



## MINUTES

### Ardsley Village Board of Trustees

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**8:00 PM - Monday, October 19, 2020**

507 Ashford Avenue

Meeting held via Zoom Platform

Present: Mayor	Nancy Kaboolian
Deputy Mayor/Trustee	Andy DiJusto
Trustee	Evan Yager
Trustee	Joann D'Emilio
Trustee	Steve Edelstein
Village Manager	Meredith S. Robson
Village Clerk	Ann Marie Rocco
Village Attorney	Robert J. Ponzini

Absent:

#### **1. PRESENTATION-HONORING THE RETIREMENT OF RICHARD THOMPSON**

- 1.1 Tribute to Richard Thompson from Mayor Nancy Kaboolian. Mayor Kaboolian read a proclamation to Richard Thompson and wished him the best of health and happiness during his retirement.

Police Chief Anthony Piccolino wished Rick all the best in his retirement.

Tribute to Richard Thompson from Westchester County Legislator, Mary Jane Shimsky. County Legislator Mary Jane Shimsky presented a proclamation to Richard Thompson declaring Thursday, October 22, 2020 as Richard Thompson Day.

Village Manager, Meredith Robson read the following statement:

As I mentioned at the last meeting, Rick Thompson has retired from service as our General Foreman for our Highway Department. I want to reiterate my heartfelt thank you to Rick for his many years of service to the Village. Rick has managed the highway department, served as Fire Chief, and served as chief cook and bottle washer

for all sorts of Village events because of his extraordinary culinary talents! For more than 21 years, Rick has given his heart and soul to this Village and his contributions are acknowledged and greatly appreciated. I'm sure I speak for all of us in wishing Rick a long, healthy and wonderful retirement!

Eda Kapsis CEAC member wished Rick Thompson all the best in his retirement and thanked him for all his help with recycling.

Building Inspector, Larry Tomasso wished Rick Thompson all the best in his retirement and thanked him for all his work as a Fire Inspector.

**2. 8:15 p.m. - PUBLIC HEARING** Continuation of Public Hearing-To Discuss the Proposed Permit to Replace the Site Lighting in the Parking Lot at 921 Saw Mill River Road

2.1 The Public Hearing was opened at 8:15 p.m.

Trustee DiJusto questioned the if the other stores were notified on this new lighting system? Will the lighting be brighter?

Building Inspector, Larry Tomasso explained that this lighting application has been submitted due to NYS banking rules and regulations and these lights are on 24/7.

Neil Sander Engineer for Wells Fargo explained yes, the other businesses were notified of the new lighting and that the new lighting is mandated by the State.

**At 9:15 p.m. Trustee DiJusto:** Resolved that this public hearing be closed for the proposed permit to replace the site lighting in the parking lot at at 921 Saw Mill River Road. **Seconded by Trustee Yager and passed unanimously.**

**3. ANNOUNCEMENT OF EXIT SIGNS**

**4. PLEDGE OF ALLEGIANCE**

**5. APPROVAL OF MINUTES:**

5.1 Regular Meeting Minutes-October 5, 2020

**Moved by Trustee DiJusto Seconded by Trustee Yager and passed unanimously. RESOLVED** that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, October 5, 2020 as submitted.

[10.05.20 BOT](#)

**6. DEPARTMENT REPORTS**

## 1. LEGAL

- 1.a Village Attorney Robert Ponzini stated there is nothing to report and has been working with staff on various ongoing items.

## 2. MANAGER

- 2.a Village Manager's Report October 19, 2020

Village Manager Meredith Robson read the following report:

1. **CON EDISON GAS LINE PROJECT:** We have an updated project schedule from Con Ed on our website. We are waiting to see if Con Ed finishes the final tie-in work on Ashford Ave by the end of the week. If so, we are looking to re-pave Ashford Ave in its entirety under this year's road paving contract. If the agreement is approved by the Board, we will be receiving a contribution from Con Ed for the portion of the paving work they would have been responsible for completing. The Village would then add the other roughly half of the funding in order to pave the entire road.
2. **Sewer Bills:** The first sewer bills will likely be going out within the next week or so. We are working with our billing vendor to finalize information. There will be more information to follow.
3. **Census:** We are 1 out of 8 municipalities that had over 80% in the Census.

## 3. TREASURER

- 3.a Abstract Report October 19, 2020

Village Manager Meredith Robson read the Treasurer's Report for October 19, 2020.

Village Manager Robson stated that the bills for the past two weeks totaled as follows: From the General Fund: \$209,392.66; from the Sewer Fund: \$0.00; from the Trust & Agency fund: \$825.00 and from the Capital Fund: \$0.00

[October 19, 2020 Abstract for the Village Board Meeting](#)

**Moved by Trustee Yager, Seconded by Trustee DiJusto and passed unanimously.**  
**RESOLVED**, that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$209,392.66; from the Sewer Fund: \$0.00; from the Trust & Agency Fund: \$825.00 and from the Capital Fund: \$0.00.

## 4. BUILDING

- 4.a September 2020 Building Department Report

Building Inspector, Larry Tomasso provided the Board with totals from the September 2020 Building Department Reports:

- 11 Building permits
- 19 Application fees

- 3 Certificates of Occupancy
- 7 Plumbing permits
- 5 Electrical permits
- 20 Title Searches
- 1 Miscellaneous

Total received - \$9,725.27

Other activities-

- 68 Building inspections
- 9 Zoning inspection
- 4 Violations
- 2 Warnings

### [September 2020 Building Department Report](#)

## **5. FIRE**

### 5.a September 2020 Fire Department Reports

Mayor Kaboolian stated that the Fire Department Report be accepted under submission for September 2020.

- 20 Alarms for the month of September
- September 3, 10, 17, 24 The Department held weekly drills.
- September 30 Chiefs Murray, Mancini & Podalski attended a Zoom B-14 Chiefs Meeting
- September 11 Department held our annual 9/11 ceremony.
- September 16 apparatus committee met to further discuss the replacement of E-165
- September 24 Department trained on new highway struts for vehicle stabilization.
- September 3 members reviewed forcible entry tactics -24 training hours.
- September 10 members repacked hose and cleaned all tools -28 training hours.
- September 17 maintenance drill -32 training hours.
- September 24 manufacturer training on paratech rescue system-36 training hours.

### [September 2020 Monthly report](#)

### [September 2020 Training Report](#)

## **6. POLICE**

### 6.a September 2020 Police Department Report

Chief Piccolino reported the following activities for September 2020:

- Court fine and fees - \$18,027.00
- Property lost or stolen - \$40,206.00
- Alarm fines and fees - \$190.00
- Meter collection - \$1,951.00
- 7 Traffic Accidents
- 8 Arrests
- 181 Calls for Service
- 10 Investigations
- 1 Impoundment
- 46 summonses issued

Training in October:

-480 Hours which consisted of Firearms, Hazardous communications, sexual harassment, workplace violence, blood borne pathogens and Juvenile Law.

### COMMUNITY POLICING

Movie in the park at Pascone park with the recreation department. 50 people attended and were socially distancing apart from each other.

Senior citizen picnic at Louis Pascone Park. 25 people attended and properly distanced.

Movie at the high school field two session of 50 high school students in each session properly distancing.

### COMMUNITY INFORMATION

The department is investigating numerous reports of bank fraud, please remember to check your bank statements and never give out personal information over the phone regardless of who calls you.

The coronavirus epidemic has spurred many scams. If you receive an email, which looks legitimate such as a bank that you use, you should verify the url before sending any information.

Our village website lists many of the most common scams.

### **CORONAVIRUS 2019:**

Prevention:

There is currently no vaccine to prevent COVID-19. The best way to prevent illness is to avoid being exposed to this virus. However, as a reminder, CDC always recommends everyday preventative actions to help the spread of respiratory disease including:

- Avoid close contact with people who are sick.

- Avoid touching your eyes, nose & mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Follow CDC's recommendations for using a facemask.

-CDC does not recommend that people who are well wear a facemask to protect themselves from respiratory diseases, including COVID-19.

-Facemasks should be used by people who show symptoms of COVID-19 to help prevent the spread of the disease to others. The use of facemasks is also crucial for health works and people who are taking care of someone in close settings (at home or in a health care facility).

- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing or sneezing.

-If soap and water are not readily available, use an alcohol based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.

For information about handwashing, see CDC's Handwashing website:

<https://www.cdc.gov/handwashing/index.html>

For information specific to healthcare, see CDC's Hand Hygiene in Healthcare Settings:

<https://www.cdc.gov/handhygiene/index.html>

These are everyday habits that can help prevent the spread of several viruses. CDC does have specific guidance for travelers.

<https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>

For more information, please visit the CDC website at:

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

Trustee Edelstein questioned the incident that occurred at the crosswalk in front of Starbucks. How can we enhance safety?

Chief Piccolino explained that he is spending afternoons from 3:00 p.m.-5:00 p.m. in that area observing and he feels that we should be lobbying the State. This is a dangerous situation.

Mayor Kaboolian stated the victim is okay but shaken. The immediate next steps are as follows:

- Trustee DiJusto will be meeting with the Traffic Committee to devise a plan.
- The Village will be contacting the NY State DOT to see if they can come look at the intersection.
- Increased law enforcement in this area.

#### [September 2020 Police Department Reports](#)

### **7. MAYOR'S ANNOUNCEMENTS**

7.a Mayor Nancy Kaboolian announced the following:

- Congratulations to ASVAC on receiving their brand new Ambulance.
- Early voting will begin Saturday, October 24th- November 1st. Ardsley residents are able to vote early at Dobbs Ferry Village Hall and Greenburgh Town Hall.

### **8. COMMITTEE & BOARD REPORTS**

8.a Trustee DiJusto announced the following:

- September 2020 ASVAC Report-ASVAC answered 43 calls.
- ASVAC is always looking for volunteers.

Trustee Yager did not have anything to report.

Trustee D'Emilio announced the following:

- Drug Take Back Day will take place on 10/24/20. Please note: They cannot take syringes/epi pens. Please visit [www.safeneedledisposal.org](http://www.safeneedledisposal.org) to learn more.
- 125th Anniversary Committee-still working on events to celebrate.

Trustee Edelstein announced the following:

- Multicultural Committee had their second virtual book club which was a success. Look out for future book clubs.
- Trunk or Treat is will take place on Saturday, October 24th
- Movie in the Park will take place on October 30th at 6:45 p.m. Please visit [www.ardsleyrec.com](http://www.ardsleyrec.com) to sign up for this event.

### **7. VISITORS**

### **8. OLD BUSINESS:**

- 8.1 Consider a Resolution Approving the Permit to Replace Site Lighting on the Building and Parking Lot at 921 Saw Mill River Road (Wells Fargo Bank)

**Moved by Trustee DiJusto Seconded by Trustee Yager and passed unanimously.**

**RESOLVED**

that the Village Board of the Village of Ardsley hereby authorizes the proposed permit to replace the site lighting on the building and in the parking lot located at 921 Saw Mill River Road (Wells Fargo Bank) as presented by the applicant.

Subject to the following conditions:

1. The applicant must obtain a building permit and an electrical permit before starting work.
2. The new lights will not appear or operate in a manner which is significantly different in brightness and intensity than the lighting on the other poles in the shopping center.

**9. NEW BUSINESS:**

9.1 Consider a Resolution Awarding Contract for 2020 Joint Road Milling & Restoration

**Moved by Trustee D'Emilio, Seconded by Trustee Edelstein and passed unanimously.**

**WHEREAS**, the Village of Ardsley in a cooperative relationship with the villages of Irvington, Dobbs Ferry, Elmsford, Hastings and Tarrytown, has solicited bids for the milling and resurfacing of various streets in the Village of Irvington and partner municipalities referenced above; and

**WHEREAS**, a public notice for this project bid was duly advertised in an official newspaper on July 16, 2020; and

**WHEREAS**, at 11:00 A.M., on August 5, 2020 at Irvington Village Hall all bids received were opened as summarized below; and

<b><u>CONTRACTOR</u></b>	<b><u>BASE BID</u></b>	<b><u>ALT BID</u></b>	<b><u>TOTAL BASE BID</u></b>
Waters Construction Company 300 Bostwick Avenue Bridgeport, CT 06605	\$1,376,752.00	\$385,450.00	\$1,762,202.00
Consorti Brothers Paving & Sealcoating Inc. 208 South Plank Road Newburgh, NY 12550	\$1,409,753.50	\$424,860.00	\$1,834,613.50
ELQ Industries Inc. 567 Fifth Avenue	\$1,446,600.04	\$389,522.00	\$1,836,122.04



New Rochelle, NY 10801			
Montesano Brothers Inc. 76 Plain Avenue New Rochelle, NY 10801	\$1,449,372.86	\$403,225.00	\$1,852,597.86
PCI Industries Corp. 550 Franklin Avenue, Suite 100 Mount Vernon, NY 10550	\$1,462,332.60	\$414,400.00	\$1,876,732.60

**WHEREAS**, the Irvington Village Administrator reviewed the bids submitted and determined that the lowest bidder is in order and responsive to the specifications; and

**WHEREAS**, following the unit values bid in the contract and the extended totals based upon the Engineer's estimates of the work to be performed in the Village of Ardsley, the value of work is \$709,086.00, with the balance of the contract value for work apportioned to the Villages of Irvington, Dobbs Ferry, Elmsford, Hastings, and Tarrytown, collectively summing to \$1,762,202.00; and

**WHEREAS**, in accordance with the contract, each partner municipality will separately authorize the Contract and be responsible for payment of services performed within their respective municipality directly to the contractor;

**NOW THEREFORE BE IT RESOLVED**, that the Village Board of Trustees of the Village of Ardsley hereby awards the contract, including the alternate for Ashford Avenue, for the work to be performed for the 2020 Milling and Resurfacing on various streets in the Village of Ardsley to Waters Construction Company 300 Bostwick Avenue, Bridgeport CT 06605 in accordance with their Unit Prices contained in their Bid of August 5, 2020 for the work to be performed within the Village of Ardsley and the other five villages and authorizes the Village Manager to execute said contract and all related documents.

9.2 Consider a Resolution to Renew the County Snow & Ice Contract October 1, 2020-September 30, 2025

**Moved by Trustee Edelstein, Seconded by Trustee D'Emilio and passed unanimously. RESOLVED** that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to sign an inter-municipal agreement with the Westchester County Department of Public Works located at 148 Martine Avenue, White Plains, New York 10601 to renew our commitment to remove Snow and Ice on County Roads for the period October 1, 2020 through September 30, 2025.

9.3 Consider a Resolution authorizing the Village Manager to Enter into an Agreement with Pace Land Use Law Center for Services Related to Police Reform Review

**Moved by Trustee DiJusto, Seconded by Trustee Yager and passed unanimously. WHEREAS**, the Village of Ardsley is required by the Governor's Executive Order 203 to perform a comprehensive review of current police force deployments, strategies, policies, procedures, and practices; and

Whereas, the Village of Ardsley wants to ensure objectivity and broad public participation in the review process; and

Whereas, the Pace Land Use Law Center has submitted a proposal to assist the Village in this work by providing facilitation, public outreach and report review services;

Now Therefore Be It Resolved, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to enter into an agreement with the Pace Land Use Law Center based on the attached proposal submitted October 15, 2020, subject to review and acceptance by the Village Attorney as to its legality and form.

9.4 Consider a Resolution Authorizing the Village Manager to Sign an Agreement with Con Edison Related to the Restoration of Ashford Avenue

**Moved by Trustee Yager, Seconded by Trustee DiJusto and passed unanimously.**  
**WHEREAS**, the Village of Ardsley has reached an agreement with Con Edison to secure partial funding for the Ashford Avenue road improvements required as a result of the Con Edison gas main project; and

Whereas, the Village Board of the Village of Ardsley wants to provide for restoration of the entire road;

Now, therefore be it **RESOLVED**, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to sign an agreement with Con Edison dated October 19, 2020 for final road restoration of Ashford Avenue.

**10. CALL FOR EXECUTIVE SESSION** Personnel & Legal Advice

**11. ADJOURNMENT OF MEETING**

**Moved by Trustee D'Emilio, Seconded by Trustee Edelstein and passed unanimously.**  
**RESOLVED** that the Village Board of the Village of Ardsley  
Hereby adjourns the regular meeting of Monday, October 19, 2020, at 9:19 p.m. Seconded by Trustee Edelstein and passed unanimously.

**12. NEXT BOARD MEETING:** November 2, 2020

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Village Clerk, Ann Marie Rocco

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Date: