



MINUTES

Ardsley Village Board of Trustees

8:00 PM - Monday, November 2, 2020

Via Zoom

Present:	Mayor	Nancy Kaboolian
	Deputy Mayor/Trustee	Andy DiJusto
	Trustee	Evan Yager
	Trustee	Joann D'Emilio
	Village Manager	Meredith S. Robson
	Village Clerk	Ann Marie Rocco
	Village Attorney	Robert J. Ponzini
Absent:	Trustee	Steve Edelstein

1. ANNOUNCEMENT OF EXIT SIGNS

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES:

3.1 Regular Meeting Minutes-October 19, 2020

Moved by Trustee DiJusto, Seconded by Trustee Yager and passed unanimously.

RESOLVED that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, October 19, 2020 as submitted.

4. DEPARTMENT REPORTS

1. LEGAL

2. MANAGER

2.a Village Manager's Report -November 2, 2020-Village Manager, Meredith Robson read the following report:

1. **Road Paving:** Just a reminder that we are working through our 2020 road paving and curbing projects. We have put out information on a number of occasions and I want to again take this opportunity to remind the community that road improvements will include concrete curbing and any Belgian Block curbing in the public right-of-way will be removed. The following is the tentative schedule for this work, subject to change based on weather, contractor changes, etc. Work not completed this calendar year will be scheduled for the Spring. Please note that Ashford Ave was not originally scheduled for this year, however, since Con Ed was only going to repave the area of disturbance, i.e. half the road, the Village Board approved the paving of the entire roadway. Con Ed will be reimbursing the Village for the portion of the work they would have otherwise been obligated to complete.

Curbing :

Bramble brook (completed)

Overlook (in progress) should be completed by 11/6

Capt. Honeywell (anticipated start 11/9) 5 days to complete

Exeter Pl. (anticipated start 11/16) 7 to 10 days to complete

Milling and Paving: anticipated to start week of Nov 23rd:

1. Bramblebrook

2. Ashford – this is contingent upon completion of the Con Ed gas main work and may need to be pushed back

3. Addyman Sq.

4. Overlook

5. Capt. Honeywell

6. Exeter

2. **Veterans Day Reminder:**

Please be advised all Village Offices, including the Library, Community Center, Court and the Department of Public Works will be CLOSED on Wednesday, November 11, 2020 in observance of Veterans Day.

Since there will be no commingled glass, metal & plastic on Wednesday, ALL recyclables including newspaper, cardboard, junk mail, office paper, bulk mail & e-waste, commingled glass, metal & plastic WILL BE collected Village wide on Thursday, November 12, 2020.

3. **Thanksgiving Reminder:**

Please be advised all Village Offices, including the Library, Community Center, Court and the Department of Public Works will be CLOSED on Thursday, November 26th and Friday, November 27th for the Thanksgiving holiday. There WILL BE double collection of recyclables on Wednesday, November 25th and refuse collection for the entire village on Saturday, November 28th.

4. **Tax Reminder:**

The 2nd half of the 2020 Village tax is due on or before December 31st, 2020. Payments that arrive via postmark after December 31st, 2020 will be assessed a late penalty as required by NYS Real Property Law. No Village Official is empowered to waive the late fee for any reason. We are currently accepting payments via mail (by check or money order payable to the "Village of Ardsley") or through our new online payment system. The Village is not accepting cash payment at this time.

5. **Sewer Bills:** The first sewer bills will be out this week. This process is new to both Village staff as well as the community. Despite a great deal of work to coordinate the process of this first billing, we are aware of remaining issues in a number of areas that we are working to correct. A fair number of the issues are related to the way in which the Suez data comes to our billing agent. There are also a few instances where properties that should have been included are not, and others that should not have been included on the bill list are on the list. Additional information is available on our website at <https://www.ardsleyvillage.com/public-works/pages/sanitary-sewer-information>. We will resolve all of these issues as quickly as possible. We recommend that the first call be made to Minol, our billing agent. They may be able to resolve the vast majority of issues with a call. If they are unable to resolve a particular issue, they will notify us and the property owner is more than welcome to call Village Hall. The Village and Minol will be working closely together to review and resolve any issues that arise. Some may take time to investigate so please bear with us as we work through everything with you.

Please remember that the costs involved under the new Sewer Fund and reflected in the new sewer billing are either costs that had previously been covered under the General Fund (on which the tax bills are based) or that would be covered under the General Fund had the Sewer Fund not been established. The costs, therefore, are NOT covered both in the General Fund and the Sewer Fund. The Sewer Fund and related billing allows us to cover costs that the Village would have to incur under any scenario in order to maintain and improve our aging sewer infrastructure. These costs are then distributed over a greater number of properties than just those that bear the cost of property taxes, which reduces the individual property tax burden related to these services.

6. **Voting:** Voting places remain at the Community Center and St. Barnabas Church from 6:00AM to 9:00PM.

3. TREASURER

3.a Abstract Report -November 2, 2020

Village Manager Robson stated the bills for the past two weeks totaled as follows:
From the General Fund: \$41,394.44; from the Sewer Fund: \$0.00; from the Trust & Agency Fund: \$1,305.00 and from the Capital Fund: \$33,600.00.

Moved by Trustee Yager, Seconded by Trustee DiJusto and passed unanimously.
RESOLVED that the Village board of the Village of Ardsley hereby authorizes the Village treasurer to make the following payments: From the General Fund: \$41,394.44; from the Sewer Fund: \$0.00; from the Trust & Agency fund: \$1,305.00 and from the Capital Fund: \$33,600.00

4. BUILDING No Building Department Report

5. FIRE No Fire Department Report

6. POLICE No Police Department Report

7. MAYOR'S ANNOUNCEMENTS

7.a Mayor Kaboolian announced the following:

- Reminded residents to Vote and to go to your usual polling place.
- November 11th is Veterans Day. We are thankful for all of our Veterans. Mayor will be attending a ceremony at Anthony F. Veterans Park to honor and thank our Veterans.

8. COMMITTEE & BOARD REPORTS

8.a Trustee DiJusto announced the following:

- All of Ardsley residents will be voting at either the Community Center or St. Barnabas Church.
- Our high school will be open for Dobbs Ferry and Hartsdale.
- Middle School is open for Unincorporated Greenburgh and Hastings.
- The Traffic Committee met again and we are still working on the noise. Greenburgh had a public hearing about the drag racing and noise. The committee discussed the best practices for the intersection at 9A & Center Street crossing. The committee agreed that a crossing guard would be a good temporary solution. We have asked the County to put up on a sign on the east bound side indicating what lane drivers need to be in for right/left turns at the Ashford Avenue bridge. This sign should be ready by the end of November. The Committee agreed to table this conversation about the path at Huntley Drive. The residents are looking into signage regarding the "Slow down in Ardsley" campaign. The committee is putting together a list of addition locations for installations of bicycle racks throughout the Village.

Trustee Yager did not have anything to report. Trustee Yager questioned Village Manager Robson on the Comprehensive Plan update.

Village Manager, Meredith Robson explained that once we finish the work on the implementation plan for the Comprehensive Plan it will be finalized. Ms. Robson will be distributing survey information to the Board.

Trustee D'Emilio announced the following:

- Drug take back day was a success! Police collected 238 pounds of drugs on October 24th.
- If residents would like to drop off prescription drugs a drug collection box is always located at the Police Station.
- Reminded residents to vote.

5. VISITORS

6. OLD BUSINESS:

7. NEW BUSINESS:

- 7.1 Consider a Resolution Authorizing the Village Manager to Execute a Revised Memorandum of Agreement with the Saw Mill River Coalition-Groundwork Hudson Valley

Lorraine Kuhn was present to provide the Board with a brief explanation of the 5 year plan:

As an MS4 (Municipal Separate Storm Sewer System), the Village of Ardsley is encouraged by NYSDEC to develop partnerships to help implement the Phase II Stormwater Management program. VofA has had an MOA with the Westchester County Planning Watershed Advisory Committee (WAC 7) since 2005. In 2012, WAC 7 was replaced by Westchester County BOL Bronx River Watershed Advisory Board (Bx Riv WAB) and VofA continued as a member of the Advisory Board. County Planning prepared the Bronx River Watershed Management Plan in 2007. This Plan was updated in 2011. County Planning is currently working on a second update, and this work is funded by a NYS DOS LWRP grant. Bronx River Alliance partnered with County Planning to prepare the grant application and perform the work, and County Planning submitted the grant application. Village of Ardsley had submitted letters of support to County Planning to aid in their grant application process.

The Village has had an MOA with the Saw Mill River Coalition (SMRC) since 2005. In 2009, SMRC affiliated with Groundwork Hudson Valley (HV). In 2011, Westchester County BOL formed the Saw Mill River Watershed Advisory Board (SMR WAB), and VofA became a member of this Advisory Board. There is presently no Saw Mill River Watershed Management Plan.

SMRC/Groundwork HV has partnered with County Planning to submit a NYS DOS LWRP grant application for preparation of a Saw Mill River Watershed Management Plan. County Planning will submit the grant application. Renewal of the SMRC/Groundwork HV MOA will help to support the application. Village of Ardsley association with SMRC/Groundwork HV benefits the Village in many ways including their sponsorship of SMR watershed-wide cleanups (eg Great Saw Mill River Cleanup) and river restoration efforts (eg Free-a-Tree invasives removal). Preparation of a Saw Mill River Watershed Management Plan will greatly benefit the Village as well.

The 2020 updated MOA has been sent separately, along with a copy of the SMRC Groundwork HV 5 Year SMR Watershed Plan and 2014 SMR Recreation Plan.

Moved by Trustee D'Emilio, Seconded by Trustee Yager and passed unanimously. RESOLVED,

that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to execute a revised Memorandum of Agreement regarding participation with Saw Mill River Coalition – Groundwork Hudson Valley located at 22 Main Street, Yonkers, NY 10701.

7.2 Consider a Resolution Acknowledging the Ongoing Service Arrangements with the Ardsley Garden Club

Moved by Trustee DiJusto, Seconded by Trustee Yager and passed unanimously. WHEREAS, the Village of Ardsley (“Ardsley”) finds it in the public interest to provide for the beautification of Ardsley by the display and maintenance of horticultural plantings and exhibits in its various municipal locations, and

WHEREAS, the Ardsley Garden Club (“Garden Club”) is a long time local not for profit local organization under the auspices of the New York State Garden Club, and

WHEREAS, the Garden Club has taken upon itself the responsibility, at no cost to Ardsley, to create and maintain these various municipal sites with horticultural displays, and

WHEREAS, Ardsley recognizes that these services to the Village that could not be duplicated without additional cost to Ardsley, and

WHEREAS, Ardsley wishes to continue this relationship with the Garden Club and recognizes the Garden Club’s labor and out of pocket contributions to municipal services,

NOW THEREFORE BE IT RESOLVED that the Garden Club is authorized to utilize the Ardsley Community Center (“Community Center”) for its official club meetings and any events scheduled for the benefit of Ardsley and its residents as may occur from time to time, and such meetings and events may be scheduled upon the review and consent, and in the sole discretion, of the Village Manager,

AND BE IT FURTHER RESOLVED that permission provided for in this resolution may be terminated at any time by the Village Manager.

7.3 Consider a Resolution to Reject Village Facility Cleaning Bid

Moved by Trustee Yager, Seconded by Trustee DiJusto and passed unanimously.
WHEREAS, a public notice for Village Facility Contract was duly advertised in an official newspaper on October 16, 2020; and

WHEREAS, on October 29, 2020, at 11:00 a.m. the Village Manager, in the presence of the Village Clerk and Confidential Secretary, opened three bids;

WHEREAS, the bid results were inconsistent with the intent of the work required and therefore the bid document requires clarification;

NOW, THEREFORE, BE IT RESOLVED, the Village Board of the Village of Ardsley hereby rejects the bids received and authorizes the Village Manager to re-bid the services.

8. CALL FOR EXECUTIVE SESSION

9. ADJOURNMENT OF MEETING Trustee D'Emilio: RESOLVED, that the Village Board of the Village of Ardsley Hereby adjourns the regular meeting of Tuesday, November 2, 2020, at 8:49 p.m. Seconded by Trustee Yager and passed unanimously.

10. NEXT BOARD MEETING: November 16, 2020

Village Clerk, Ann Marie Rocco

Date: