



MINUTES

Ardsey Village Board of Trustees

8:00 PM - Monday, July 6, 2020

Via Zoom

Present: Mayor	Nancy Kaboolian
Deputy Mayor/Trustee	Andy DiJusto
Trustee	Joann D'Emilio
Trustee	Evan Yager
Trustee	Steve Edelstein
Village Manager	Meredith S. Robson
Village Clerk	Ann Marie Rocco
Village Attorney	Robert J. Ponzini

Absent:

***SPECIAL PRESENTATION-Sustainable Westchester** Jasmine Graham- Westchester Power Community Energy Program

Ms. Graham provided the Board with an overview of the Westchester Power Program. Westchester municipalities are taking charge of their energy future & advance NYS Climate goals. Westchester Power helps municipalities meet New York State climate goals and have offset hundreds of thousands of metric tons of carbon dioxide = healthier communities and forward movement toward higher EPA air quality ratings. Participation helps municipalities achieve Clean Energy Community certification & positions them for grants. By coming together, you are afforded "a seat at the table" in the next phase of energy developments. Ms. Graham reviewed Westchester Power's Financial Performance. Key dates:

- August Participation Memorandum of Understanding (MOU) signed
- Early September -Request for Proposal Process begins
- Early November-Notification letters mailed
- January 1st Enrollment begins

8:15 p.m. - PUBLIC HEARING-Continuation To Pursue Eminent Domain Proceedings for the Properties Located on Heatherdell Road & Saw Mill River Road

8:15 P.M. – OPEN PUBLIC HEARING – To Pursue Eminent Domain Proceedings for the Properties Located on Heatherdell Road and Saw Mill River Road.

At 9:01 P.M. Trustee DiJusto left the meeting for an emergency call.

At 9:02 P.M. Trustee Edelstein: Resolved that this public hearing be adjourned and continued for public comment and submissions and all other necessary proceedings and deliberations until August 3, 2020 at 8:05 p.m. **Seconded by Trustee D'Emilio and passed unanimously 4-0-0**

1. ANNOUNCEMENT OF EXIT SIGNS

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES: Regular Meeting - June 15, 2020

Moved by Trustee DiJusto, Seconded by Trustee Yager and passed unanimously.
RESOLVED that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, June 15, 2020 as submitted.

4. DEPARTMENT REPORTS

1. LEGAL

- 1.a Village Attorney Robert Ponzini stated there is nothing to report and has been working with staff on various ongoing items.

2. MANAGER

- 2.a Village Manager Report July 6, 2020

- 1. **CENSUS:** Census takers will begin knocking on doors on August 11th for those who have not yet completed their census forms. Please complete the form as soon as possible! Although we have a relatively high response rate, we have not yet even hit our response rate mark from the 2010 census.
- 2. **OPENING OF VILLAGE HALL:** As of Monday, June 29th, Village Hall is open to the public. However, there are strict COVID-19 preventative measures in place that are required to be followed. All documents should be left in either the drop box in the vestibule or in a box in the administrative side of Village Hall and they will be reviewed and acted upon by staff at a later date. The documents will not be handled immediately. Masks AND social distancing requirements are in place. Until further notice, the only public entrance is the main entrance on Ashford Ave. We encourage everyone to call Village Hall before coming in to see a particular staff member to ensure that

they will be available and that the requested service is one that needs to be handled other than through mail, drop off or electronic means.

3. **HIRING:** I am pleased to announce that I have hired the following staff members:

Seasonal Laborer - Christopher Addorisio, \$13/hour, started 6/22/20.
Rocco Cipriano, \$13/hour, started 6/30/20.
Michael Napoli, \$13/hour, starting 7/6/20.
Skate Park Attendants – Sebastian DeMeo, \$11/hr, starting 7/7/20
Paige Parker, \$11/hr, starting 7/7/20
Leann Serrantes, \$11/hr, starting 7/7/20
Emnet Zewdie, \$11/hr, starting 7/7/20

In addition to these seasonal employees, I am in the process of hiring a full time laborer to fill a spot vacated by an employee who moved out of the area. I will provide information on that hire in August. I am also looking to hire a new General Foreman for the Highway Department to replace Rick Thompson who is retiring after 21+ years of service to the Village of Ardsley! Rick is, however, staying on temporarily in a contractual role until we are able to secure a replacement. That agreement is on this agenda.

4. **CON EDISON GAS LINE PROJECT:** We have been working for some time with Con Ed trying to get a clear schedule of their gas line project. Although it is subject to possible adjustments along the way, the schedule will be posted on our website and we will do our best to keep up with their changes and provide as much notice as possible regarding their plans.

Mayor Kaboolian added that the playgrounds and tennis courts are now open.

3. TREASURER

- 3.a Abstract Report-July 6, 2020.

Village Manager Robson read the Treasurer's Report for July 6, 2020.

Village Manager Robson stated that the bills for the past two weeks totaled as follows: From the General Fund: \$173,746.80; from the Sewer Fund: \$5,850.00; from the Trust & Agency fund: \$0.00 and from the Capital Fund: \$4,718.75.

Moved by Trustee Yager, Seconded by Trustee DiJusto and passed unanimously.
RESOLVED that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$173,746.80; from the Sewer Fund: \$5,850.00; from the Trust & Agency Fund: \$0.00 and from the Capital Fund: \$4,718.75.

4. BUILDING No Building Department Report

5. FIRE No Fire Department Report

6. POLICE No Police Department Report

7. MAYOR'S ANNOUNCEMENTS Mayor Kaboolian announced the following:

- On June 8, 2020 New York will enter into Phase 4. This includes higher education, indoor arts & entertainment, sports competition with no fans. Movie Theaters, Casinos Gyms & Personal Trainers are unable to open at this time. We are waiting to see what the executive order will be for virtual meetings and when that will expire.

Trustee DiJusto did not have anything to report.

Trustee Yager questioned if there was an update regarding the Comprehensive Plan?

Village Manager Robson explained that we are finalizing the recording of the meeting and Comoin is working on a final rendering.

Trustee Yager met with the Environmental Committee and they are interested in getting to know more regarding the environmental piece of the Comprehensive Plan.

Trustee Edelestein announced the following:

- The multicultural committee has decided on a final design of the lawn sign and it is printed and will be available soon. If you would like to purchase a sign please contact the multicultural committee to purchase your sign.
- Thanked DPW for all the help with seeding the wildflowers at the Pascone oval.

Trustee D'Emilio announced the following:

- The Library is presenting a story walk at Concord Road School and Pascone Park.
- Formed a steering committee for the 125th Anniversary of Village of Ardsley.
- Library is also offering curbside pickup.

5. VISITORS Mark Kowalsky 13 Captain Honeywells Rd. stated that he found that the Comprehensive Plan presentation lacked depth and substance and would like to hold the consultant that was hired accountable. Were these consultants able to help you identify specific action items? Thanked the Board for of their efforts regarding this project.

Mayor Kaboolian explained that the Comprehensive Plan is a long term vision for the Village.

Village Manager Robson stated that the Comprehensive Plan is a huge undertaking. There are some steps:

- Drafting the plan
- Implementation
- Measuring the success of the implementation

6. OLD BUSINESS:

7. NEW BUSINESS:

7.1 RESOLUTION DELCARING LEAD AGENCY AND SCHEDULING A PUBLIC HEARING FOR DOONGER INC. 800 SAW MILL RIVER ROAD

Moved by Trustee D'Emilio, Seconded by Trustee Edelstein and passed unanimously. RESOLVED that the Village Board of the Village of Ardsley hereby declares itself Lead Agency for site plan approval for the proposed permit to convert the former Dunkin' Donuts at 800 Saw Mill River Road into a Carvel ice cream shop. (This project is not subject to SEQRA review.) **FURTHER BE IT RESOLVED**, that the Village Board of the Village of Ardsley hereby schedules a public hearing on Monday, August 3, 2020 at 8:15 p.m. to discuss the proposed permit.

7.2 RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO SIGN AN AGREEMENT FOR CONTRACT SERVICES WITH RICHARD THOMPSON

Moved by Trustee Edelstein, Seconded by Trustee D'Emilio and passed unanimously. RESOLVED that the Village Board of the Village of Ardsley hereby authorizes the Village Manager to execute an agreement for Highway General Foreman & Fire Inspection Contract Services with Richard Thompson.

Moved by Trustee Yager, Seconded by Trustee Edelstein and passed unanimously. RESOLVED Consider a Resolution Authorizing the Village Manager to Sign an Agreement for SEQRA Consulting with Kevin Dwarka LLC Land Use & Economic Consulting

8. CALL FOR EXECUTIVE SESSION-PERSONNEL MATTERS

9. ADJOURNMENT OF MEETING Trustee D'Emilio: RESOLVED, that the Village Board of the Village of Ardsley

Hereby adjourns the regular meeting of Monday, July 6, 2020, at 9:04 p.m. **Seconded by Trustee Edelstein and passed unanimously.**

10. NEXT BOARD MEETING: August 3, 2020

Respectfully submitted,

Ann Marie Rocco
Village Clerk
