



## MINUTES

### Ardsley Village Board of Trustees

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**8:00 PM - Monday, December 4, 2023**

507 Ashford Avenue & Zoom Platform

Present: Mayor	Nancy Kaboolian
Deputy Mayor/Trustee	Steve Edelstein
Trustee	Andy Di Justo
Trustee	Barry McGoey
Trustee	Sheila Narayanan
Village Manager	Joseph L. Cerretani
Village Clerk	Ann Marie Rocco
Village Attorney	Robert J. Ponzini

Absent:

#### **1. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL**

- 1.1 The Regular Meeting of the Village of Ardsley Board of Trustees was held on Monday, December 4, 2023 at Village Hall, Court Facility, 507 Ashford Avenue, Ardsley, NY 10502. Mayor Kaboolian called to order the Regular Meeting at 8:23 p.m.

Members Present:

Mayor Nancy Kaboolian  
Deputy Mayor/Trustee Steve Edelstein  
Trustee Andy DiJusto  
Trustee Barry McGoey  
Trustee Sheila Narayanan

Also present were: Village Manager, Joseph Cerretani, Village Attorney, Robert J. Ponzini and Village Clerk, Ann Marie Rocco

#### **2. APPROVAL OF MINUTES:**

## 2.1 November 20, 2023 Board of Trustees Regular Meeting Minutes

Moved by Trustee Edelstein, Seconded by Trustee DiJusto and passed unanimously.

**RESOLVED, that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, November 20, 2023 as submitted.**

Carried by the following votes: 3-0-2

Ayes: Mayor Kaboolian, Trustee DiJusto & Trustee Edelstein

Nays: None

Abstained: Trustee McGoey & Trustee Narayanan

## 3. DEPARTMENT REPORTS

### 1. LEGAL

- 1.a Village Attorney, Robert J. Ponzini stated he had nothing to report other than those items he is working on with staff.

### 2. MANAGER

- 2.a Village Manager Cerretani welcomed Trustee Narayanan and Trustee McGoey and looks forward to working with the entire Board.

Village Manager, Joseph L. Cerretani read the following report:

1. **DPW GARAGE:** As per my last report, I had noted that the incorrect transformer was delivered and we would need to find a temporary solution. Good news to report on that front, a temporary solution utilizing existing equipment and retrofitting components has been procured and will be able to provide full power to the site while the permanent transformer can be obtained from ConEdison. The only setback with this temporary solution is that the backup generator will not be able to work to power the facility in the event of a power outage. However, this will allow contractors to continue to work through the winter, heat the building properly, and allow us to finish the project over the next few months. Our new adjusted timeline for completion is now looking like March 2024. Contractors are continuing finished work in the admin area, including tile work, painting, and fixtures. The entire site is scheduled to have binder rolled out, which is preliminary stage of paving, this week. Garage bay doors began installation today, and we expect the doors to be complete in the next two weeks. All other trades are continuing to work and keeping the project moving forward.

2. **YOUTH ADVOCATE:** I spoke with Student Assistance Services this morning to get an update on the status of the replacement of the Youth Advocate position. Unfortunately they do not have a candidate to present to us yet. They are continuing to work on finding a replacement, either on a temporary or permanent basis. I will continue to check in regularly with them for further updates.
3. **VILLAGE TAXES:** The second installment of the Village tax bill became due and payable on December 1<sup>st</sup>, 2023 and can be paid without penalty until 4:00 pm on Tuesday, January 2, 2024. Payments arriving via mail postmarked by the USPS after January 2, 2024, or arrive after January 2, 2024 without a postmark, will be assessed a late penalty as required by New York State Real Property law. Meter-mailed postmarks are not valid proof of timely payment. No Village official is empowered to waive the late fee for any reason. Residents are asked not to bring their tax payment in on Sunday, December 31, 2023 since our offices will be closed.

### **3. ABSTRACT**

#### **3.a December 4, 2023 Abstract Report**

Village Manager, Joseph Cerretani read the October 2, 2023 Abstract Report as follows:

From the General Fund:\$68,854.56 from the Trust & Agency Fund:\$3,765.67 and from the Capital Fund: \$12,215.51 Sewer Fund: \$0.00

Moved by Trustee Edelstein, Seconded by Trustee DiJusto and passed unanimously.

**RESOLVED, make the following payments: From the General Fund: \$68,854.56 from the Trust & Agency Fund:\$3,765.67 from the Capital Fund:\$12,215.51 and Sewer Fund:\$0.00**

Carried by the following votes: 5-0-0

Ayes: Mayor Kaboolian, Trustee DiJusto, Trustee McGoe, Trustee Nayaranan & Trustee Edelstein

Nays: None

Abstained: None

### **4. MAYOR'S ANNOUNCEMENTS**

#### **4.a Mayor Kaboolian announced the following:**

- Attended the wreath making event for the Senior Citizens.
- Attended the Village's tree lighting ceremony at Legion Park.
- Thanked our DPW Department for making our downtown area look so

beautiful.

- Thanked our Fire & Police Department for all their support.
- Thanked Recreation Supervisor, Trish Lacy for making the event successful.
- The Senior Holiday Party will be held at the Fire Department at noontime on December 13th.

## **5. COMMITTEE & BOARD REPORTS**

5.a Trustee DiJusto announced the following:

- Attended the Ardsley Historical Society meeting. They are always looking for new stories for their newsletters.
- ASVAC nominated Pat Leone a resident to be inducted into the Senior Hall of Fame.
- Attended the Tree Lighting Ceremony.

Trustee McGoey also attended the Tree Lighting Ceremony

Trustee Narayanan did not have anything to report.

Trustee Edelestein announced the following:

- Attended Coffee with a Cop.
- Join us for the Menorah Lighting on Monday, December 11th at Legion Park.
- Invasive Vine event will take place on Saturday, December 9th 10am. at Macy Park.
- Mighty Oak event will take place on December 28th at 2:00 pm. at the Ardsley Public Library.

### **4. OLD BUSINESS:**

### **5. NEW BUSINESS:**

5.1 Consider a Resolution Authorizing the Village Manager to Sign a Memorandum of Understanding with Westchester County for Westchester Records Online (WRO)

Moved by Trustee DiJusto, Seconded by Trustee Edelstein and passed unanimously.

**RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to sign a memorandum of understanding with Westchester County for Westchester Records online (WRO) effective January 1, 2024 through December 31, 2024.**

Carried by the following votes: 5-0-0

Ayes: Mayor Kaboolian, Trustee DiJusto, Trustee McGoey, Trustee Narayanan & Trutee Edelstein

Nays: None  
Abstained: None

5.2 Consider a Resolution Authorizing the Village Manager to Execute a Shared Inter-Municipal Agreement -NYS DEC Grant for "Recycling App"

Moved by Trustee Edelstein, Seconded by Trustee DiJusto and passed unanimously.

**RESOLVED,**  
**that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to sign a shared Inter-municipal Agreement- NYS DEC Grant for “Recycling App” effective January 1, 2023 through December 31, 2023.**

Carried by the following votes: 5-0-0

Ayes: Mayor Kaboolian, Trustee DiJusto, Trustee McGoey, Trustee Narayanan & Trustee Edelstein

Nays: None

Abstained: None

**6. CORRESPONDENCE**

**7. VISITORS**

**8. CALL FOR EXECUTIVE SESSION-PERSONNEL MATTERS**

**9. ADJOURNMENT OF MEETING**

9.1 Adjournment

Moved by Trustee DiJusto, Seconded by Trustee Edelstein and passed unanimously.

**RESOLVED, that the Village Board of the Village of Ardsley hereby adjourns the regular meeting of Monday, December 4, 2023 at 8:39 p.m to enter into Executive Session- Personnel Matters and not to return.**

Carried by the following votes: 5-0-0

Ayes: Mayor Kaboolian, Trustee DiJusto, Trustee McGoey, Trustee Narayanan & Trustee Edelstein

Nays: None

Abstained: None

**10. UPCOMING EVENTS & MEETINGS**

- December 5th Board of Architectural Review Meeting 8:00 pm
- December 7th- Happy Hanukkah!

- December 7th Conservation Action Committee Meeting 8:00 pm
- December 9th Invasive Vine Cutting at Macy Park 10:00 am
- December 9th Teen Manga Club 1:00 pm @ Library
- December 11th Menorah Lighting 7:00 pm @ Legion Park
- December 11th MDI Meeting 7:00 pm
- December 11th Planning Board Meeting 8:00 pm
- December 11th Fall Prevention Presentation 3:00 pm @ Library
- December 11th Holiday Lights Presentation 7:00 pm via Zoom
- December 12th Recreation Commission Meeting 5:00 pm
- December 19th Board of Architectural Review Meeting 8:00 pm
- December 21st Library Board Meeting
- December 22nd-ALL VILLAGE OFFICES CLOSING AT NOON-TIME
- December 23rd -ARDLSEY LIBRARY CLOSED
- December 25th -ALL VILLAGE OFFICES CLOSED
- December 29th ALL VILLAGE OFFICES CLOSING AT NOON-TIME

#### **11. NEXT BOARD MEETING:**

- December 12th Board of Trustees Work Session
- December 18th Board of Trustees Regular Meeting

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Village Clerk, Ann Marie Rocco

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Date: