



MINUTES

Ardsey Village Board of Trustees

8:00 PM - Monday, December 21, 2020

Meeting held via Zoom Platform

Present: Mayor	Nancy Kaboolian
Deputy Mayor/Trustee	Andy DiJusto
Trustee	Joann D'Emilio
Trustee	Steve Edelstein
Trustee	Craig Weitz
Village Manager	Meredith S. Robson
Village Clerk	Ann Marie Rocco
Village Attorney	Robert J. Ponzini

Absent:

****MOMENT OF SILENCE IN MEMORY OF ANNE PELLEGRINO****

Mayor Kaboolian called to order the Regular Meeting at 8:00 p.m.

8:15 P.M. Presentation - Financial Statement for 2019-2020 by Alan Kassay - PKF Connor Davies, LLP

1. Mr. Kassay explained in detail the Audit/Financial Statement for 2019-2020 to the Mayor and the Board of Trustees.

1. ANNOUNCEMENT OF EXIT SIGNS

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES:

- 3.1 Reorganization Meeting Minutes December 7, 2020

Moved by Trustee DiJusto, Seconded by Trustee Weitz and passed unanimously.
RESOLVED, that the Village Board of the Village of Ardsley hereby approves the minutes of the Reorganization Meeting of Monday, December 7, 2020 as submitted.

3.2 Regular Meeting Minutes Dated December 7, 2020

Moved by Trustee DiJusto, Seconded by Trustee Weitz and passed unanimously.
RESOLVED, that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, December 7, 2020 as submitted.

4. DEPARTMENT REPORTS

1. LEGAL

- 1.a Village Attorney Robert Ponzini stated there is nothing to report and has been working with staff on various ongoing items and is available for Executive Session if needed.

2. MANAGER

- 2.a Village Manager Report dated December 21, 2020
Village Manager Meredith Robson read the following report:

HOLIDAY SCHEDULE:

All Village offices, including the Court, Library, Community Center and Highway Department, will be closed for a ½ day on Thursday, December 24th and a ½ day on Thursday, December 31st. Offices will also be closed Christmas Day, December 25th and New Year's Day, January 1, 2021.

There will be refuse collection for the entire village on Thursday, December 24, 2020 and Thursday, December 31, 2020. Please refer to the Sanitation schedule posted on the Village's website.

TAX REMINDER:

The second installment of Village taxes became due and payable on December 1st and can be paid without penalty until **noon** on Thursday, December 31st. Payments arriving via mail postmarked by the postal service after December 31st, or arriving after December 31st without a postmark will be assessed a penalty as required by New York State Real Property Tax law. Meter-mailed postmarks are not valid proof of timely payment. No Village official is empowered to waive the late fee for any reason. The Village is not accepting cash payment at this time. Although the offices are closed to the public right now because of the increasing COVID-19 exposure risks, the Village Hall vestibule is open and tax payments may be left in the lock box located there until **noon** on the 31st.

COMPREHENSIVE PLAN:

I am pleased to say that our draft Comprehensive Plan will be available tomorrow for public review on our website. Take a look and let us know your thoughts! The Village is beginning the SEQRA process on the Comprehensive Plan and intends to hold a public hearing on the Draft Comprehensive Plan's Environmental Impacts on January 19th, if authorized by the Board of Trustees this evening. The tentative date for adoption of the Comprehensive Plan is February 1s

HOLIDAY WISHES: Lastly, I'd like to extend my sincerest wishes to everyone for a wonderful holiday season and a much brighter 2021!

3. TREASURER

3.a Abstract Report Dated December 21, 2020

Village Treasurer Leslie Tillotson read the Treasurer's Report for December 21, 2020. Village Treasurer Leslie Tillotson stated that the bills for the past two weeks totaled as follows: From the General Fund: \$159,284.63; from the Sewer Fund: \$1,386.91; from the Trust & Agency fund: \$7,838.29 and from the Capital Fund: \$5,137.50

Moved by Trustee DiJusto, Seconded by Trustee Weitz and passed unanimously.
RESOLVED, that the Village board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$159,284.63; from the Sewer Fund: \$1,386.91; from the Trust & Agency fund: \$7,838.29 and from the Capital Fund: \$5,137.50

4. BUILDING

4.a November 2020 Building Department Report

The Village Board accepted the November 2020 Building Department Report under submission.

November 2020 Building Department Report:

- 12 Building permits
- 12 Application fees
- 35 Certificates of Occupancy
- 3 Plumbing permits
- 7 Electrical permits
- 9 Title Searches
- 1 Miscellaneous

Total received - \$10,166.00

Other activities-

- 96 Building inspections
- 11 Zoning inspections
- 3 Violations
- 10 Warnings

5. FIRE

5.a November 2020 Fire Department Report

Fire Chief Murray read the Fire Department Report for the month of November 2020.

- November 5, 12, 19 The Department held weekly drills.
- November 4 Chief Mancini spoke with both E-One and Pierce about Apparatus Committee.
- November 4 Chief Mancini met with DP Wolff to go over the heating system in firehouse.
- November 5 Chief Murray met with Con Edison, Red Hawk Security, BMS, and Verizon to go over and correct issues with each company.
- November 6 Chief Murray met with Trident Security to finish work on the Security Cameras.
- November 9 Chief Murray met with Con Ed gas to go over replacement of Gas Meter.
- November 9 Chief Murray spoke with George from A1 to finish work on the security cameras.
- November 9 Chief Murray and Podolski met with RFC to finalize plans to get apparatus updated running books.
- November 10 Chief Murray met with BMS to make sure computer is working correctly with the boilers.
- November 10 Chief Murray attended Zoom Meeting for 125th Committee.
- November 14 Chief Murray, Mancini & Podolski placed new car 2011 into service.
- November 16 Chief Murray, Mancini & Podolski met to discuss the budget and COVID-19 precautions.
- November 16 Chief Murray attended Village Board Meeting.
- November 17 Chief Murray attended Department Heads Meeting
- November 17 Chief Murray, Mancini and the Apparatus Committee met with E-One.
- November 18 Chief Murray and Podolski attended the B-14 Chiefs meeting.
- November 21 Chief Murray and Podolski assisted Dragon Rescue with the Truck Company Class.
- November 24 Chief Murray, Mancini & Podolski met to finalize Covid-19 Plans
- November 28 Chief Podolski and members flew the flag over the Sprain Parkway in honor of Honorary YPD Officer Pat Quinn.
- November 30 Chief Murray met with DP Wolff to figure out on going roof and ceiling leaks.
- November 30 Chief Murray and Podolski assisted Dragon Rescue with the start of our FF2 class.

Total of 22 calls for the month of November 2020.

6. POLICE

6.a Chief Piccolino reported the following activities for November 2020:

- Court fine and fees - \$31,099.00
- Property lost or stolen - \$42,872.00
- Alarm fines and fees - \$40.00
- Meter collection - \$1,271.90
- 4 Traffic Accidents
- 4 Arrests
- 204 Calls for Service
- 13 Investigations
- 3 Impoundment
- 33 summonses issued

Training in October:

-120 hours which consisted of SWAT, Domestic Violence lethality assessment, Intro to procedural justice 1, 2 & 3, use of force and article 35 justification.

COMMUNITY POLICING

- Installed 2 child seats.
- Attended the Turkey shoot event for the 5th-8th graders and handed out 8 turkeys to the winners. The Ardsley Recreation Department assisted us.
- Attended the SAYF Coalition and school safety meetings via zoom.

COMMUNITY INFORMATION

The department is investigating numerous reports of bank fraud (5 in November alone) please remember to check your bank statements and never give out personal information over the phone regardless of who calls.

The coronavirus epidemic has spurred many scams. If you receive an email, which looks legitimate such as a bank that you use, you should verify the url before sending any information.

Our village website lists many of the most common scams.

On November 7th we responded to 977 Saw Mill River Rd. SFT Jewelry on a reported robbery in progress. Thanks to the real time, reporting from the public our officers were able to catch up and apprehend the perpetrator without incident.

CORONAVIRUS 2019:

The Coronavirus is still infecting people and the village has seen a steady uptick in cases so please wear your masks and follow the CDC recommendations listed below.

Prevention:

The best way to prevent illness is to avoid being exposed to this virus. However, as a reminder, CDC always recommends everyday preventative actions to help the spread of respiratory disease including:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose & mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Follow CDC's recommendations for using a facemask.
 - CDC does not recommend that people who are well wear a facemask to protect themselves from respiratory diseases, including COVID-19.
 - Facemasks should be used by people who show symptoms of COVID-19 to help prevent the spread of the disease to others. The use of facemasks is also crucial for health workers and people who are taking care of someone in close settings (at home or in a health care facility).
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing or sneezing.

If soap and water are not readily available, use an alcohol based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.

For information about handwashing, see CDC's Handwashing website:
<https://www.cdc.gov/handwashing/index.html>

For information specific to healthcare, see CDC's Hand Hygiene in Healthcare Settings:
<https://www.cdc.gov/handhygiene/index.html>

These are everyday habits that can help prevent the spread of several viruses. CDC does have specific guidance for travelers.
<https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>

For more information, please visit the CDC website at:
<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

How to Protect Yourself & Others

- Older adults and people who have severe underlying medical conditions like heart or lung disease or diabetes seem to be at high risk for developing serious complications from COVID-19 illness.
- Know how it spreads

- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs, sneezes, or talks.
- These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
- Some recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.

7. MAYOR'S ANNOUNCEMENTS

7.a Mayor Kaboolian thanked all for working under difficult conditions:

- All the Village employees who worked hard this past year.
- All of the Village volunteers
- All of our first responders, ASVAC, Fire & Police
- The Board of Trustees

The most recent relief package did not include funds for local municipalities unfortunately.

8. COMMITTEE & BOARD REPORTS

8.a Trustee DiJusto announced the following:

- Attended 125th Anniversary meeting
- Attended Police Reform Meeting
- ASVAC had their award celebration

Trustee Weitz announced the following:

- Attended the Historical Society meeting and they are actively looking for new members.

Trustee D'Emilio announced the following:

- Library will be closed on Saturday, December 26th.
- SAYF Coalition has put out a notice regarding businesses who sell tobacco, alcohol, or e-cigarettes. This notice requires customers who are purchasing these items provide a second ID if you are using an out of state ID. Thanked Chief Piccolino and the Mayor for help getting this notice out.
- Attended 125th Anniversary meeting.

Trustee Edelstein announced the following:

- Tree lighting was a big success
- Holiday lights contest is coming to close. If you have photos, please submit to placy@ardsleyvillage.com

- Snowman contest deadline is December 27th. Send photos to placy@ardsleyvillage.com
- We had a good response to helping our senior citizens with shoveling snow. If you are interested in volunteering this winter season please email placy@ardsleyvillage.com
- Recreation committee is offering some online classes such as chess.
- Attended The Multicultural Committee meeting to help with the upcoming year.

5. VISITORS

- 5.1 Mr. Murray Bodin Hartsdale resident spoke about electric vehicles and making the transition to all electric vehicles within the next 5 to 10 years. He suggested when we build our new Highway Garage that we have the proper wiring for electric vehicles. He wasn't sure how they will be converting the Fire Trucks to electric.

6. OLD BUSINESS:

7. NEW BUSINESS:

- 7.1 Consider a Resolution Authorizing the Village Manager to Sign an Agreement for Auditing Services with PKF O'Connor Davies, LLC.

Moved by Trustee D'Emilio, Seconded by Trustee Edelstein and passed unanimously. RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to execute the proposed agreement for auditing services with PKF O'Connor Davies, LLC located at 500 Mamaroneck Avenue, Harrison, New York 10528 for the fiscal years ending in 2021, 2022, 2023, 2024 and 2025.

- 7.2 Consider a Resolution to Authorize the Village Manager to Execute an Agreement Between the Village of Ardsley and the Cable Access Director

Moved by Trustee Edelstein, Seconded by Trustee D'Emilio and passed unanimously. RESOLVED that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to execute an agreement between George A. Malone, Cable Access Director and the Village of Ardsley for cable access services for the period of June 1, 2020 through May 31, 2021.

- 7.3 Consider a Resolution Authorizing the Village Manager to Sign a Contract for Legal Counsel Services with Robert J. Ponzini, ESQ.

Moved by Trustee DiJusto, Seconded by Trustee Weitz and passed unanimously.
RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to execute the proposed contract for Legal Counsel services with Robert J. Ponzini, ESQ. located at 1133 Westchester Avenue, White Plains, NY 10606 from January 1, 2021 through December 31, 2021.

- 7.4 Consider a Resolution Authorizing the Village Manager to Sign an Extension Amendment to the Agreement for Services Between the Village of Ardsley and Pace University Related to the Police Reform Collaborative Facilitation

Moved by Trustee Weitz, Seconded by Trustee DiJusto and passed unanimously.
RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to sign an amendment to the agreement with Pace University; such amendment is dated October 23, 2020, for services related to developing the Village of Ardsley's Police Reform Collaborative Facilitation.

- 7.5 Consider a Resolution Authorizing the Village Treasurer to Close Out Various Completed Capital Fund Projects

Moved by Trustee D'Emilio, Seconded by Trustee Edelstein and passed unanimously.
RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to close various completed project accounts in the Capital Fund:

- Street Reconstruction
- Highway Equipment 2014-2015
- Highway Garage-Land 2017-2018
- Street Paving 2017-2018
- Sidewalk Maintenance –Heatherdell
- Road Resurfacing

- 7.6 Consider a Resolution to Award Bid for the Demolition Project of 220 Heatherdell Road, Ardsley, NY 10502

Moved by Trustee Edelstein, Seconded by Trustee D'Emilio and passed unanimously.
WHEREAS, a public notice for the Demolition Project of 220 Heatherdell Road, Ardsley, NY 10502 was duly advertised in an official newspaper on November 23, 2020; and

WHEREAS, on December 14, 2020 at 507 Ashford Avenue, 11:00 a.m. the Project Engineer in the presence of the Village Manager and Village Clerk, opened six bids as summarized below;

VILLAGE OF ARDSLEY CONTRACT # VOA-1811 DEMOLITION 220 HEATHERDELL
ROAD

CONTRACTOR	BASE BID
Capital Industries, Inc.	\$297,550.00
Costas Construction	\$139,900.00
Shawn's Lawns Inc.	\$313,900.00
Stamford Wrecking Company	\$149,688.00
Two Brothers Contracting Inc.	\$211,800.00
WD Excavation & Contracting Inc.	\$298,512.00

RESOLVED, that the Village Board of the Village of Ardsley hereby awards the bid to Costas Construction 401 Saw Mill River Rd., Yonkers, New York 10701 in the amount of \$139,900.00.

NOW, THEREFORE, BE IT RESOLVED, the Village Board of the Village of Ardsley hereby authorizes the Village Manager to execute a contract with Costas Construction, 401 Saw Mill River Rd., Yonkers, New York to perform the demolition project of 220 Heatherdell Road, Ardsley, New York 10502.

7.7 Consider a Resolution Authorizing the Village Manager to Sign Amendment No. 1 to the Agreement with Weston & Sampson

Moved by Trustee Edelstein seconded by Trustee D'Emilio and passed unanimously.
RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to sign amendment No.1 dated December 21, 2020 to the agreement with Weston & Sampson, 55 Walkers Brook Drive, Suite 100, Reading, MA 01867 for Engineering/Architectural Services related to the Highway Garage Building Project.

7.8 Consider a Resolution of the Board of Trustees of the Village of Ardsley Calling for a Public Hearing to Announce Its Intent to Serve as Lead Agency Pursuant to the New York State Environmental Protection Act ("SEQRA") for the Proposed Adoption of Its Revised Comprehensive Plan ("The Plan") and to Further Call for a Public Hearing to Adopt that Plan as a Local Law

Moved by Trustee DiJusto, Seconded by Trustee Weitz and passed unanimously.
WHEREAS, the Village of Ardsley ("Ardsley") is an incorporated Village within the County of Westchester and is charged and empowered by the Laws of the State of New York to provide for the orderly and beneficial development of its land and resources, and

WHEREAS, in conjunction with that responsibility, Ardsley, has undertaken the task of studying and drafting a revised and proposed comprehensive plan ("the Plan") to accomplish those objectives, and

WHEREAS, the preparation and drafting of the Plan is the result of countless work sessions and public hearings over the past several years with both written and verbal comment from the public, and

WHEREAS, in the course of the preparation of the Plan, various experts in planning and environmental review, together with counsel experienced in environmental practice, were retained and employed to consult and assist in the drafting of the Plan, and

WHEREAS, in addition to formal meetings, there have been numerous work shops for the public to attend and express their thoughts and concerns, and

WHEREAS, all of these efforts and the results thereof have been shared to the maximum extent possible through the utilization of social media, including Ardsley's various web sites, and

WHEREAS, as a result of this intensive and lengthy process and the preparation of numerous preliminary drafts, there now exists a final draft comprehensive plan ("Final Plan"), and

WHEREAS, the Final Plan has been reviewed by the Mayor and Board of Trustees and the consultants retained by Ardsley and has been deemed in form and substantive appropriate for submission and approval, and

WHEREAS, Ardsley concurrently undertook two ancillary studies, the Saw Mill River Revitalization Plan with funding from the New York State Department of State and Hudson River Valley Greenway and the Market Analysis and Development Plan; the key findings from both studies have been incorporated into the Plan and the work product from them included as appendices to the Plan, and

WHEREAS, the Final Plan is required to be circulated and reviewed pursuant Article 8 (State Environmental Review Act) of the New York State Environmental Conservation Law ("SEQR"), and

WHEREAS, SEQR requires that the appropriate political body or administrative agency be designated Lead Agency for the SEQR review process, and

WHEREAS, Ardsley believes it is the most appropriate and best suited board or agency to conduct and conclude the SEQR review process and elects to announce its intent to have itself declared lead agency for this review process, and

WHEREAS, Ardsley is required to circulate its notice of intention ("Notice of Intent") to declare itself lead agency to any and all potential involved or interested agencies together with the Full Environmental Assessment Form – Part 1 and Map ("EAF"), and

WHEREAS. Ardsley, after circulation of its intent to declare itself lead agency with attachments, intends to declare itself lead agency and thereafter proceed in accordance with SEQR to make the appropriate environmental designation, and

WHEREAS, in addition to this environmental review, Ardsley intends to conduct a public hearing in accordance with the Village Law of the State of New York for the formal adoption of the Final Plan into a local law,

NOW THEREFORE BE IT RESOLVED, that Ardsley announces its intention to declare itself Lead Agency pursuant to SEQR and that a copy of this resolution together with the EAF and the Notice of Intent be served upon all involved and interested agencies, and

BE IT FURTHER RESOLVED that a Public Hearing be scheduled for January 19, 2021 at 8:15 P.M. for the purpose of conducting a public hearing, taking public comment and adoption of the Final Plan.

8. CALL FOR EXECUTIVE SESSION-LEGAL ADVICE & PERSONNEL MATTERS

9. ADJOURNMENT OF MEETING

9.1 Adjournment

Moved by Trustee Weitz, Seconded by Trustee DiJusto and passed unanimously. RESOLVED, that the Village Board of the Village of Ardsley hereby adjourns the regular meeting to enter into Executive Session-Advice of Counsel on Monday, December 21, 2020, at 9:18 p.m.

10. NEXT BOARD MEETING: January 4, 2021

Village Clerk, Ann Marie Rocco

Date: