

**VILLAGE OF ARDSLEY  
BOARD OF TRUSTEES  
REGULAR MEETING  
MONDAY, JUNE 20, 2016**

Present:	Mayor	Peter R. Porcino
	Deputy Mayor/Trustee	Nancy Kaboolian
	Trustee	Gary Malone
	Trustee	Mollie Monti
	Trustee	Andy DiJusto
	Village Manager	Meredith S. Robson
	Village Clerk	Barbara A. Berardi
	Village Attorney	Robert J. Ponzini
	Recording Secretary	Donna Fusco

Mayor Porcino called to order the Regular Meeting at 8:00 p.m.

**I. ANNOUNCEMENT OF EXIT SIGNS**

**II. PLEDGE OF ALLEGIANCE**

**8:15 P.M. – PUBLIC HEARING** – To consider amending Section 200-82C(2)(a)[2][b] of the Village Code – Signs (Letter Height) and to amend Section 200-91.2(4) of the Village Code – Awnings and Canopies.

**III. APPROVAL OF MINUTES:** Regular Meeting – June 6, 2016

**Trustee Malone: RESOLVED**, that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, June 6, 2016 as amended. **Seconded by Trustee Kaboolian and passed unanimously.**

**IV. DEPARTMENT REPORTS:**

**FIRE DEPARTMENT REPORT:**

Fire Chief, Theodore J. Knoesel, was absent from the Meeting. The following activities are reported for May:

- 26 Calls for Month
- 250.25 Inspection Hours
- 27.00 NYS Training Hours

Other activities attended by Fire Department –

- 5/14/16 – Conducted Annual Hose test
- 5/15/16 – Finished Annual Fireman’s Carnival which began on 5/10/16
- 5/25/16 – Chiefs Attended Monthly Battalion 14 meeting in Hastings-on-Hudson
- 5/30/16 – Participated in Annual Memorial Day Breakfast and Ceremony

## **POLICE DEPARTMENT REPORT:**

Police Chief, Emil Califano, reported the following activities for May:

- Court fine and fees - \$18,278.20
- Property Lost or Stolen - \$2,390
- 137 Parking summonses issued
- 69 UTT summonses issued
- 1 Appearance ticket issued
- 7 Arrests
- 226 Blotters

Other activities attended by Officers –

## **TRAINING**

- 3 Swat Officers 40 hours
- 6 Officers attended an 8 hour training block consisting of Public Utilities awareness, Patrol Driving and Emergency Response, CPR/AED and First Aid Review, and Legal Updates
- 2 Officers attended a 3 day course on commercial vehicle enforcement

## **COMMUNITY POLICING**

- Installed 9 child seats
- Assisted in running the Westchester Youth Police Academy – 6 week internship program at Pace College where 32 students from 12 school districts attended
- Taught a child seat tech course at ASVAC building
- Attended child seat conference
- Attended a child seat event at MasterCard in Purchase
- Attended AHS senior cruise
- Attended the senior citizens breakfast at the rec center
- Attended Westchester County youth officer meeting
- Attended Ardsley SAYF Coalition Town Hall meeting
- Attended a youth 2 youth meeting

**BUILDING DEPARTMENT REPORT:** Larry Tomasso read the Building Inspector's report for the following activities for May:

- 17 Building permits
  - 16 Application fees
  - 9 Certificates of Occupancy
  - 9 Plumbing permits
  - 7 Electrical permits
  - 14 Letter of Compliance
  - 1 Miscellaneous
- Total received - \$9,597.50

Other activities –

- 73 Building inspections
- 11 Zoning inspections
- 0 Fire inspection
- 5 Violation notices
- 7 Warning notices
- 0 Appearance tickets

Larry Tomasso and Tom DeMaio each attended one day of required in-service training this month

**LEGAL REPORT:**

Village Attorney Ponzini stated that there is one matter to discuss with the Building Inspector tonight and another matter to discuss with the Board in Executive Session.

**MANAGER'S REPORT:**

**VILLAGE MANAGER'S REPORT  
FOR MONDAY, JUNE 20, 2016**

1. **TAX BILLS DUE:** Village residents are reminded that the first installment of the Village tax bill is due at the end of the business day 4:00 p.m. Thursday, June 30. Payments received in person on Friday, July 1<sup>st</sup>, or arriving in Village Hall with a postmark of July 1 or later, unfortunately must be assessed with a late penalty as prescribed by New York State Real Property Law. Please be advised no village official can waive the penalty for any reason.
  
2. **INDEPENDENCE DAY OSERVANCE:** All Village offices, including the Library, the Community Center, Court, and the Department of Public Works will be closed on Monday, July 4, in observance of Independence Day. Since there will be no trash collection on Monday, there will be Village-wide garbage collection on Tuesday. The rest of the week will follow a normal collection schedule.

3. **ASHFORD AVE BRIDGE:** Rather than continue to insert all of the alerts in this report at each meeting, I will just encourage everyone to sign up for our electronic alerts via our website and monitor all bridge news directly from the County at:  
[www.westchestergov.com/subscribe](http://www.westchestergov.com/subscribe)  
[www.westchestergov.com/ashfordavenuebridge](http://www.westchestergov.com/ashfordavenuebridge)
4. **SUEZ WATER MAIN PROJECT:** We are working to resolve delay issues with Suez on their water main project on 9A. Unfortunately, they will not be finishing up when expected. As soon as we have better project completion estimates, we will share them. This also means that the 9A road contractor will not be able to complete final paving until Suez is done.
5. **APPOINTMENTS:** It is my pleasure to introduce Naima Yancey to you this evening. Naima is our new Confidential Secretary to the Village Manager and comes to us having just graduated with a Master of Public Administration degree from SUNY Buffalo State and approximately six years of experience in nonprofit organizations. Naima will assist with public inquiries out front here in Village Hall and with various projects and assignments. We welcome Naima and wish her great success in her tenure here in Ardsley.

**TREASURER'S REPORT:** Village Manager, Robson read the Treasurer's Report on behalf of Marion DeMaio:

Ms. Robson stated the bills for the past two weeks totaled as follows: From the General Fund: \$401,244.54; from the Trust & Agency Fund: \$65,795.90 and from the Capital Fund: \$1,245.58.

**Trustee Kaboolian: RESOLVED,** that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$401,244.54; from the Trust & Agency Fund: \$65,795.90 and from the Capital Fund: \$1,245.58. **Seconded by Trustee Malone and passed unanimously.**

#### **MAYOR'S ANNOUNCEMENTS:**

- Attended the Firehouse Inspection and Dinner; dinner was enjoyable
- Attended Ardsley Day Committee Meeting

#### **COMMITTEE & BOARD REPORTS:**

#### **TRUSTEE DIJUSTO:**

- Attended Firehouse Inspection and Dinner
- Award Ceremony was excellent

### **TRUSTEE MONTI:**

- Attended Firehouse Inspection and Dinner

### **TRUSTEE MALONE:**

- Attended Firehouse Inspection and Dinner
- Participated in SAYF Coalition 5k Run on Saturday; it was a tremendous turnout

### **TRUSTEE KABOOLIAN:**

- Attended Firehouse Inspection and Dinner
- Attended Executive Meeting at the WMOA Dinner

## **V. VISITORS**

Armen Boyajian of 23 Grandview Avenue, Ardsley, New York appeared before the Board to discuss some items and questions on how to proceed. Mr. Boyajian wanted to know if the Village has any ownership rights to the public memorial plaques from the American Legion building on Legion Drive; Building Inspector, Larry Tomasso stated that the new owner will keep the plaques in place but the American Legion still owns the plaques.

Also, Mr. Boyajian stated that a railing should be placed on either side of the stairs at the library.

## **VI. OLD BUSINESS**

1. Consider a resolution to amend Section 200-82C(2)(a)[2][b] – Signs

**8:15 P.M. – PUBLIC HEARING** – To consider amending Section 200-82C(2)(a)[2][b] – Signs (Letter Height) and to amend Section 200-91.2(4) of the Village Code – Awnings and Canopies

### **Open Public Hearing**

#### **Mayor read the Public Notice into the record**

Building Inspector, Larry Tomasso stated that the merchants complained that the letter height is too restrictive. The allowance for awnings is one solid color for the awning and one color for the lettering. Any two colors must be submitted to the BAR for approval.

### **Public Comments**

Mayor Porcino asked if there were any comments from the public. There were no comments.

### **Close Public Hearing**

**RESOLUTION TO CLOSE THE PUBLIC HEARING TO AMEND SECTION 200-82C(2)(a)[2][b] SIGNS (LETTER HEIGHT) AND TO AMEND SECTION 200-91.2(4) OF THE VILLAGE CODE – AWNINGS AND CANOPIES**

**Trustee DiJusto: RESOLVED**, that the Village Board of the Village of Ardsley hereby closes the public hearing at 8:40 p.m. to consider amending Section 200-82 C(2)(a)[2][b] – Signs (Letter Height). **Seconded by Trustee Monti and passed unanimously.**

**Trustee DiJusto: RESOLVED**, that the Village Board of the Village of Ardsley hereby closes the public hearing at 8:41 p.m. to consider amending Section 200-91.2(4) of the Village Code – Awnings and Canopies. **Seconded by Trustee Monti and passed unanimously.**

**RESOLUTION TO AMEND SECTION 200-82C(2)(a)[2][b] SIGNS**

**Trustee DiJusto: RESOLVED**, that the Village Board of the Village of Ardsley hereby amends Section 200-82C(2)(a)[2][b] Signs of the Village Code. **Seconded by Trustee Monti and passed unanimously.**

**Letter Height:**

§200-82C(2)(a)[2][b]

The maximum overall height of letter groups (including upper and lower case letters) and graphic symbols shall be 18 inches. Where there is more than one line of letters and symbols, the combined height of letters and symbols shall not exceed 18 inches including the span between the lines. The maximum letter form height for external illuminated signs shall be 18 inches. Where there is more than one line of lettering the combined height shall not exceed 18 inches.

2. Consider a resolution to amend Section 200-91.2A(4) – Awnings & Canopies

**RESOLUTION TO AMEND SECTION 200-91.2A(4) AWNINGS AND CANOPIES**

**Trustee Monti: RESOLVED**, that the Village Board of the Village of Ardsley hereby amends Section 200-91.2A(4) – Awnings and Canopies of the Ardsley Village Code. **Seconded by Trustee DiJusto and passed unanimously.**

**Awning Colors:**

§200-91.2A(4)

Awning material colors and signage shall be limited to two colors as approved by the Board of Architectural Review. Tints of the same color shall be considered separate colors. Metallic, iridescent, and bright colors are prohibited. The awning support and finished structure, mechanism and enclosure housing shall be of a neutral color, harmonious with the materials of the building facade and awning fabric.

**VII. NEW BUSINESS**

1. Consider a resolution to schedule a Public Hearing to amend Chapter 190-5 of the Village Code

**RESOLUTION TO SCHEDULE A PUBLIC HEARING TO CONSIDER AMENDING  
CHAPTER 190-5 OF THE VILLAGE CODE**

**Trustee DiJusto: RESOLVED**, that the Village Board of the Village of Ardsley hereby schedules a public hearing on Tuesday, July 5, 2016 at 8:15 p.m. to discuss amending Chapter 190 Vehicles & Traffic - Subsection 190-5 of the Village Code. **Seconded by Trustee Monti and passed unanimously.**

**CHAPTER 190 Vehicles & Traffic – Subsection 190-5 Speed Limit**

Twenty five miles per hour is hereby established as the speed limit at which vehicles may proceed on public highways within the limits of the Village, subject to exceptions which may otherwise have been or will be set for specific streets by the Board of Trustees.

In accordance with the provisions of Subsection 190-5 above, speed limits are hereby established as indicated upon the following streets.

<b>Name of Street</b>	<b>Speed Limit (mph)</b>	<b>Location</b>
Ashford Avenue	30	Entire length
Heatherdell Road	30	Entire length, except School Zones
Saw Mill River Road	30	Entire length

2. Consider a resolution modifying 2015/2016 Village Budget to recognize the increase in Special Events and Swat Reimbursement

**RESOLUTION MODIFYING 2015/2016 VILLAGE BUDGET  
TO RECOGNIZE THE INCREASE IN  
SPECIAL EVENTS AND SWAT REIMBURSEMENT**

**Trustee Monti: RESOLVED**, that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to modify the 2015/2016 Village Budget by increasing APPROPRIATIONS LINE ITEM. **Seconded by Trustee DiJusto and passed unanimously.**

3120.106	SPECIAL EVENTS OT	10,000
3120.107	SWAT OT	10,000

AND REVENUE LINE ITEM

001.1530	SPECIAL EVENTS	10,000
001.2116	SWAT REIMBURSEMENT	10,000

3. Consider a resolution to authorize the Village Manager to sign an agreement with the Westchester County Department of Public Safety to utilize the firing range

**RESOLUTION TO AUTHORIZE THE VILLAGE MANAGER TO SIGN AN  
AGREEMENT WITH WESTCHESTER COUNTY DEPARTMENT OF PUBLIC  
SAFETY TO UTILIZE THE FIRNG RANGE**

**Trustee Malone: RESOLVED**, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to execute an agreement with the Westchester of Department Safety Services Michaelian Office Building, 148 Martine Avenue, White Plains, New York 10601 to utilize the Firing Range, located in Valhalla, New York for a period of 5 years. **Seconded by Trustee Kaboolian and passed unanimously.**

4. Consider a resolution to authorize the Village Manager to sign an agreement with Westchester County Department of Public Safety for STOP DWI/Datamaster Project

**RESOLUTION TO AUTHORIZE THE VILLAGE MANAGER TO SIGN AN  
AGREEMENT WITH  
WESTCHESTER COUNTY DEPARTMENT OF PUBLIC SAFETY FOR  
STOP DWI PATROL/DATAMASTER PROJECT**

**Trustee Kaboolian: RESOLVED**, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to execute an agreement to participate in the Westchester County STOP DWI – Patrol/Datamaster Project reimbursement agreement with the Westchester County Department of Public Safety, Michaelian Building, 148 Martine Avenue, White Plains, New York 10601 for the period of January 1, 2016 through December 31, 2020 for an amount not to exceed \$8400.00 annually. **Seconded by Trustee Malone and passed unanimously.**

**VIII. CALL FOR EXECUTIVE SESSION.** Brief Executive Session to discuss a legal matter

**IX. ADJOURNMENT OF MEETING**

**Trustee Malone: RESOLVED,** that the Village Board of the Village of Ardsley hereby adjourns the regular meeting of Monday, June 20, 2016 at 8:44 p.m. **Seconded by Trustee Kaboolian and passed unanimously.**

**X. NEXT VILLAGE BOARD MEETING:** Tuesday, July 5, 2016 at 8:00 p.m.

Respectfully submitted,

Donna Fusco  
Recording Secretary