

**VILLAGE OF ARDSLEY
BOARD OF TRUSTEES
REGULAR MEETING
MONDAY, DECEMBER 7, 2015**

Present:	Mayor	Peter R. Porcino
	Deputy Mayor/Trustee	Nancy Kaboolian
	Trustee	Gary Malone
	Trustee	Mollie Monti
	Trustee	Andy DiJusto
	Village Manager	Meredith A. Robson
	Village Clerk	Barbara A. Berardi
	Village Attorney	Robert J. Ponzini
	Recording Secretary	Donna Fusco

Mayor Porcino called to order the Regular Meeting at 8:00 p.m.

I. ANNOUNCEMENT OF EXIT SIGNS

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES: Regular Meeting – November 16, 2015

Trustee Malone: RESOLVED, that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, November 16, 2015 as submitted.
Seconded by Trustee Kaboolian and passed unanimously.

IV. DEPARTMENT REPORTS:

BUILDING DEPARTMENT REPORT: Building Inspector, Larry Tomasso read the Building Inspector's report for the following activities for November:

- 10 Building permits
 - 7 Application fees
 - 9 Certificates of Occupancy
 - 9 Plumbing permits
 - 3 Electrical permits
 - 7 Letters of Compliance
 - 1 Miscellaneous
- Total received - \$20,303.75

Other activities –

- 69 Building inspections
- 31 Zoning inspections
- 1 Fire inspection
- 14 Violation notices
- 18 Warning notices
- 0 Appearance tickets

Larry Tomasso attended a webinar on conducting Planning Board and Zoning Board meetings

LEGAL REPORT:

Village Attorney Ponzini thanked Mayor Porcino for reappointing him to the Board and stated that it is a distinct pleasure to serve the Mayor and the people of Ardsley. Village Attorney Ponzini had nothing to report other than a few tax matters that he wants to finalize and stated that they should not be large and they are one year items but he wants to get them all firmed up before bringing them to the Board. Mr. Ponzini stated that he is available for an Executive Session if necessary.

MANAGER'S REPORT:

VILLAGE MANAGER'S REPORT FOR MONDAY, DECEMBER 7, 2015

1. Installation of LED streetlights throughout the Village is virtually completed. We will soon be reviewing the final report with the contractor.
2. The contractor performing the work on 9A is largely done until Spring. The main parts of the project that remain to be completed in the Spring include final paving and striping and installation of the new traffic light at the intersection of 9A and Ashford Ave.
3. Con Ed has almost completed the storm hardening work at Village Hall. We will be meeting with them in the next month or so to discuss the possibility of adding additional facilities to their storm hardening projects (provision of redundant electric services in the event of an outage).
4. Highlights of the changes made and savings incurred during the past year include:
 - (a) Transition to new payroll service – saved \$5,000 off existing program (\$12,000 savings based on the updated program we would have needed that mirrored what we're getting from new vendor); provides for enhanced services, including ACA reporting and employee leave time reporting
 - (b) Elimination of the need for additional vendor for refrigerant removal by having refrigerant removed for free at Brookfield – saved \$3,000
 - (c) Development and implementation of 10 year capital plan
 - (d) Implementation of capital project financing schedule on an annual basis, rather than as-needed – estimated \$15,000 - \$30,000 savings on required professional services per additional bond issue

- (e) Re-organization of senior citizen program – elimination of inefficient bus service and reallocation of funds to increased staffing level and programming support
 - (f) Re-structuring of budget process – utilization of KVS financial system for budget preparation to reduce additional staff time necessary for input into Excel spreadsheets and ease of access to year-to-date financial information; also reallocated a number of expenditure lines to better reflect true service costs
 - (g) Implementation of paperless Board of Trustees meetings – estimated \$3,400 savings
 - (h) Implementation of electronic newsletters and sanitation schedules – estimated \$3,500 savings
 - (i) Initiation of social media communications and project updates
 - (j) Implementation of bi-monthly department head meetings
 - (k) Renewal of regular meetings between Village and School officials
 - (l) Installation of LED street lights throughout the Village – estimated \$42,000 savings per year
5. All Village offices will be closed on the afternoon of December 24th, all day on December 25th and the afternoon of December 30th in observance of the Christmas holiday and New Year's Day. There will be village-wide collection of paper and commingled recyclables on Wednesday, December 23rd and Wednesday, December 30th. There will also be village-wide garbage collection on Thursday, December 24th and Thursday, December 31st. Please refer to the Sanitation schedule posted on the Village's website.
 6. Remember that the second installment of the Village tax bill became due and payable on December 1 and can be paid without penalty until the end of the business day on Wednesday, December 31st. Though the other administrative offices will be closing at 12 noon that day in observance of New Year's Eve, the Office of the Village Treasurer shall remain open until 4:00 pm to receive payments. Payments made in person after December 31st, or that arrive via mail postmarked by the USPS after December 31st, or arrive after December 31st without a USPS postmark, will be assessed a late penalty as required by New York State Real Property law. Meter-mailed postmarks are not valid proof of timely payment. Please bear in mind that no Village official is empowered to waive the late fee for any reason.

TREASURER'S REPORT: Village Manager, Robson read the Treasurer's Report on behalf of Marion DeMaio:

Ms. Robson stated the bills for the past two weeks totaled as follows: General Fund: \$159,987.38; Trust & Agency Fund: \$7,131.23; and from the Capital Fund: \$3,688.37.

Trustee Kaboolian: RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$159,987.38; From the Trust & Agency Fund: \$7,131.23 and from the Capital Fund: \$3,688.37. **Seconded by Trustee Malone and passed unanimously.**

MAYOR'S ANNOUNCEMENTS:

- Manager Robson and I attended the Village Official's Committee Meeting on 11/19; it's always an enlightening meeting; topics that we covered were updates on the Project where we all got to complain about scheduling
- We had an update on the VOC State Efficiency Plan which has been approved by the State; It is about the tax rebates that everybody should be receiving; I think we qualify and we expect those checks to go out; we are not really sure what the size of the checks will be; our portion will be very minimal
- We updated each other on our LED street light projects; some of the Villages have already completed them and others are in the same position that we are in; those were going well
- We talked about whether to sign on to the pothole killer; the general consensus is that we will get through with it
- We also discussed an offer from the State Legislatures of \$120,000.00 in grant money that Villages have to spend; we have some ideas for joint projects that we could use that money; no consensus on that; we will follow up and try to get some grant money for equipment that we could use here
- Attended tree lighting; Thank you to the DPW
- Met with some of our new volunteers and I am pleased with their enthusiasm and willingness to help out the Village
- I want to mention that there actually has been a lot of buzz and I have received emails about the Jefferson Project on Lawrence Street; there is a lot of concern in the Village about it; There is a first meeting for a hearing in Greenburgh Town Hall on 1/13/16 at 7:30 P.M.; Please attend and voice your concerns
- Happy Holiday Season and Happy New Year

COMMITTEE & BOARD REPORTS:

TRUSTEE DIJUSTO:

- Nothing to report
- Happy Hanukah and Merry Christmas

TRUSTEE MONTI:

- Nothing to report
- Happy Holidays

TRUSTEE MALONE:

- Happy Hanukah and Merry Christmas

TRUSTEE KABOOLIAN:

- Attended WMOA Executive Meeting

- Attended seniors and Veteran's dinner at the firehouse; a big shout out to our fire department and Rick Thompson for providing entertainment and food
- Attended tree lighting; very beautiful
- Garden Club made 31 swags for parking meters in downtown; decorated 21 wreaths which are distributed to public buildings; supplied pointsettias for the senior party at the firehouse; they planted bulbs all over the Village and we will have 100 daffodils in the spring
- SAYF Coalition has new Facebook page; please take a look and like us
- SAYF Coalition sponsored the Ardsley High School P club and 2 youth council holiday party and took 5 middle schoolers to an all day long substance prevention conference sponsored by Westchester County
- 12/9 - Seniors luncheon
- 12/16 – Holiday breakfast and St. Christopher's will be there for hair and nails
- 12/22 - Holiday Embassy Party
- 12/23 - Pot Luck Party
- Merry Christmas and Happy Hanukah

V. VISITORS

No Visitors

VI. OLD BUSINESS

VII. NEW BUSINESS

1. Resolution to consider authorizing the adoption of the 2015 Westchester County, NY Hazard Mitigation Plan Update

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF ARDSLEY AUTHORIZING THE ADOPTION OF THE 2015 WESTCHESTER COUNTY, NY HAZARD MITIGATION PLAN UPDATE

Trustee Di Justo: **WHEREAS**, all jurisdictions within Westchester County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Westchester County municipalities with like planning objectives has

been formed to pool resources and create consistent mitigation strategies within Westchester County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Village of Ardsley:

- 1) Adopts in its entirety, the 2015 Westchester County Hazard Mitigation Plan (the “Plan”) as the jurisdiction’s Natural Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

Seconded by Trustee Monti and passed unanimously.

2. Resolution to execute closing papers regarding the 9A Road Widening Project

RESOLUTION CLOSING PAPERS FOR THE 9A PROJECT

Trustee Monti: Resolved at the regular meeting of the Board of Trustees of the Village of Ardsley ratifying Agreement and designating officer(s) or proper party(ies) to execute closing papers on its (their) behalf, on December 7, 2015, the following Resolution was adopted, offered by and passed by the Board that Meredith S. Robson, Village Manager of the Village of Ardsley, be empowered to execute the Agreements and any subsequent papers which might be required to secure payment (\$1.00, payment waived) of this claim: Proceeding 9844, PIN 8819.99.201, S. H. 1053, Maps 58, 59 and 60; Parcels 63, 64 and 65. Seconded by Trustee Di Justo and passed unanimously.

3. Resolution Authorizing the Village Manager to execute agreement between the Town of Greenburgh and the Villages of Ardsley, Dobbs Ferry, Elmsford, Hastings-on-Hudson, Irvington and Tarrytown to form a townwide special weapons and tactics unit

**RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AGREEMENT
BETWEEN THE TOWN OF GREENBURGH AND THE VILLAGES OF ARDSLEY, DOBBS
FERRY, ELMSFORD, HASTINGS-ON-HUDSON, IRVINGTON AND TARRYTOWN
TO FORM A TOWNWIDE SPECIAL WEAPONS AND TACTICS UNIT**

Trustee Monti: RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to execute an agreement with the Town of Greenburgh and the Villages of Ardsley, Dobbs Ferry, Elmsford, Hastings-on-Hudson, Irvington and Tarrytown to form a townwide special weapons and tactics unit as amended. **Seconded by Trustee Di Justo and passed unanimously.**

4. Resolution Declaring 1992 Beck Pumper as Surplus and Authorizing its Sale at Auction

**RESOLUTION DECLARING 1992 BECK PUMPER AS SURPLUS AND
AUTHORIZING ITS SALE AT AUCTION**

Trustee Malone: Resolved that the Village Board of Trustees of the Village of Ardsley concurs with the Village Manager's declaration of the 1992 Beck Pumper as surplus, based on the recommendation of the Fire Chief, and hereby authorizes its sale at public auction, including on-line auction websites, such as Firetec.

Be It Further Resolved that the initial asking price will be set at \$50,000, but will be subject to the final results of the auction process. In no case, shall the Village except less than \$35,000 unless additional authorization is granted by the Village Board of Trustees. **Seconded by Trustee Kaboolian and passed unanimously.**

VIII. CALL FOR EXECUTIVE SESSION. Brief Executive Session to discuss a legal matter

IX. ADJOURNMENT OF MEETING

Trustee Kaboolian: RESOLVED, that the Village Board of the Village of Ardsley hereby adjourns the regular meeting of Monday, December 7, 2015 at 9:00 p.m. **Seconded by Trustee Malone and passed unanimously.**

X. NEXT VILLAGE BOARD MEETING: Monday, December 21, 2015 at 8:00 p.m.

Respectfully submitted,

Donna Fusco
Recording Secretary