**VILLAGE OF ARDSLEY**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**MONDAY, JUNE 16, 2014**

Present: Mayor Peter Porcino

Deputy Mayor/Trustee Gary Malone

Trustee Nancy Kaboolian

Trustee Mollie Monti

Trustee Andy DiJusto

Village Manager George Calvi

Village Clerk Barbara Berardi

Village Attorney Robert J. Ponzini

Recording Secretary Donna Fusco

Mayor Porcino called to order the Regular Meeting at 8:00 p.m.

1. **ANNOUNCEMENT OF EXIT SIGNS**
2. **PLEDGE OF ALLEGIANCE**

**FIRE DEPARTMENT REPORT:**

Fire Chief, Stephen Kaskawits, reported the following activities for May:

* 16 Calls for the month
* 168.50 Maintenance hours
* 81 Drill training hours

Other activities attended by Officers and Firefighters

* 5/17 – Completed annual Hose testing NFPA 1962 Standard
* 5/26 – Participated in Memorial Day Parade
* 5/28 – Chiefs attended Battalion 14 meeting at Hartsdale FD
* 5/30 – Attended Pleasantville Parade

**SPECIAL REPORT FROM THE FIRE DEPARTMENT**

Chief Coulehan introduced Jake Schwartz who is a student at the Ardsley Middle School and is taking up an engineering program and he wants the Village to know what he has found and

Village of Ardsley

Board of Trustees

June 16, 2014

Page 1 of 12

accomplished. Jake has been going to homes in the past two months and has been checking and sometimes changing their smoke and carbon monoxide detectors. What Jake found going to eleven (11) houses total was that ten (10) out of the eleven houses smoke and carbon dioxide detectors needed to be changed. Jake noticed that this is a really important issue not only in our Village but throughout the U.S. In 2012 alone out of 3600 injured, 2300 of them were fatalities and Jake feels that this is a deep issue that needs to be treated quicker by more people like Jake and he is just the advocate for a project that can be held worldwide.

Mayor Porcino asked if all of the houses that were checked had smoke detectors and carbon monoxide detectors and Chief Coulehan replied that some of the houses had non-working carbon monoxide detectors and the houses did not have smoke detectors so Jake on his own stepped up and installed smoke detectors and carbon monoxide detectors.

With the Ardsley Fire Department’s help, Jake wants to start a foundation to keep his project going throughout Ardsley with not only him but other Ardsley participants. He has gotten a couple of donations already from people that he helped that appreciated his help and he is very gracious for that.

Mayor Porcino wanted to talk about what we can do to encourage people to have working smoke detectors and carbon monoxide detectors. Jake suggested we could put flyers out and place the statistics on the fatalities to educate the people. Mayor Porcino suggested we find a way to reach out to the people.

Jake advised us that the lifetime of a carbon monoxide detector is five (5) years and the lifetimes of a smoke detector is ten (10) years. Jake is donating a portion of his bar mitzvah proceeds to kick start his foundation.

**POLICE DEPARTMENT REPORT:**

Police Chief, Emil Califano, reported the following activities for May:

* Court fine and fees - $15,863
* Property Lost or Stolen - $541
* 140 Parking summonses issued
* 97 UTT summonses issued
* 1 Appearance ticket issued
* 14 Arrests
* 215 Blotters

Other activities attended by Officers –

* 3 Swat Officers for 40 hours

Village of Ardsley

Board of Trustees

June 16, 2014

Page 2 of 12

* All officers received 8 hrs block training including CPR certification, citizen encounter, communicable diseases and use of force
* Officer attended 40 hrs training for bike patrol
* Child seat installations 8 also assisted Irvington PD with a car safety event
* Westchester youth academy externship program at Pace University where 34 students from different school districts participated
* Attended coalition meeting
* Attended AHS senior cruise
* Attended AHS senior yearbook event
* Attended Westchester County youth officer meeting
* Attended Youth mental health training with Theresa Delgrosso
* Attended 8th grade field trip
* Drug K-9 Swat and bomb dog demonstration for AHS criminal justice class

1. **APPROVAL OF MINUTES:** Regular Meeting – June 2, 2014

**Trustee Malone: RESOLVED,** that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, June 2, 2014 as submitted. **Seconded by Trustee Kaboolian and passed unanimously.**

**8:15 P.M. PUBLIC HEARING –** to consider amending Chapter 68-1 Placement of Numbers of the Village Code regarding house numerals.

Mayor Porcino read the notice into the record

**Open Public Hearing**

**Public Comments**

**None**

Mayor Porcino asked if there were any comments from the public. There were no comments.

**Close Public Hearing**

**Trustee Kaboolian: RESOLVED,** that the Village Board of the Village of Ardsley hereby closes the Public Hearing to amend Chapter 68-1 Placement of Numbers of the Village Coe regarding house numerals. **Seconded by Trustee Malone and passed unanimously.**

Village of Ardsley

Board of Trustees

June 16, 2014

Page 3 of 12

1. **DEPARTMENT REPORTS:**

**LEGAL REPORT:**

Judge Ponzini had nothing to report as to the items that he may have submitted in memorandum form and stated that he is available for an Executive Session if necessary.

**MANAGER’S REPORT:**

**VILLAGE MANAGER REPORT**

**PREPARED BY GEORGE CALVI**

**FOR MONDAY, JUNE 16, 2014**

**1.  THANK YOU TO THE DPW:** I wish to commence tonight by thanking the Ardsley DPW for having improved the look of the Police entrance to Village Hall downstairs at the parking lot.  The crew ripped out the winter damaged evergreens, specifically the taxis shrubs, and replaced them with dwarf Alberta spruces interspersed with yellow day lilies and variegated hostas. The DPW made the selection of plants, and I think they did an excellent job. So, thanks again!

**2.  THANK YOU TO THE FIRE DEPARTMENT:**  I also wish to thank the members of the Ardsley Fire Department and Ardsley Engine Company No.1 that presented me with a 24 years of service plaque at the annual fire department inspection dinner on Saturday night.  It came as a total surprise  and literally left me speechless, if you can believe that.  For the record, it has been a true pleasure and an honor working with them all these years.  Again, thank you!

**3.  TAX BILLS DUE:**  Village residents are reminded that the first installment of the Village tax bill is due at the end of the business day, 4:00 pm, Monday, June 30.  Payments received in person on Tuesday, July 1, or arriving in Village Hall with a postmark of July 1 or later, unfortunately must be assessed with a late penalty as prescribed by New York State Real Property Law.  **Please be advised no village official can waive the penalty for any reason.**

Village of Ardsley

Board of Trustees

June 16, 2014

Page 4 of 12

**4. SHARED ROAD RESURFACING EFFORT:**  I am pleased to report tonight that the baton has been passed. After several years, the administration of the Rivertowns Consortium for summer road resurfacing has been successfully transferred from the Village of Ardsley to the Town of Greenburgh engineering department.   After a series of meetings, representatives from Greenburgh, Elmsford, Ardsley, Tarrytown, and Dobbs Ferry agreed to collaborate on this effort to keep road resurfacing costs down.  Prior participants, Irvington, Sleepy Hollow, and Hastings will not be participating in the consortium this year because it is my understanding that they did not appropriate monies for road resurfacing in their newly adopted budgets.

A Notice to Bidders for all the participating communities will be published in the local newspapers and on BidNet.com on June 19. On June 20 bid packages will be made available for pick up at the Greenburgh Engineering Department located a 177 Hillside Avenue in Town Hall.  Sealed bids will be opened at 10:00 am in the Greenburgh Town Clerk's office on Thursday, July 17.   Though it is not absolutely necessary, I may ask the Village Board to approve a resolution at the August 4th meeting to recognize the results of the July 17 bid opening in Greenburgh as it pertains to Ardsley.

**5.  INDEPENDENCE DAY OBSERVANCES**:  Owing to the way the calendar is set up, the next meeting of the Ardsley Village Board of Trustees will not take place for another three weeks, and after Independence Day.  Thus, I wish to take this opportunity to remind residents that the village wide collection of trash that usually takes place on Friday will be collected on Thursday, July 3rd.  More importantly, although there will be newspaper collection on Wednesday, there will be no commingled container collection that week.  Let me repeat, **there will be no commingled container collection the week of Independence Day**.

For information regarding this change in schedule please refer to your mailed 2014 Sanitation calendar or the one posted on line at the Village website.  If you still have questions, please contact the DPW at 693-0117.  On the other hand, if all else fails, and you do forget, please do not leave your commingled bins curbside throughout the long holiday weekend.  Your neighbors will appreciate it greatly!  Of course, in addition to the DPW offices, Village Hall, the Justice Court, the Community Center, and the Library will  be closed on Friday, July 4.  **The Library, however, will be open for business on Saturday, July 5.**

Village of Ardsley

Board of Trustees

June 16, 2014

Page 5 of 12

Lastly, in memory of the late Bill Foss who for years issued me friendly reminders, please remember that fireworks are not only illegal but they are dangerous.  Leave the handling of fireworks to the professionals and go and view one of the many public displays offered around the county.

 . . . and that's all for tonight!

**TREASURER’S REPORT:** Village Manager read the Treasurer’s Report on behalf of Marion

DeMaio. Mr. Calvi stated the bills for the past two weeks totaled as follows: General Fund: $; 322,900.24 Trust & Agency Fund: $460.82; and from the Capital Fund: $18,896.85.

**Trustee Kaboolian: RESOLVED,** that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: $322,900.24; From the Trust & Agency Fund: $460.82; and from the Capital Fund: $18,896.85. **Seconded by Trustee Malone and passed unanimously.**

**BUILDING DEPARTMENT REPORT:**

Building Inspector, Larry Tomasso, reported the following activities for May:

* 13 Building permits
* 12 Application fees
* 11 Certificates of Occupancy
* 14 Plumbing permits
* 6 Electrical permits
* 7 Letters of Compliance

Total received - $28,547.25

Other activities –

* 70 Building inspections
* 3 Zoning inspections
* 5 Violation notices
* 1 Warning notices

Larry Tomasso and Tom DeMaio each attended one day of required in-service training this month.

**MAYOR’S ANNOUNCEMENTS:**

* Inspection of Fire Equipment and Fire Troops and attended dinner afterwards

Village of Ardsley

Board of Trustees

June 16, 2014

Page 6 of 12

* We found out through the Press that Assemblyman Abinanti obtained a Grant for the ,library’s in Ardsley and Hastings; ours has the installation of a generator and operates the HVAC system; we are thankful to Assemblyman Abinanti
* July 4th holiday coming up and that we have only one meeting in the month of July and only one meeting in the month of August
* The July meeting will be on July 7th and the August meeting is on August 4th

**COMMITTEE & BOARD REPORTS:**

**TRUSTEE DIJUSTO:**

* Attended Fire Inspection and dinner
* This morning Lorraine Kuhn from the Storm water management, Ms. Quatrrocchi and Mark Florkowski met with the DEC about putting in a pump in the ponding area behind the Village Green

**TRUSTEE MONTI:**

* Attended Fire Inspection

**TRUSTEE MALONE:**

* Attended the Fire Department Inspection
* Attended the Ardsley Environmental Task Force

**TRUSTEE KABOOLIAN:**

* Attended the Fire Department Inspection and dinner
* Remind everyone there is a meeting at the Ardsley Day Center at 8:00

1. **VISITORS**

Patricia Hoffman of Ardsley stated that Trustee DiJusto’s idea of having residence numbers visible is an excellent exercise to get all resident to put numbers where visible. Ms. Hoffman stated Thomas Madden of Greenburgh who is in charge of the Ridge Hill Project will be leaving and going to Stamford, CT and she is wondering who is going to take on the responsibility of finances and scheduling afterwards. She inquired as to whether there has been an accounting of the books and records of the Project. She wants to know before Mr. Madden leaves that everything is up to date and that Mr. Madden will continue on that issue or that he will be bringing in someone new.

Village of Ardsley

Board of Trustees

June 16, 2014

Page 7 of 12

Mayor Porcino stated that he was told by Mr. Madden directly that he will act as a consultant on the Ridge Hill project until the end. Mayor Porcino asked Mr. Calvi if he has inquired with Mr. Madden about the accounting and the status. Mr. Calvi recalls researching it and sending out a report to everybody but he does not recall the responses. The State DOT is dragging its feet for some reason and we are still waiting for their sign off for the next step. The Mayor is hopeful that it will be approved before the winter because we have the Tappan Zee Bridge coming in March and he expressed that to Mr. Madden. Ms. Hoffman’s understanding was that it was Mr. Madden’s solely responsibility for writing the checks and paying the bills. Ms. Hoffman stated that Ridge Hill money has been placed in bank accounts in 2009 and we have 6 or 7 year issues and if this project is not completed by 2016, we have to give the money back. Ms. Hoffman stated that we have not completed one project since 2008 – 2014. It concerns her that we have money available and we are always complaining about where we are going to get money to do a new project, where we are going to get money to improve our roads and here we have money sitting for years and we can’t seem to get everything done. Ms. Hoffman stated that there needs to be a time frame and an accounting and Mr. Madden needs to report to the individual boards about the time frame and the accounting.

Next Visitor: Lino Sciarretta, Esq., Attorney with Wilson, Elser, Moskowitz, Edelman & Dicker, LLP. represents Ninu, Inc. who is seeking a variance at 2 Bridge Street. Mr. Bucci wants to convert commercial space on the second floor of Two Bridge Street into two one-bedroom apartments. It was stated that there will be less of a requirement for parking spaces for said conversion.

1. **OLD BUSINESS**
2. Resolution to consider amending Chapter 68-1 Placement of the Numbers of the Village Code regarding house numerals.

**RESOLUTION TO CONSIDER AMENDING CHAPTER 68-1 PLACEMENT OF NUMBERS OF THE VILLAGE CODE REGARDING HOUSE NUMERALS**

**Trustee Kaboolian: Resolved,** that the Village Board of the Village of Ardsley hereby amends Chapter 68-1 Placement of Numbers of the Village Code regarding house numerals. **Seconded by Trustee Malone and passed unanimously.**

Village of Ardsley

Board of Trustees

June 16, 2014

Page 8 of 12

§68-1 **[Placement of Numbers]** General Requirements

It shall be the duty of the owner of a principal building, as defined in Chapter 200, Zoning, in the Village of Ardsley, to place on the property **[in a, conspicuous location visible from the street on the front of said building, or near the entrance thereto,]** a number assigned by the Village Clerk **[, said number to be at least four inches in height]** as described below.

§68-1A Placement of Numbers

(1) Said number shall be posted in a conspicuous location that is visible from the street, shall be a minimum of four (4) inches in height, and shall either be made of reflective material or shall contrast with the background on which it is mounted.

(2) Said number shall not be posted on an entry door, garage door or other surface or device that would prevent the number from being seen if such door, surface or device is in an open position.

(3) If said number is not readily visible from the road, or if the house for which said number is to be posted is more than 50 feet from the road, said number shall be posted at the driveway entrance on a mailbox, post, wall or other surface at a height of at least thirty six (36) inches but not more than sixty (60) inches above the ground.

§68-1B Maintenance Required

(1) Said number shall be maintained in legible manner so that is visible from the road at all times and not obscured or obstructed by items such as, but not limited to, dirt, debris, plants, weeds, leaves, trees and snow.

§68-2 Penalties for Offenses

Any person committing an offense against any provision of this chapter shall, upon conviction thereof, be guilty of a violation pursuant to the Penal Law of the State of New York, punishable by a fine not exceeding $250 or by imprisonment for a term not exceeding 15 days, or by both such fine and imprisonment. The continuation of an offense against the provisions of this chapter shall constitute, for each day the offense is continued, a separate and distinct offense hereunder.

Village of Ardsley

Board of Trustees

June 16, 2014

Page 9 of 12

1. **NEW BUSINESS**

1. Resolution for Notice to Bidders for Purchase & Delivery of a New 1750 GPM Rescue Pumper

**RESOLUTION FOR NOTICE TO BIDDERS FOR PURCHASE & DELIVERY OF A NEW 1750 GPM RESCUE PUMPER**

**Trustee DiJusto: Resolved,** that the Village Board of the Village of Ardsley hereby authorizes the Village Clerk to advertise a Notice to Bidders for the purchase and delivery of a new 1750 GPM rescue pumper.  Bid specifications are available in the Office of the Village Clerk located at 507 Ashford Avenue, Ardsley, New York 10502 for a non-refundable fee of $25.  Sealed bid submissions shall be returned to the Office of the Village Clerk no later than 3:00 pm, Wednesday, July 23, 2014 at which time they will be publically opened and read. **Seconded by Trustee Monti and passed unanimously.**

2. Resolution Memorializing the Establishment of the Ardsley Fire Cadet Program

**RESOLUTION MEMORIALIZING THE ESTABLISHMENT OF THE ARDSLEY FIRE CADET PROGRAM**

**Trustee Monti: Resolved,** Whereas, on May 27, 2014 the Ardsley Engine Co. #1 modified its bylaws to include the position of Fire Cadet, effective immediately;  and

Whereas, Fire Cadets shall be members of the Engine Company between the ages of 16 and 18 years old; and

Whereas, Fire Cadet Applicants shall have parent or legal guardian permission to be appointed; and

Whereas, Fire Cadets may request from the Fire chief permission to participate in NYS certified fire training courses; and

Whereas, names of applicants approved for Fire Cadet Membership shall be forwarded for appointment by the Village Board of Trustees; and

Whereas, Fire Cadets membership can be terminated for any reason by the membership of the Ardsley Engine Co. #1;

Village of Ardsley

Board of Trustees

June 16, 2014

Page 10 of 12

Be it resolved, that the Village Board of the Village of Ardsley hereby applauds the establishment of the Fire Cadet program by Ardsley Engine Company No.1 and wishes the program much success! **Seconded by Trustee DiJusto and passed unanimously.**

**Trustee Malone: Resolved,** that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make all the necessary transfers in the 2013-2014 Village

budget, with the exception of the Contingency line item and the surplus accounts. **Seconded by Trustee Kaboolian and passed unanimously.**

1. Resolution referring application from NiNu, Inc., for use variance at 2 Bridge Street

**RESOLUTION REFERRING APPLICATION FROM NINU, INC. TO ZBA FOR USE VARIANCE AT TWO BRIDGE STREET**

**Trustee DiJusto: Resolved,** that the Village Board of the Village of Ardsley hereby

declares itself Lead Agency for site plan approval and refers an application from NiNu, Inc. to convert commercial space on the second floor of Two Bridge Street into two one-bedroom apartments to the Zoning Board of Appeals for a use variance and to the Planning Board and Board of Architectural Review for review and comment. **Seconded by Trustee Monti and passed unanimously.**

1. Resolution For Sale of 2006 Dodge Charger – Police Package

**RESOLUTION FOR SALE OF 2006 DODGE CHARGER - POLICE PACKAGE**

**Trustee Monti: Resolved,** that the Village Board of the Village of Ardsley hereby authorizes the Village Clerk to advertise a Notice to Bidders for the sale of a 2006 Dodge Charger - Police Package.  Bid forms are available in the Office of the Village Clerk located at 507 Ashford Avenue, Ardsley, New York 10502, and sealed bids are returnable to the Office of the Village Clerk no later than 3:00 pm, Wednesday, July 2, 2014  when they will be opened and read publicly. **Seconded by Trustee DiJusto and passed unanimously.**

Village of Ardsley

Board of Trustees

June 16, 2014

Page 11 of 12

1. Resolution Modifying 2013-2014 Village Budge regarding Police Activities

**RESOLUTION TO MODIFY THE 2013-2014 VILLAGE BUDGET REGARDING ANTICIPATED REVENUES BY THE POLICE DEPARTMENT**

**Trustee Malone: Resolved,** that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to modify the 2013-2014 Village budget by increasing appropriation line item 3120.0101 police overtime by $140,000, and increasing revenue line item 2770 unanticipated revenue by $140,000. **Seconded by Trustee Kaboolian and passed unanimously.**

1. **CALL FOR EXECUTIVE SESSION.** No Executive Session.
2. **ADJOURNMENT OF MEETING**

**Trustee Malone: RESOLVED,** that the Village Board of the Village of Ardsley

hereby adjourns the regular meeting of Monday, June 16, 2014 at 9:03 p.m. **Seconded by Trustee Kaboolian and passed unanimously.**

1. **NEXT VILLAGE BOARD MEETING:** Monday, July 7, 2014 at 8:00 p.m.

Respectfully submitted,

Donna Fusco

Recording Secretary

Village of Ardsley

Board of Trustees

June 16, 2014

Page 12 of 12