



## MINUTES

### Ardsley Village Board of Trustees - Annual Reorganization Meeting

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**8:00 PM - Monday, December 4, 2023**

507 Ashford Avenue & Zoom Platform

Present:	Mayor	Nancy Kaboolian
	Deputy Mayor/Trustee	Steve Edelstein
	Trustee	Asha Bencosme
	Trustee	Andy Di Justo
	Trustee	Barry McGoey
	Trustee	Sheila Narayanan
	Village Manager	Joseph L. Cerretani
	Village Clerk	Ann Marie Rocco
	Village Attorney	Robert J. Ponzini

Absent:

#### **1. CALL TO ORDER-PLEDGE OF ALLEGIANCE-ROLL CALL**

- 1.1 Mayor Kaboolian opened the the Annual Reorganization Meeting of the Village of Ardsley on December 4, 2023 at 8:00 p.m.

Roll Call:

Mayor Nancy Kaboolian

Deputy Mayor/Trustee Steve Edelstein

Trustee Andy DiJusto

Trustee Asha Bencosme

Trustees Sworn In:

Trustee Barry McGoey

Trustee Sheila Narayanan

Mayor Kaboolian thanked Trustee Bencosme for her 2 year service on the Board of Trustees. Her input and insight has been valuable and hopes she stays involved in the community.

Trustee Bencosme stated that she is glad to have had the opportunity to serve the Village and has learned how important it is to be involved in local government. Thanked the team at Village Hall, Police Chief and his department for keeping us safe. Thanked our volunteers in the Fire Department and ASVAC. Encouraged residents to get involved and attend events.

Trustee DiJusto thanked Trustee Bencosme and will miss working with her.

Trustee Edelstein thanked Trustee Bencosme for her service on the Board and CAC.

Mayor Kaboolian thanked County Executive Latimer for joining the meeting.

## **2. OATH OF OFFICE**

- 2.1 Village Justice, David I. Rifas administers Oath of Office and duly swears in Mayor-Elect Nancy Kaboolian

Village Justice, David I. Rifas administers Oath of Office and duly swears in Trustee - Elect Andy DiJusto

Village Justice, David I. Rifas administers Oath of Office and duly swears in Trustee - Elect Sheila Narayanan

Justice, Erin O'Shea McGoey administers Oath of Office and duly swears in Appointed Trustee - Barry McGoey

## **3. MAYOR AND THE BOARD APPOINTS THE FOLLOWING LIAISONSHIPS**

- |                                |                          |
|--------------------------------|--------------------------|
| 3.1 Deputy Mayor               | Trustee Steve Edelstein  |
| Police Department Commissioner | Mayor Nancy Kaboolian    |
| Fire Department Committee      | Mayor Nancy Kaboolian    |
| Service Award Committee        | Mayor Nancy Kaboolian    |
| Recreation Committee           | Trustee Barry McGoey     |
| Library                        | Trustee Sheila Narayanan |

School Board	Mayor Nancy Kaboolian & Trustee Steve Edelstein
ASVAC	Trustee Andy DiJusto
Youth Council	Trustee Barry McGoe
Historical Society	Trustee Andy DiJusto
Senior Citizens	Trustee Andy DiJusto
TPPCS	Trustee Andy DiJusto
Merchant & Professional Affairs	Trustee Steve Edelstein
Garden Club	Trustee Steve Edelstein
Social Media/Technology Affairs	Trustee Steve Edelstein
Multicultural, Diversity, & Inclusion Committee	Trustee Steve Edelstein
DPW Garage Liaison	Trustee Andy DiJusto
Pollinator Pathway	Trustee Steve Edelstein
Conservation Advisory Committee	TBD

**4. THE MAYOR APPOINTS AND VILLAGE BOARD APPROVES THE FOLLOWING:**

4.1	Village Manager	Joseph Cerretani	2023-2024
	Village Clerk/Registrar	Ann Marie Rocco	2023-2024

Village Treasurer/Deputy Registrar	Leslie Tillotson	2023-2024
Deputy Treasurer	Ann Marie Rocco	2023-2024
Deputy Village Clerk	Leslie Tillotson	2023-2024
Village Prosecutor	Brian Murphy	2023-2024
Associate Judge	E. John Morehouse	2023-2024

Moved by Trustee DiJusto, Seconded by Trustee Edelstein and passed unanimously.

**RESOLVED, that the Village Board of the Village of Ardsley hereby approves the above appointments.**

Carried by the following votes: 5-0-0

Ayes: Mayor Kaboolian, Trustee DiJusto, Trustee McGoey, Trustee Narayanan & Trustee Edelstein

Nays: None

Abstained: None

## **5. THE MAYOR RECOMMENDS AND THE BOARD APPOINTS:**

### **5.1 PLANNING BOARD 5 YEAR TERM**

Bernard Preisser	2028
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### **5.2 BOARD OF ARCHITECTURAL REVIEW 3 YEAR TERM**

Vladimir Kowalyk	2026
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### **5.3 LIBRARY BOARD 5 YEAR TERM**

Holly Halmo	2028
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### **5.4 ZONING BOARD OF APPEALS 5 YEAR TERM**

Morton David	2028
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#### 5.5 SERVICE AWARD COMMITTEE 1 YEAR TERM

Troy Roberts	2024
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Ed Gotthelf	2024
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#### 5.6 RECREATION COMMISSION 1 YEAR TERM

Lorraine Kuhn	2024
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David Whitehead	2024
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Alka Shukla	2024
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Mona Swanson	2024
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Abe Falek	2024
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Christina Bruno	2024
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#### 5.7 CABLE TV COMMITTEE 1 YEAR TERM

George Malone, Cable Access Director	2024
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Robert Wootten, Chairperson	2024
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#### 5.8 ARDSLEY YOUTH COUNCIL 1 YEAR TERM

Theresa Del Grosso	2024
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Andrea Fallick	2024
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#### 5.9 TPPCS (TRAFFIC, PARKING, PEDESTRIAN, CYCLING & SAFETY ADVISORY COMMITTEE) 1 YEAR TERM

Peter Rodwick	2024
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Andy Laub	2024
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5.10 MDIC (MULTICULTURAL, DIVERSITY & INCLUSION COMMITTEE) 1 YEAR TERM

Alka Shukla Co-Chair 2024

Mona Swanson Co-Chair 2024

5.11 APP COMMITTEE (ARDSLEY POLLINATOR PATHWAY COMMITTEE) 1 YEAR

Carol Sommerfield Chair 2024

5.12 CAC (CONSERVATION ADVISORY COMMITTEE) 1 YEAR  
TBD

Moved by Trustee Edelstein, Seconded by Trustee DiJusto and passed unanimously.

**RESOLVED, that the Village Board of the Village of Ardsley hereby approves the above appointments.**

Carried by the following votes: 5-0-0

Ayes: Mayor Kaboolian, Trustee DiJusto, Trustee McGoe, Trustee Narayanan & Trustee Edelstein

Nays: None

Abstained: None

**6. APPOINTMENTS BY VILLAGE MANAGER – 1 YEAR TERM**

6.1 FOIL Officer Ann Marie Rocco

Deputy FOIL Officer Ann Marie Rocco

Records Management Officer Ann Marie Rocco (A)

Village Historian Robert Pellegrino

Superintendent of Building & Building Inspector Larry Tomasso

Plumbing & Sanitary Sewer Inspector	Larry Tomasso
Code Enforcement Officer	Larry Tomasso
General Foreman	David DiGregorio
Recreation Supervisor	Patricia Lacy
Court Clerk	Anissa Slade (B)
A. Records Management Officer to follow LGS-01 Retention Schedule	
B. This is a joint appointment of the Village Justice & Village Manager	

## **7. AUDITOR – 1 YEAR TERM**

- 7.1 PKF O'CONNOR DAVIES, LLP  
500 Mamaroneck Avenue  
Harrison, New York 10528

Moved by Trustee DiJusto, Seconded by Trustee Edelstein and passed unanimously.

**RESOLVED, that the Village Board of the Village of Ardsley hereby approves the above Auditor appointment.**

Carried by the following votes: 4-0-1

Ayes: Mayor Kaboolian, Trustee DiJusto, Trustee Narayanan & Trustee Edelstein

Nays: None

Abstained: Trustee McGoey

## **8. OFFICIAL NEWSPAPER**

- 8.1 Official newspaper is the Rivertown's Enterprise and the alternate Official newspaper when the Rivertown's Enterprise does not publish is the Journal News.

## **9. OFFICIAL DEPOSITORIES**

- 9.1 • TD Bank

- JP Morgan Chase
- RBC Wealth Management (LOSAP)
- Flushing Bank (LOSAP)
- NYClass

## **10. PERSONS AUTHORIZED TO SIGN DRAFTS ON VILLAGE FUNDS**

- 10.1 Mayor Nancy Kaboolian (or in her absence, Deputy Mayor/Trustee Steve Edelstein) with Treasurer Leslie Tillotson (or in her absence, Deputy Treasurer, Ann Marie Rocco)

Moved by Trustee DiJusto, Seconded by Trustee Edelstein and passed unanimously.

**RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes Mayor Nancy Kaboolian (or in her absence, (Deputy Mayor/Trustee Andy DiJusto) with Treasurer Leslie Tillotson (or in her absence, Deputy Treasurer Ann Marie Rocco) to sign drafts on Village Funds.**

Carried by the following votes: 5-0-0

Ayes: Mayor Kaboolian, Trustee DiJusto, Trustee McGoe, Trustee Narayanan & Trustee Edelstein

Nays: None

Abstained: None

## **11. ESTABLISH REGULAR MEETING NIGHTS**

- 11.1 The regularly scheduled meetings shall be on the first and third Mondays of each month at 8:00 p.m. except July and August when there will be one monthly meeting. When a national and/or religious holiday falls on a regularly scheduled meeting date, the meeting will be held on the following day.

2024 Board of Trustees Meeting dates are as follows:

**Tuesday, January 2** **8:00 p.m. {Day after New Year's Day}**

**Tuesday, January 16** **8:00 p.m. {Day after MLK Day}**

**Monday, February 5** **8:00 p.m.**

**Tuesday, February 20** **8:00 p.m. {Day after Presidents' Day}**



Monday, March 4	8:00 p.m.
Monday, March 18	8:00 p.m.
Monday, April 1	8:00 p.m.
Monday, April 15	8:00 p.m.
Monday, May 6	8:00 p.m.
Monday, May 20	8:00 p.m.
Monday, June 3	8:00 p.m.
Monday, June 17	8:00 p.m.
Monday, July 1	8:00 p.m.
Monday, August 5	8:00 p.m.
<b>Tuesday, September 3</b>	<b>8:00 p.m. {Day after Labor Day}</b>
Monday, September 16	8:00 p.m.
Monday, October 7	8:00 p.m.
Monday, October 21	8:00 p.m.
Monday, November 4	8:00 p.m.
Monday, November 18	8:00 p.m.
Monday, December 2	8:00 p.m.
Monday, December 16	8:00 p.m.

## 12. ESTABLISH WORK SESSION SCHEDULE

- 12.1 The regularly scheduled Work Session meetings shall be on the fourth (4th) Monday of each month at 7:30 p.m. When a national and/or religious holiday falls on a regularly scheduled meeting date, the meeting will be held on the following day (Tuesday).

2024 Work Session Meetings are as follows:

January 22	7:30 p.m.
February 26	7:30 p.m.
March 25	7:30 p.m.
April 22	7:30 p.m.
<b>May 28</b>	<b>7:30 p.m. {Tuesday}</b>
June 24	7:30 p.m.
July 22	7:30 p.m.
August 26	7:30 p.m.
September 23	7:30 p.m.
October 28	7:30 p.m.
November 25	7:30 p.m.
December 23	7:30 p.m.

**13. The Mayor appoints the Board of Trustees as a committee on Budget**

**14. The Mayor appoints the Village Manager responsible for publicity and public relations**

**15. The Mayor appoints the Board of Trustees as the Board of Sewer Commissioners**

**16. ROBERT'S RULES OF ORDER**

- 16.1 Robert's Rules of Order Revised 12th Edition, Henry M. Robert III, Daniel H. Honemann, Thomas J Blach, Daniel E. Seabold, and Shmuel Gerber will apply to all

## **17. ADJOURNMENT OF MEETING**

### **17.1 Adjournment**

Mayor Kaboolian announced the Judge Robert Ponzini will be retiring as Village Attorney. His last meeting will be on December 18, 2023 and we will continue with David Vendetti's firm on a month to month basis until the Board decides the next step.

Moved by Trustee DiJusto, Seconded by Trustee Edelstein and passed unanimously.

**RESOLVED, that the Village Board of the Village of Ardsley Hereby adjourns the Annual Reorganization Meeting of Monday, December 4, 2023, at 8:22 p.m.**

Carried by the following votes: 5-0-0

Ayes: Mayor Kaboolian, Trustee DiJusto, Trustee McGoey, Trustee Narayanan & Trustee Edelstein

Nays: None

Abstained: None

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Village Clerk