



## MINUTES

### Ardsley Village Board of Trustees

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**8:00 PM - Monday, September 21, 2020**

Meeting held via Zoom Platform

Present: Mayor	Nancy Kaboolian
Deputy Mayor/Trustee	Andy DiJusto
Trustee	Evan Yager
Trustee	Joann D'Emilio
Trustee	Steve Edelstein
Village Manager	Meredith S. Robson
Village Clerk	Ann Marie Rocco
Village Attorney	Robert J. Ponzini

Absent:

\*\*\*\*\*MOMENT OF SILENCE IN MEMORY OF RUTH BADER GINSBURG\*\*\*\*\*

**8:15 P.M. - PUBLIC HEARING** Public Hearing-CPD Energy Corp. (Mobil) Permit to place two Paraco Gas Propane Cylinder Exchange Cages

1. At 8:15 p.m. Public Hearing -DPD Energy Corp. (Mobil) Permit to place two Paraco Gas Propane Cylinder Exchange Cages.

Mayor read the Notice into the Record.

Rachel Sniffen from Paraco Gas was present to discuss the BBQ exchange cages. This a metal cage where the propane would be stored safely and locked so the public does not have access to it.

**At 8:33 p.m. Trustee Edelstein:** Resolved that this public hearing be closed for the proposed permit to place two Paraco Gas propane cylinder exchange cages at 891 Saw Mill River Road. **Seconded by Trustee D'Emilio 5-0-0**

1. ANNOUNCEMENT OF EXIT SIGNS

## **2. PLEDGE OF ALLEGIANCE**

## **3. APPROVAL OF MINUTES:**

### **3.1 September 8, 2020 Meeting Minutes**

**Moved by Trustee DiJusto Seconded by Trustee Yager and passed unanimously. RESOLVED** that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, September 8, 2020 as submitted.

## **4. DEPARTMENT REPORTS**

### **1. LEGAL**

- 1.a Village Attorney Robert Ponzini stated there is nothing to report and has been working with staff on various ongoing items.

### **2. MANAGER**

- 2.a Village Manager's Report September 21, 2020-Village Manager Meredith Robson read the following report:
  - 1. **CENSUS**: Census responses are due by September 30th. Please do your part and complete the form as soon as possible! Census counts may make a huge difference in potential federal funding opportunities and representation. We are asking for pictures of our village for each of our last 9 days to use in our remaining census posts. Please join us!
  - 2. **CON EDISON GAS LINE PROJECT**: We have posted an updated project schedule from Con Ed on our website and continue to work through a variety of issues with Con Ed.
  - 3. **ROADWORK**: As most people know, we have begun our curbing work in preparation of this year's milling and paving work. We have put out information on a number of occasions and I want to take this opportunity to remind the community that road improvements will include concrete curbing and any Belgian Block curbing in the public right-of-way will be removed. The Board of Trustees has not yet been asked to authorize the milling and pavement contract for this year because we are still trying to work with Con Ed on the ultimate paving of Ashford Avenue. We anticipate that the Board will act on this authorization at the meeting on October 5th.

### 3. TREASURER

#### 3.a Abstract Report September 21, 2020

Village Manager Meredith Robson read the Treasurer's Report for September 21, 2020.

Village Manager Robson stated that the bills for the past two weeks totaled as follows: From the General Fund: \$173,293.71; from the Sewer Fund: \$7.80; from the Trust & Agency fund: \$2,296.75 and from the Capital Fund: \$13,000.00

**Moved by Trustee Yager, Seconded by Trustee Edelstein and passed unanimously. RESOLVED** that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$173,293.71; from the Sewer Fund: \$7.80; from the Trust & Agency Fund: \$2,296.75.00 and from the Capital Fund: \$13,000.00.

### 4. BUILDING

#### 4.a July & August 2020 Building Department Reports

Building Inspector, Larry Tomasso provided the Board with combined totals from the July & August 2020 Building Department Reports:

- 27 Building permits
- 27 Application fees
- 9 Certificates of Occupancy
- 15 Plumbing permits
- 15 Electrical permits
- 15 Title Searches
- 2 Miscellaneous

Total received - \$21,429.00

Other activities-

- 105 Building inspections
- 31 Zoning inspection
- 19 Violations
- 3 Warnings

[August 2020 Building Department Report](#)  
[July 2020 Building Department Report](#)

### 5. FIRE

#### 5.a July & August 2020 Fire Department Reports

Fire Chief Padraic Murray provided the Board with the following totals for July 2020

- 22 Alarms for the month of July
- July 2,9,16,23 & 30 The Department held weekly drills.
- July 23 Chiefs Murray, Mancini & Podalski attended a Zoom B-14 Chiefs Meeting

Totals for August 2020

- 33 Alarms for the month of August
- August 6, 13, 20 & 27 The Department held our weekly drills.

[August 2020 Fire Department Report](#)

[August 2020 Training Officer's Report](#)

[July 2020 Fire Department Monthly Report](#)

[July 2020 Training Officer's Report](#)

## 6. POLICE

#### 6.a July & August 2020 Police Department Reports

Chief Piccolino reported the following activities for July 2020:

- Court fine and fees - \$8,028.00.
- Property lost or stolen - \$30,401.00
- Alarm fines and fees - \$160.00
- Meter collection - \$1,446.45
- 9 Traffic Accidents
- 5 Arrests
- 202 Calls for Service
- 25 Investigations
- 1 Impoundment
- 82 summonses issued

August 2020

- Property lost or stolen - \$733.00
- Courts fines and fees - \$17,309.00
- Alarm fines and fees - \$40.00
- Meter collection - \$1,871.60
- 5 Traffic Accidents
- 8 Arrests
- 262 Calls for Service
- 14 Investigations
- 1 Impoundment
- 93 summonses issued

Training in July:

-5 Hours of use of force training

Training in August

-94 Hours of defensive tactics, implicit bias, police reform, CPR, legal updates and Live scan training.

Westchester County biggest crime right now is stolen cars. Chief Piccolino reminded residents to lock their cars and do not leave key fobs in the car.

Coffee with a Cop event was a success!

[August 2020 Police Department Report](#)

[July 2020 Police Department Report](#)

## **7. MAYOR'S ANNOUNCEMENTS**

7.a Mayor Kaboolian announced the following:

- Our former Clerk, Barbara Berardi's Father passed away this week and we send our condolences to the family.
- Attended Coffee with a Cop which was a great event!
- Attending the COVID County calls every Monday afternoon.

7.b Trustee DiJusto:

Did not have anything to report.

Trustee Yager:

Did not have anything to report.

Trustee D'Emilio announced the following:

- SAYF Coalition is putting together a series of speakers regarding substance abuse. The first session will be on Wednesday, 9/23/2020. Please register at [www.know2prevent.org](http://www.know2prevent.org)

Trustee Edelstein announced the following:

- Attended Coffee with a Cop-excellent turn out!
- Attended the Senior BBQ and thanked Nick & Trish for putting that event together.
- Recreation Commission will be meeting tomorrow to work on future events.
- Movie in the Park will take place on 9/26/2020 at Pascone Park and the Movie is Zootopia. Please email Trish at [placy@ardsleyvillage.com](mailto:placy@ardsleyvillage.com)

## **8. COMMITTEE & BOARD REPORTS**

### **5. VISITORS**

- 5.1 Resident Theresa DelGrosso and Chief Piccolino spoke about an upcoming event, National Drug Give back Day will take place on October 24th 10:00 a.m. -2:00 p.m. in front of Village Hall, 507 Ashford Ave.

### **6. OLD BUSINESS:**

- 6.1 Consider a Resolution to Approve the Permit to Place Two Paraco Gas Propane Cylinder Exchange Cages at 891 Saw Mill River Road

**Moved by Trustee Edelstein, Seconded by Trustee D'Emilio and passed unanimously. RESOLVED**, that the Village Board of the Village of Ardsley hereby authorizes the proposed permit to place two Paraco gas propane cylinder exchange cages at 891 Saw Mill River as presented by the applicant.

Subject to the following conditions:

1. A building permit will not be issued until compliance with the New York State Uniform Fire Prevention and Building Code is verified.
2. Annual inspection and certification by the Fire Inspector is required.
3. The facility must be maintained and operated in compliance with all applicable codes and NFPA guidelines.
4. Limit the number of full and empty tanks on the premises to a total of 60.
5. No filling or repairing of the tanks on the premises.
6. All signage must be approved by the BAR. No banners, flags, freestanding signs, window signs or temporary signs will be permitted.

### **7. NEW BUSINESS:**

- 7.1 Consider a Resolution Declaring Lead Agency and Scheduling a Public Hearing for Wells Fargo Bank Lighting Plan, 921 Saw Mill River Road

**Moved by Trustee D'Emilio, Seconded by Trustee DiJusto and passed unanimously. RESOLVED**, that the Village Board of the Village of Ardsley hereby declares itself Lead Agency for site plan approval for a proposed permit to replace the site lighting on the building and in the parking lot located at 921 Saw Mill River Road (Wells Fargo Bank).  
**BE IT FURTHER RESOLVED**, that the Village Board of the Village of Ardsley hereby schedules a public hearing on Monday, October 5, 2020 at 8:15 p.m. to discuss the proposed permit.

- 7.2 Consider a Resolution to Approve Terms and Conditions of Employment for the

General Foreman

**Moved by Trustee DiJusto, Seconded by Trustee Yager and passed unanimously.**

**WHEREAS**, Richard Thompson retired as General Foreman of the Department of Public Works (“DPW”) for the Village of Ardsley (“Village”) at or about the end of June, 2020; and

WHEREAS, the Village has conducted a comprehensive employment search to fill the full-time position of General Foreman in the DPW; and

WHEREAS, the Village’s employment search identified a candidate for the position of DPW General Foreman that meets the criteria desired by the Village; and

WHEREAS, the Village Manager has appointed David DiGregorio of Cold Spring, New York as the DPW’s General Foreman, effective October 1, 2020, subject to, and conditioned upon, the approval of the Westchester County Department of Human Resources (“Civil Service”) and in accordance with Civil Service’s Rules; and

WHEREAS, the Village Manager and Village Board of Trustees (“Board”) wish to establish Mr. DiGregorio’s salary and other terms and conditions of employment as General Foreman in the DPW,

NOW, THEREFORE, BE IT RESOLVED that, in accordance with New York State Civil Service Law and Civil Service’s Rules, Mr. DiGregorio shall serve an initial probationary period of fifty-two (52) weeks as General Foreman in the DPW.

BE IT FURTHER RESOLVED that Mr. DiGregorio’s position shall not be part of any bargaining unit of Village employees; and Mr. DiGregorio’s position shall be classified as overtime Exempt under the Fair Labor Standards Act (he shall not receive overtime pay or compensatory time); and Mr. DiGregorio shall be required to work such hours as deemed necessary to properly carry out the duties and job responsibilities of General Foreman, which may include, for example, evening Board meetings, but that Mr. DiGregorio’s general hours of work shall be Monday through Friday, 7:00 a.m. – 3:00 p.m.

BE IT FURTHER RESOLVED that Mr. DiGregorio’s annual salary as General Foreman shall be \$140,000.00, until such time as his annual salary may be adjusted by the Board.

BE IT FURTHER RESOLVED that Mr. DiGregorio shall also be afforded those terms and conditions of employment set forth in the Village’s Revised Non-Union Village Employee Personnel Policy (released and effective October 21, 2013) (“Policy”), and as such Policy may be amended by the Village, except as follows: (1.) Mr. DiGregorio shall be entitled to fifteen (15) workdays of vacation each fiscal year, until such time as he becomes entitled to more vacation in accordance with the Policy; and (2.) Mr. DiGregorio shall not be entitled to the dismissal provisions set forth in Section 10.3 of the Policy, or any similar dismissal rights set forth elsewhere in the Policy, but rather shall serve at the pleasure of the Village Manager, subject to New York Civil Service Law; and (3.) Mr. DiGregorio will be subject to Section 10.1

of the Policy but must give forty-five (45) days' notice of resignation, rather than thirty (30) days' notice of resignation.

BE IT FURTHER RESOLVED that, Mr. DiGregorio shall be subject to the Village's employment rules, policies (*e.g.*, unlawful harassment and discrimination) and/or handbook while employed as General Foreman.

BE IT FURTHER RESOLVED that, other than those payments and benefits specifically set forth in this Resolution, Mr. DiGregorio shall not be entitled to any additional payments or benefits from the Village, unless required by law (*e.g.*, New York State Employees Retirement System pension payments); and

BE IT FURTHER RESOLVED that nothing in this Resolution shall be deemed to create a binding employment contract or agreement between the Village and Mr. DiGregorio.

**8. CALL FOR EXECUTIVE SESSION**

**9. ADJOURNMENT OF MEETING**

**10. NEXT BOARD MEETING:** October 5, 2020

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Village Clerk, Ann Marie Rocco  
9/24/2020