

**VILLAGE OF ARDSLEY  
BOARD OF TRUSTEES  
REGULAR MEETING  
MONDAY, MAY 16, 2016**

Present:	Mayor	Peter R. Porcino
	Deputy Mayor/Trustee	Nancy Kaboolian
	Trustee	Gary Malone
	Trustee	Mollie Monti
	Trustee	Andy DiJusto
	Village Manager	Meredith S. Robson
	Village Clerk	Barbara A. Berardi
	Village Attorney	Robert J. Ponzini
	Recording Secretary	Donna Fusco

Mayor Porcino called to order the Regular Meeting at 8:00 p.m.

**I. ANNOUNCEMENT OF EXIT SIGNS**

**II. PLEDGE OF ALLEGIANCE**

**\*\*\*SWEARING IN NEW VOLUNTEER FIREFIGHTER HARLEM ALEX VALDEZ\*\*\***

**8:15 P.M. – PUBLIC HEARING** – To consider a request from ProClinix to convert approximately 2,000 square feet of assembly space on the ground level of the building into a medical office located at 1 Elm Street

**PRESENTATION BY LORRAINE KUHN, STORMWATER MANAGEMENT COORDINATOR – 2015 ANNUAL STORMWATER REPORT**

Lorraine Kuhn presented a Power Point Presentation on “When It Rains It Drains” which is the 13<sup>th</sup> Annual Report.

**III. APPROVAL OF MINUTES:** Regular Meeting – May 2, 2016

**Trustee Malone: RESOLVED**, that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, May 2, 2016 as submitted. **Seconded by Trustee Kaboolian and passed unanimously.**

**IV. DEPARTMENT REPORTS:**

**FIRE DEPARTMENT REPORT:**

Fire Chief, Theodore J. Knoesel, reported the following activities for April 2016:

- 15 Calls for Month
- 119.00 Training Hours
- 72.50 Inspection Hours
- 36.00 NYS Training Hours

Other activities attended by Fire Department –

- 4/5/16 – Annual Election of Officer meeting
- 4/8/16 – Annual Installation of Officers Dinner
- 4/27/16 – Chiefs attended monthly County Battalion meeting at Hartsdale FD
- 4/28/16 – Began preparations for annual FD Inspection taking place June 11th

### **POLICE DEPARTMENT REPORT:**

Police Chief, Emil Califano, reported the following activities for April 2016:

- Court fine and fees - \$25,057
- Property Lost or Stolen - \$0
- 111 Parking summonses issued
- 57 UTT summonses issued
- 2 Appearance ticket issued
- 17 Arrests
- 191 Blotters

Other activities attended by Officers –

### **TRAINING**

- 3 Swat Officers 32 hours
- 10 Officers attended an 8 hour training block consisting of Public Utilities awareness, Patrol Driving and Emergency Response, CPR/AED and First Aid Review, and Legal Updates

### **COMMUNITY POLICING**

- Installed 10 car seats and issued 1 performed a child seat safety check event with White Plains PD where 34 seats were installed
- Attended Ardsley High School Dance
- Attended SAYF meeting
- Attended Westchester Safe Kids Meeting
- AMS 8<sup>th</sup> Grade Boston Trip
- 4/20 Day Drug Free Marijuana AMS/AHS Students Against Marijuana
- DWI Crash Car at AHS Awareness for Students Not Drinking and Driving
- Youth 2 Youth Meeting

**BUILDING DEPARTMENT REPORT:** Larry Tomasso read the Building Inspector's report for the following activities for April 2016:

- 15 Building permits
  - 23 Application fees
  - 5 Certificates of Occupancy
  - 5 Plumbing permits
  - 5 Electrical permits
  - 4 Letter of Compliance
  - 1 Miscellaneous
- Total received - \$11,105.00

Other activities –

- 42 Building inspections
- 23 Zoning inspections
- 0 Fire inspection
- 2 Violation notices
- 5 Warning notices
- 0 Appearance tickets

Larry Tomasso and Tom DeMaio each attended one day of required in-service training this month

**LEGAL REPORT:**

Village Attorney Ponzini stated that there is nothing to report other than those items that have been in Memorandum form and stated that he is available for Executive Session if necessary.

**MANAGER'S REPORT:**

**VILLAGE MANAGER'S REPORT  
FOR MONDAY, MAY 16, 2016**

1. **ASHFORD AVE BRIDGE:** Rather than continue to insert all of the alerts in this report at each meeting, I will just encourage everyone to sign up for our electronic alerts via our website and monitor all bridge news directly from the County at:

[www.westchestergov.com/subscribe](http://www.westchestergov.com/subscribe)

[www.westchestergov.com/ashfordavenuebridge](http://www.westchestergov.com/ashfordavenuebridge)

2. **SUEZ WATER MAIN PROJECT:** Suez is currently installing 12" water main from east to west on Center Street. Suez will begin work on Saw Mill River Rd. at the intersection with Center Street on Monday, May 16<sup>th</sup>. The Saw Mill River Road work pipe installation should take about 1 week (5/16 – 5/20) and about 1 additional week (5/23 – 5/27) for the work in Addyman Square.

Pressure testing of the water main will immediately follow. Sub-base restoration of Saw Mill River Road and final restoration of Addyman Square will likely go into early June. Please note that all of these schedule estimates are barring inclement weather or unforeseen existing conditions.

3. **TEMPORARY STAFF HIRINGS:** Please be advised that I have hired the following temporary staff to assist the Village in various capacities:
  - a. Joseph Zaccio- Highway Laborer @ 15.00/hour; May 18 – 1<sup>st</sup> week in September
  - b. Robert Wootten, Jr.- Highway Laborer @ \$14.00/hour; June 13 – 1<sup>st</sup> week in September
  - c. Christopher Florkowski- Highway Laborer @ \$12.00/hour; June 13 – end of August
  - d. Madison Thompson- Treasurer's Office Assistant @ \$12.00/hour; May 17 – July 29
  
4. **MOODY'S RATING:** Due to the process of refunding of the 2006 bonds, the Village has just gone through another rating process with Moody's. Moody's has affirmed our Aa3 rating with positive comments about the progress the Village is making to improve its fiscal strength. Moody's is pleased to see the increasing health of the fund balance and the recent implementation of a fund balance policy aimed at protecting the Village's fiscal strength. There are a variety of factors having to do with demographics that are largely out of a municipality's control that go into the ratings, but our Treasurer and I are hopeful that with continued improvements and demonstrated progress in reaching our goal, Moody's will eventually upgrade the Village to a Aa2 rating.
  
5. **MEMORIAL DAY PARADE:** Ardsley residents are reminded that the Ardsley's Memorial Day ceremony and parade, sponsored by American Legion Post #458, will take place on Monday, May 30, 2016 at Pascone Park. Parade steps off sharply at 10:00 a.m. from Park Avenue heading east on Ashford Avenue to Pascone Park.
  
6. **MEMORIAL DAY CLOSING:** All Village offices, including the Library, the Community Center, Court, and the Department of Public Works will be closed on Monday, May 30 in observance of Memorial Day. Since there will be no trash collection of Monday, there will be a double garbage collection on Tuesday. The rest of the week will follow a normal schedule.

**TREASURER'S REPORT:** Village Manager, Robson read the Treasurer's Report on behalf of Marion DeMaio:

Ms. Robson stated the bills for the past two weeks totaled as follows: From the General Fund: \$52,563.00; from the Trust & Agency Fund: \$59,187.65 and from the Capital Fund: \$882.29.

**Trustee Kaboolian: RESOLVED**, that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$52,563.00; from the Trust & Agency Fund: \$59,187.65 and from the Capital Fund: \$882.29. **Seconded by Trustee Malone and passed unanimously.**

Mayor Porcino executed a Warrant to the Village Treasurer to collect and receive taxes

**MAYOR’S ANNOUNCEMENTS:**

- Busy yesterday unveiling plaque for Beverly Levine; very well attended; Beverly’s son was in attendance; it was an enjoyable ceremony; we tracked down the film clip of Beverly singing “Have Yourself a Merry Little Christmas”
- Attended WMOA Dinner this month
- We had a news conference that Trustee Kaboolian will report on regarding safe driving
- Attended the meeting of the Ridge Hill Intersections Committee; there is still the Jackson Avenue project is under the guidance of the Ridge Hill Committee; they are exploring other sources of funding perhaps getting Yonkers to participate in that
- Attended Garden Club Expo; very informative
- Spoke to a Village resident who was referred by Trustee DiJusto; I asked that he contact the youth council if he is interested in joining them

**COMMITTEE & BOARD REPORTS:**

**TRUSTEE DIJUSTO:**

- Nothing to report

**TRUSTEE MONTI:**

- Friday was Parents Night Out; the high school kids helped out

**TRUSTEE MALONE**

- Attended Beverly Levine Ceremony; Beverly was a quintessential volunteer

**TRUSTEE KABOOLIAN:**

- Attended unveiling of Beverly Levine plaque
- Attended Garden Club Open House on May 7<sup>th</sup>
- Attended WMOA Executive meeting and dinner this month
- Attended the exchange of my recycle bins
- Attended the press conference new initiative that is being launched by seven municipalities; it is called slow down river towns

**V. VISITORS**

Armen K. Boyajian of 23 Grandview Avenue appeared to discuss storm water issues and mentioned that he wanted to tag on an additional item which is the blowers that are used to clean-up yards. Mr. Boyajian stated that he is annoyed with the dust that comes off the property into the street and stated that the solution would be a machine that sucks up the debris rather than blows debris. Mr. Boyajian mentioned that DeCicco's, the Ardsley Diner and Astoria Bank have colossal delivery issues and he stated that there are safety issues and there is an obligation of protection of life and limb.

## **VI. OLD BUSINESS**

1. Consider a resolution granting permission to ProClinix at the House of Sports to convert assembly space into a medical office located at 1 Elm Street

**8:15 P.M. – PUBLIC HEARING** – To consider a request from ProClinix to convert approximately 2,000 square feet of assembly space on the ground level of the building into a medical office located at 1 Elm Street

### **Open Public Hearing**

#### **Mayor read the Public Notice into the record**

Dr. Brian Dombal and Dr. Alan Siegel appeared and requested that the Board approve the 2,000 square feet of space conversion into a medical office located at 1 Elm Street. They stated that there will be four to six employees at the space. The hours of operation will be Monday through Friday 7:00 A.M. to 7:00 P.M. and Saturday 9:00 A.M. to 12:00 P.M. Four patients per hour will be scheduled. There will be staff therapists, chiropractors and assistants. Building Inspector, Larry Tomaso stated that there is no increase for parking requirements and parking should not be an issue. If the hours of operation are extended, we can come back to the Board and discuss them.

### **Public Comments**

Mayor Porcino asked if there were any comments from the public. There were no comments.

### **Close Public Hearing**

#### **RESOLUTION TO CLOSE THE PUBLIC HEARING TO CONSIDER GRANTING PERMISSION TO PROCLINIX AT THE HOUSE OF SPORTS TO CONVERT ASSEMBLY SPACE INTO A MEDICAL OFFICE LOCATED AT 1 ELM STREET**

**Trustee DiJusto: RESOLVED**, that the Village Board of the Village of Ardsley hereby closes the public hearing at to consider granting permission to ProClinix at the House of Sports to convert assembly space into a medical office located at 1 Elm Street. **Seconded by Trustee Monti and passed unanimously.**

**RESOLUTION GRANTING PERMISSION TO PROCLINIX AT THE HOUSE OF SPORTS TO CONVERT ASSEMBLY SPACE INTO A MEDICAL OFFICE LOCATED AT 1 ELM STREET**

**Trustee DiJusto: RESOLVED**, that the Village Board of the Village of Ardsley hereby grants permission to ProClinix to convert approximately 2,000 square feet of assembly space on the ground level of the building into a medical office located at 1 Elm Street with the following conditions: **Seconded by Trustee Monti and passed unanimously.**

1. The applicant must provide plans showing compliance with the NYS Building Code for the interior alterations.
2. The applicant must obtain a building permit prior to the commencement of work.
3. The applicant must obtain a separate sign permit for all proposed signage.
4. To ensure that there won't be a conflict with the House of Sports' peak hours of operation, the hours of operation for this business should be limited to 7am to 7pm Monday through Friday and 7am-12 Noon on Saturday as requested by the applicant. These hours shall not be extended without Village Board approval.
5. There is an existing key box (Knox Box) on the building. The applicant must provide a key as required by the Fire Chief.
6. Any conditions deemed appropriate by the Village Attorney & Village Manager
7. Any conditions deemed appropriate by the Village Board.

**VII. NEW BUSINESS**

1. Consider a resolution to adopt the 2015 Annual Stormwater Report

**RESOLUTION ADOPTING 2015 ANNUAL STORMWATER REPORT**

**Trustee Monti: RESOLVED**, that the Village Board of the Village of Ardsley hereby adopts the 2015 Annual Stormwater Report. **Seconded by Trustee DiJusto and passed unanimously.**

2. Consider a resolution to transfer funds from Trust Fund into General Fund

**TRUST FUND INTO GENERAL FUND**

**Trustee Malone: RESOLVED**, that Village Board of Trustees authorizes the Village Treasurer to transfer \$1,111.18

from Trust Account	005.0100 Lori Hunter Donations	\$233.52
	005.0090 Greenway Rev Group	\$877.66

Into General Fund Account 7110.0452 Parks Improvements  
For the purpose of purchasing a bench in honor of Lori Hunter

**Seconded by Trustee Kaboolian and passed unanimously**

3. Consider a resolution modifying 2015-2016 Village Budget to recognize grant award of \$4,000.00 from the Office of NYS Parks

**RESOLUTION MODIFYING 2015-2016 VILLAGE BUDGET TO RECOGNIZE GRANT  
AWARD OF \$4,000  
FROM THE OFFICE OF NYSPARKS**

**Trustee Kaboolian: RESOLVED**, that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to modify the 2015/2016 Village Budget by increasing revenue line item A3989 NYS Grant by \$4,000 and appropriations line item 7110.452 parks improvements by \$4,000. **Seconded by Trustee Malone and passed unanimously.**

4. Consider a resolution to reject bids for project restoration flood control

**RESOLUTION TO REJECT BIDS FOR  
PROJECT RESTORATION FLOOD CONTROL BASIN**

**Trustee DiJusto: WHEREAS**, the N.Y. D.E.C. requires the Village of Ardsley to maintain the flood control project in the Village Green area; and

**WHEREAS**, the Village Clerk and Village Manager opened two bids for such work on May 12, 2016 @ 11:00 a.m.; and

**WHEREAS**, bids received were as follows:

- |                                 |           |
|---------------------------------|-----------|
| 1.) Sentrale Construction Corp. | \$304,995 |
| 2.) ELQ Industries, Inc.        | \$448,675 |

**WHEREAS**, the Village's estimate for the work was approximately less than \$40,000;

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Ardsley hereby rejects the bids as being significantly above the estimate and therefore too costly, and directs the Village Manager to prepare a scope of work more in line with available funds.

**Seconded by Trustee Monti and passed unanimously.**

5. Consider a resolution establishing standard work day for elected & appointed officials

Motion by **Trustee Monti** and Seconded by **Trustee DiJusto**;



Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A  
 (Rev. 8/15)

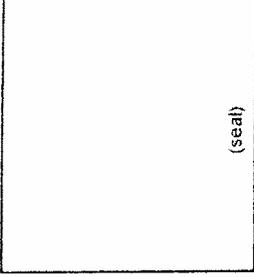
BE IT RESOLVED, that the Village of Ardsley (Name of Employer) / 40074 (Location Code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>								
Village Justice	6	Walter Schwartz	8054	34846483	<input type="checkbox"/>	12/14/10-12/13/18	6, 8, 1	<input type="checkbox"/>
<b>Appointed Officials</b>								
Village Attorney	6	Robert Poreini	6909	38003398	<input type="checkbox"/>	07/15/12-12/14/14	7, 9, 3	<input type="checkbox"/>

**SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE**

I, Barbara A. Berardi (Name of secretary or clerk), secretary/clerk of the governing board of the Village of Ardsley (Name of Employer) of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 16<sup>th</sup> day of May, 2016 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Village of Ardsley (Name of Employer) on this 17<sup>th</sup> day of May, 2016. Barbara A. Berardi (Signature of the secretary or clerk)



Affidavit of Posting: I, Barbara A. Berardi (Name of secretary or clerk), being duly sworn, deposes and says that the posting of the Resolution began on \_\_\_\_\_ (Date) and continued for at least 30 days. That the Resolution was available to the public on the \_\_\_\_\_ (Date)

- Employer's website at www.ardsleyvillage.com
- Official sign board at \_\_\_\_\_
- Main entrance secretary or clerk's office at \_\_\_\_\_

**VIII. CALL FOR EXECUTIVE SESSION.** No Executive Session.

**IX. ADJOURNMENT OF MEETING**

**Trustee Malone: RESOLVED**, that the Village Board of the Village of Ardsley hereby adjourns the regular meeting of Monday, May 16, 2016 at 9:40 p.m. **Seconded by Trustee Kaboolian and passed unanimously.**

**X. NEXT VILLAGE BOARD MEETING:** Monday, June 6, 2016 at 8:00 p.m.

Respectfully submitted,

Donna Fusco  
Recording Secretary