;

NOW THEREFORE BE IT RESOLVED,

That the Building Inspector, subject to the final approval of the Village Manager, and until such time as the Governor lifts all dining restrictions or the Village chooses to cease such permissions, shall be delegated the authority to issue temporary permits for such a duration and under such reasonable conditions that will provide for the orderly operation of outdoor dining in the foregoing described commercial areas. Such conditions shall include but not limited to the application process, capacity, location, hours of operation, and sanitary provision, together with compliance with all Federal, State and local

guidelines, as well as the Centers for Disease Control and Prevention (CDC) and Occupational Safety and Health Administration (OSHA) guidance. Where appropriate, liability insurance may be required as necessary. The Building Inspector will develop application forms together with submissions, if necessary, to facilitate the approval process.

This Resolution shall remain in effect until October 31, 2021 unless repealed or extended by the Village of Ardsley Board of Trustees.

- 8.5 Consider a Resolution to Authorize the Village Manager to Sign an Agreement with the Westchester County Department of Public Safety to Utilize the Firing Range

Moved by Trustee D'Emilio, Seconded by Trustee Edelstein and passed unanimously. RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to execute an agreement with the Westchester Department of Safety Services, Michaelian Office Building, 148 Martine Avenue, White Plains, New York 10601 to utilize the Firing Range, located in Valhalla, New York through July 31, 2025.

9. CALL FOR EXECUTIVE SESSION-LEGAL ADVICE

10. ADJOURNMENT OF MEETING Trustee Weitz: RESOLVED, that the Village Board of the Village of Ardsley hereby adjourns the regular meeting of Monday, March 15, 2021 at 8:36 p.m. **Seconded by Trustee DiJusto and passed unanimously.**

11. NEXT BOARD MEETING: April 5, 2021

12. NEXT WORK SESSION April 14, 2021

Village Clerk, Ann Marie Rocco

Date: