

**VILLAGE OF ARDSLEY  
BOARD OF TRUSTEES  
REGULAR MEETING  
MONDAY, OCTOBER 17, 2016**

Present:	Mayor	Peter R. Porcino
	Deputy Mayor/Trustee	Nancy Kaboolian
	Trustee	Gary Malone
	Trustee	Mollie Monti
	Trustee	Andy DiJusto (arrived 8:10 p.m.)
	Village Manager	Meredith S. Robson
	Village Clerk	Barbara A. Berardi
	Village Attorney	Robert J. Ponzini
	Recording Secretary	Donna Fusco

Mayor Porcino called to order the Regular Meeting at 8:00 p.m.

**I. ANNOUNCEMENT OF EXIT SIGNS**

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MINUTES:** Regular Meeting – September 19, 2016

**Trustee Malone: RESOLVED**, that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, September 19, 2016 as corrected. **Seconded by Trustee Kaboolian and passed unanimously.**

**IV. DEPARTMENT REPORTS:**

**FIRE DEPARTMENT REPORT:**

Fire Chief, Theodore J. Knoesel, was absent from the meeting. The following activities are reported for September:

- 21 Calls for Month
- 130.00 Training Hours
- 56.00 NYS Training Classes
- 84.00 Maintenance Hours

Other activities attended by Fire Department –

- 9/11/16 – Officers and firefighters participated in annual 9/11 ceremony
- 9/18/16 – Officers and firefighters participated in Ardsley Day activities
- 9/21/16 – Chiefs attended monthly Battalion meeting in Tarrytown

- 9/21/16 – Chiefs attended monthly Battalion meeting in Tarrytown
- 9/24/16 – Officers and firefighters attended the County Parade in Hastings. We took home three trophies: Best Aerial, Best Pumper and 2<sup>nd</sup> Best Regulation Uniform
- 9/30/16 – Officers attended Yorktown Fire Department Inspection

## **POLICE DEPARTMENT REPORT:**

Police Chief, Emil Califano, reported the following activities for September:

- Court fine and fees - \$12,464.00
- Property Lost or Stolen - \$1,925.00
- 89 Parking summonses issued
- 94 UTT summonses issued
- 4 Appearance ticket issued
- 10 Arrests
- 238 Blotters

Other activities attended by Officers –

## **TRAINING**

- Swat Officers 32 hours
- All officers received 2 days of firearms training. Officers were certified in handgun, patrol rifle, shotgun and off duty weapons

## **COMMUNITY POLICING**

- Installed 4 child seats and issued 1
- Attended open house meet and greet at all 3 schools
- Attended AHS Senior Barbecue
- Did a movie in the park with rec center
- Attended SAS meeting
- Certified 26 new car seat techs and ran a re cert course
- Attended Westchester Safe Kids Meeting
- Ran a wellness event with AHS Youth Advocate
- Worked with the SAYF Coalition on Ardsley Day

**BUILDING DEPARTMENT REPORT:** Village Manager, Robson read the Building Inspector's report on behalf of Larry Tomasso for the following activities for September:

- 13 Building permits
- 17 Application fees
- 13 Certificates of Occupancy
- 15 Plumbing permits
- 14 Electrical permits

Village of Ardsley Board of Trustees

October 17, 2016

Page 1 of 8

- 6 Letter of Compliance
  - 0 Miscellaneous
- Total received - \$18,686.25

Other activities –

- 100 Building inspections
- 37 Zoning inspections
- 1 Fire inspection
- 15 Violation notices
- 3 Warning notices
- 0 Appearance tickets

#### **LEGAL REPORT:**

Village Attorney Ponzini stated that there is nothing to report other than those items that have been in Memorandum form and stated that he is available for Executive Session if necessary.

#### **MANAGER'S REPORT:**

### **VILLAGE MANAGER'S REPORT FOR MONDAY, OCTOBER 17, 2016**

1. **ASHFORD AVE BRIDGE:** Rather than continue to insert all of the alerts in this report at each meeting, I will just encourage everyone to sign up for our electronic alerts via our website and monitor all bridge news directly from the County at:  
[www.westchestergov.com/subscribe](http://www.westchestergov.com/subscribe)  
[www.westchestergov.com/ashfordavenuebridge](http://www.westchestergov.com/ashfordavenuebridge)
2. **BUS SHELTER @ LEGION PARKING LOT:** The County has provided plans for a new bus shelter at the Legion parking lot. This is the location that was planned for in the 9A improvement project. It will be located in the northern corner of the parcel closest to Center St., near the wall.
3. **ROAD STRIPING:** We are expecting the contractor to begin striping the new roads we just paved tomorrow. If a second day is needed, the plan is to have that done on Wednesday.
4. **CENTER ST. WATER MAIN BREAK:** We found out today that there is a break in the new water main that Suez installed from their facility on Center St.! As everyone knows, this is a brand new paving job. We have already been in contact with Suez about this issue and they will let us know tomorrow if they can fix the break without going onto Center St.
5. **GRANTS:** Good news to report on grants! We received notice today that we will receive a grant for two highway vehicles – one truck for snow removal operations and one tractor for snow removal, park maintenance and storm sewer repair. The grant is for

Village of Ardsley Board of Trustees

October 17, 2016

Page 1 of 8

\$125,000 and will allow us to remove these two items from our capital plan and avoid future debt service costs. This grant came through Assemblyman Abinanti's office, so our thanks to him and his staff for their support! The second grant we received notice of award for is a Youth to Youth International grant focused on addressing the misuse/abuse of prescription drugs and how that is impacting youth in our community. This is a peer-to-peer program using trained drug-free high school teens along with an adult facilitator. Congratulations to Theresa Del Grosso on another successful grant application!

**TREASURER'S REPORT:** Village Manager, Robson read the Treasurer's Report on behalf of Marion DeMaio:

Ms. Robson stated the bills for the past two weeks (October 3, 2016) totaled as follows: From the General Fund: \$16,007.98; from the Trust & Agency Fund: \$0 and from the Capital Fund: \$33,650.00.

**Trustee Kaboolian: RESOLVED**, that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$16,007.98; from the Trust & Agency Fund: \$0 and from the Capital Fund: \$33,650.00. **Seconded by Trustee Malone and passed unanimously.**

Ms. Robson stated the bills for the past two weeks (October 17, 2016) totaled as follows: From the General Fund: \$90,337.62; from the Trust & Agency Fund: \$7,037.44 and from the Capital Fund: \$1,201.25.

**Trustee Monti: RESOLVED**, that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$90,337.62; from the Trust & Agency Fund: \$7,037.44 and from the Capital Fund: \$1,201.25. **Seconded by Trustee Malone and passed unanimously.**

#### **MAYOR'S ANNOUNCEMENTS:**

- Attended Village Officials Committee Meeting; it was informative; report on bike share program; background information on what they are doing; how it would fit in with transportation and recreational needs
- Verizon franchise agreement
- Discussed question of Freedom of Information Requests
- State Legislation in some fashion
- Draft IMA done on an informal basis; looking to formalize that
- Update on paving
- Whether we should send the letter up to the Governor regarding hotel tax
- Attended new opening of Bella's Restaurant; they expanded their menu
- Drug give back day is on 10/22 from 10-2 at the Village Hall
- We started a seven (7) years capital program to install curbs which we are doing in conjunction with the paving

## **COMMITTEE & BOARD REPORTS:**

### **TRUSTEE DIJUSTO:**

- ASVAC September Report – 61 calls; 558 year-to-date
- To join, go to: ASVAC.org
- 9/21 - Attended Historical Society Meeting
- Manzer's Landscaping cleaned up the ponding area very nicely

### **TRUSTEE MONTI:**

- Nothing to report

### **TRUSTEE MALONE:**

- Nothing to report

### **TRUSTEE KABOOLIAN:**

- Attended Village Officials Meeting
- Attended WMOA Meeting
- Attended Garden Club Meeting
- Village garage sale on Saturday
- SAYF Coalition having movie tomorrow at Middle School; go to: [www.ardsleycoalition.com](http://www.ardsleycoalition.com)
- 10/22 – Drug take back at front desk in Village Hall
- Thank Theresa Del Grosso on the Grant
- 10/29 - Halloween Parade at 2:00 p.m.

## **V. VISITORS**

Armen Boyajian of 23 Grandview Avenue, Ardsley, New York appeared before the Board to discuss safety and health issues.

## **VI. OLD BUSINESS**

## **VII. NEW BUSINESS**

1. Consider a resolution establishing standard work day for elected & appointed officials – Trustee DiJusto and Trustee Monti



Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A

(Rev. 8/15)

BE IT RESOLVED, that the Village of Ardsley (Name of Employer) 140074 (Location Code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>								
<u>Village Trustee</u>	<u>6</u>	<u>Andy DiGiusto</u>	<u>8755</u>	<u>60558400</u>	<input type="checkbox"/>	<u>12/1/15-12/31/17</u>	<u>1.95</u>	<input type="checkbox"/>
<u>Village Trustee</u>	<u>6</u>	<u>Mollie Monti</u>	<u>8325</u>	<u>60545878</u>	<input type="checkbox"/>	<u>12/1/15-12/31/17</u>		<input checked="" type="checkbox"/>
<b>Appointed Officials</b>								
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>

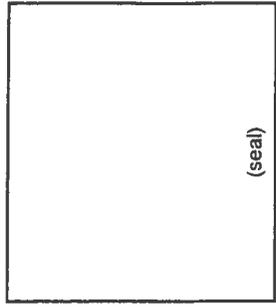
**SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE**

I, Barbara A. Brand (Name of secretary or clerk), secretary/clerk of the governing board of the Village of Ardsley (Name of Employer) of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 17<sup>th</sup> day of October, 2016 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Village of Ardsley (Name of Employer) on this 18<sup>th</sup> day of October, 2016. Barbara A. Brand (Signature of the secretary or clerk)

Affidavit of Posting: I, Barbara A. Brand (Name of secretary or clerk), being duly sworn, deposes and says that the posting of the Resolution began on 10/14/2016 (Date) and continued for at least 30 days. That the Resolution was available to the public on the www.ardsleyvillage.com

- Employer's website at www.ardsleyvillage.com
- Official sign board at \_\_\_\_\_
- Main entrance secretary or clerk's office at \_\_\_\_\_



2.

Consider a resolution establishing standard work day for elected & appointed officials  
Acting Village Justice E. John Morehouse



Office of the New York State Comptroller  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A  
(Rev. 8/15)

BE IT RESOLVED, that the Village of Ardsley (Name of Employer) / 40074 (Location Code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>								
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
<b>Appointed Officials</b>								
<u>Acting Justice</u>	<u>6</u>	<u>Edward Morehouse</u>	<u>3613</u>	<u>60804929</u>	<input type="checkbox"/>	<u>12/15-12/15/16</u>		<input checked="" type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>

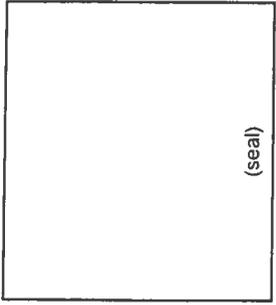
**SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE**

I, Barbara A. Berardi, secretary/clerk of the governing board of the Village of Ardsley (Name of Employer) of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 17<sup>th</sup> day of October, 2016 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Village of Ardsley (Name of Employer) on this 18<sup>th</sup> day of October, 2016. Barbara A. Berardi (Signature of the secretary or clerk)

Affidavit of Posting: I, Barbara A. Berardi, being duly sworn, deposes and says that the posting of the Resolution began on 10/14/2016 (Date) and continued for at least 30 days. That the Resolution was available to the public on the www.ardsleyvillage.com

- Employer's website at www.ardsleyvillage.com
- Official sign board at \_\_\_\_\_
- Main entrance secretary or clerk's office at \_\_\_\_\_



3. Consider a resolution to award bids for materials: Hot Asphaltic Concrete & Cold Patch (for Pot Holes), effective 10/1/2016 through October 1, 2017

**RESOLUTION TO AWARD BIDS FOR MATERIALS: HOT ASPHALTIC  
CONCRETE & COLD PATCH (FOR POT HOLES), EFFECTIVE  
10/1/2016 THROUGH OCTOBER 1, 2017**

**Trustee Kaboolian:** WHEREAS, the Village Manager, in the presence of the Village Clerk, opened (3) sealed bids on Tuesday, October 4, 2016 at 2:00 p.m. in the Conference Room at Village Hall; and Seconded by **Trustee Malone and passed unanimously.**

WHEREAS, (3) separate bids were received: one for Item A - Asphaltic Concrete Hot Mix and (2) for Item C - Cold Patch, Winter Mix;

BE IT FURTHER RESOLVED, that the Village Board of the Village of Ardsley hereby awards the Bid for:

Item A – Asphaltic Concrete Hot Mix: Loaded on Village Trucks at Bidder’s Plant to RCA Asphalt, LLC, located at 7 Edison Avenue, Mt. Vernon, New York 10550 as follows:

Plant Mix Dense, Per 403.11	\$83.00
Plant Mix Open, Per 403.12	\$83.00
Binder Dense, Per 403.14	\$83.00
Topping Dense, Per 403.16	\$90.00

Item A – Asphaltic Concrete Mix – Loaded on Village Trucks  
**Between 10/01/2017 – 03/31/2017**

Plant Mix Dense, Per 403.11	\$95.00
Plant Mix Open, Per 403.12	\$95.00
Binder Dense, Per 403.14	\$95.00
Topping Dense, Per 403.16	\$95.00

AND BE IT FURTHER RESOLVED, that the Village Board of the Village of Ardsley hereby awards the bid for Item C – Cold Patch, Winter Mix to Package Pavement, located at 675 Leetown Road, P.O. 408, Stormville, New York 12582 as follows:

\$104.00 per ton plus \$350.00 flat rate – Delivered to Ardsley  
\$104.00 per ton – Loaded on Village Trucks at Bidder’s Plant

4. Consider a resolution to grant permission to erect banner for Red Ribbon Week

**RESOLUTION GRANTING PERMISSION TO ERECT BANNER FOR RED RIBBON  
WEEK**

**Trustee DiJusto: RESOLVED**, that the Village Board of the Village of Ardsley hereby approves a request from the Ardsley SAYF Coalition to erect a 20' x 4' banner across Ashford Avenue near Village Hall from October 17 through November 1, 2016 that reads:

***“NATIONAL RED RIBBON WEEK. JOIN OUR FIGHT AGAINST UNDERAGE ALCOHOL AND DRUG USE. HELP OUR TEENS GROW UP SAYF, HAPPY AND HEALTHY. WEAR A RED RIBBON TO SHOW SUPPORT.”***

**BE IT FURTHER RESOLVED**, that SAYF Coalition’s Youth Leadership Committee has permission to tie red ribbons around telephone poles throughout the Village of Ardsley for the same said period of time. The red ribbons will be taken down by the Youth Leadership Committee by November 2, 2016. **Seconded by Trustee Monti and passed unanimously.**

5. Discussion of Hiring Planner and Scheduling Workshop regarding Downtown Revitalization Project

Mayor Porcino stated that there are three planners regarding updating various parts of the Village

6. Consider resolution authorizing application for 2016- 2017 Justice Court Assistance Program Grant (\$16794.88)

**RESOLUTION AUTHORIZING APPLICATION FOR 2016-2017 JUSTICE COURT ASSISTANCE PROGRAM GRANT (\$16,794.88)**

**Trustee Monti: RESOLVED**, that the Village Board of the Village of Ardsley hereby authorizes the Court Clerk to apply for a 2016-2017 Justice Court Assistance Program Grant in the amount of \$16,794.88 for furniture and miscellaneous items. **Seconded by Trustee DiJusto and passed unanimously.**

7. Consider a resolution authorizing the Village Manager to sign the State and Municipal Facilities Program Grant - \$125,000

**RESOLUTION AUTHORIZING VILLAGE MANAGER TO SIGN THE STATE AND MUNICIPAL FACILITIES PROGRAM GRANT**

**Trustee Malone: RESOLVED**, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to sign the grant documents for the State and Municipal Facilities Program (“SAM”) in the amount of \$125,000 for the purchase of Two Heavy Duty Vehicles. **Seconded by Trustee Kaboolian and passed unanimously.**

8. **CALL FOR EXECUTIVE SESSION.** Brief Executive Session to discuss a legal and personnel matter

**9. ADJOURNMENT OF MEETING**

**Trustee Malone: RESOLVED**, that the Village Board of the Village of Ardsley hereby adjourns the regular meeting of Monday, October 17, 2016 at 8:40 p.m. **Seconded by Trustee Kaboolian and passed unanimously.**

**10. NEXT VILLAGE BOARD MEETING:** Monday, November 7, 2016 at 8:00 p.m.

Respectfully submitted,

Donna Fusco  
Recording Secretary