

**VILLAGE OF ARDSLEY
BOARD OF TRUSTEES
REGULAR MEETING
MONDAY, APRIL 20, 2015**

Present:	Mayor	Peter Porcino
	Deputy Mayor/Trustee	Nancy Kaboolian
	Trustee	Gary Malone
	Trustee	Mollie Monti
	Trustee	Andy DiJusto
	Village Manager	Meredith Robson
	Village Clerk	Barbara Berardi
	Village Attorney	Robert Ponzini
	Recording Secretary	Donna Fusco

Mayor Porcino called to order the Regular Meeting at 8:00 p.m.

I. ANNOUNCEMENT OF EXIT SIGNS

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES: Regular Meeting – April 6, 2015

Trustee Malone: RESOLVED, that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, April 6, 2015, as submitted. **Seconded by Trustee Kaboolian and passed unanimously.**

FIRE DEPARTMENT REPORT:

Fire Chief, Stephen Kaskawits, reported the following activities for March:

- 19 Calls for the month
- 150 Drill training hours
- 16 NYS training hours

Other activities attended by Officers and Firefighters

- 3/15 – Participated in annual Sleepy Hollow St. Patrick's Day parade
- 3/19 – Completed Annual OSHA Refresher Training

- 3/20 – Provided a tour and presentation for the Girl Scouts
- 3/21 – Provided a tour and presentation for Ardsley Pack 3
- 3/25 – Attended Monthly Battalion 14 meeting in Elmsford

POLICE DEPARTMENT REPORT:

Police Chief, Emil Califano, reported the following activities for March:

- Court fines and fees - \$23,581
- Property Lost or Stolen - \$0
- 124 Parking summonses issued
- 58 UTT summonses issued
- 3 Appearance tickets issued
- 6 Arrests
- 204 Blotters

Other activities attended by Officers –

- Swat Officers for 48 hours
- 1 Sgt. Attended an 8 hour supervisory course
- Installed 12 car seats and issued 2
- Anthony also attended or participated in the following events
- Car seat check with Mt. Pleasant PD with multiple agencies assisting
- Kids Expo at SUNY Purchase College
- Ardsley Schools Safety Meeting
- Youth Council Meeting
- Westchester Coalition Meeting
- Westchester County Youth Officers Meeting
- NYS Juvenile Assoc Meeting
- Helped Ardsley Key Club with ice cream social to help raise funds for children's shelter
- Attended Ardsley SAYF Coalition Meeting
- Ardsley Senior Breakfast
- Gave Ardsley Girls Scouts Tour of PD

BUILDING DEPARTMENT REPORT:

- 9 Building permits
- 12 Application fees
- 7 Certificates of Occupancy
- 5 Plumbing permits

- 5 Electrical permits
 - 7 Letters of Compliance
- Total received - \$13,637.50

Other activities –

- 56 Building inspections
- 19 Zoning inspections
- 5 Fire inspections
- 10 Violation notices
- 3 Warning notices
-

The building inspector and Tom DeMaio each attended one day of required in-service training this month.

8:15 P.M. – PUBLIC HEARING – To consider a request from Joyce Beer Gas for a permit to convert the existing vacant retail/business space which is located at 646 Saw Mill River Road (Route 9A) into a business office

Mayor Porcino read the notice into the record.

Open Public Hearing

Mr. John Joyce, Owner of Joyce Beer Gas appeared and explained that he is expanding his office and he and the bookkeeper will be the only two employees on the premises. Two parking spaces are required; one for the owner and one for the bookkeeper. Mr. Joyce explained that he sells compressed gas to bars and restaurants and further stated that there will be no compressed gas on the premises.

Mayor Porcino read the requirements for the business. The requirements are as follows: required permits, apply for sign permit if you have signage, the space to be used is for office space only and compressed gas is prohibited.

Public Comments

Mayor Porcino asked if there were any comments from the public. There were no comments.

Close Public Hearing

Trustee Kaboolian: RESOLVED, that the Village Board of the Village of Ardsley hereby closes the Public Hearing to consider a request from Joyce Beer Gas for a permit to

convert the existing vacant retail business space located at 646 Saw Mill River Road (Route 9A) into a business office at 8:40 p.m.. **Seconded by Trustee Malone and passed unanimously.**

IV. DEPARTMENT REPORTS

LEGAL REPORT:

Village Attorney Ponzini had nothing to report other than those items that he has been working on with the staff. Mr. Ponzini stated that he is available for an Executive Session if necessary.

MANAGER'S REPORT:

VILLAGE MANAGER REPORT FOR MONDAY, APRIL 20, 2015

1. Yet another reminder that the applications for workforce housing are available. They may be picked up at Village Hall or directly through the Housing Action Council, Inc. by calling 914-332-4144. The deadline for receipt of applications is May 1, 2015.
2. As part of an initiative to expand communication in the Village we have invited Burbio.com to present a new, free calendar sharing platform to organizations and interested members of the community. This will make it easy for local organizations to share information with residents and easy for residents to add events to their calendars and follow their favorite organizations for updates. Burbio features over 2,000 school, sports, and community calendars from around Westchester County, including the Ardsley school and sports calendars. Burbio also features a free embedded calendar that can be hosted on a group's website. That meeting was this evening before the Board of Trustees meeting. Groups who are interested but could not attend can contact our Village Clerk, Barbara Berardi, who can put each organization in touch with Burbio representatives who can walk them through how the calendar works. We will have a link on our website that will show all entries.
3. In response to the required Government Efficiency Plan, the Village joined in with the other villages in Greenburgh and the Village of Sleepy Hollow and hired The Fiona Company to investigate the efficiencies that might be gained through shared services.

4. Phase 1 of the work has been completed and Phase 2 will include finalization of the savings estimates, preparation of required certifications and the actual coordination and submission of the report to the N.Y. State Director of the Budget by June 1, 2015. This additional work will cost \$300 per municipality.
5. We have prepared and advertised the bids for the sweeper vac truck which the Board will recall is the subject of a grant we received for stormwater management activities. The bids will be due on May 14 and the recommendation for award will be placed on the May 18 agenda. My thanks to Lorraine Kuhn for all of her efforts to both get the grant and prepare the bid specifications.

TREASURER'S REPORT: Village Manager read the Treasurer's Report on behalf of Marion DeMaio.

Village Manager stated the bills for the past two weeks totaled as follows: General Fund: \$148,719.81; Trust & Agency Fund: \$6,167.03; and from the Capital Fund: \$174.80.

Trustee Kaboolian: RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$148,719.81; From the Trust & Agency Fund: \$6,167.03; and from the Capital Fund: \$174.80. **Seconded by Trustee Malone and passed unanimously.**

MAYOR'S ANNOUNCEMENTS:

- We had the Firefighter's Installation dinner; congratulations to the officers
- We had our final budget meeting; we finalized budget
- Attended the WMOA dinner; we had an interesting speaker from Siena College
- Was advised that we had a rather successful clean up organized by the Boy Scouts; it was on April 12th and we do greatly appreciate that

COMMITTEE & BOARD REPORTS:

TRUSTEE DIJUSTO:

- 4/9 – Attended WMOA Meeting in Dobbs Ferry
- 4/10 – Attended Fireman's Dinner at Elmwood Country Club
- 4/11 – Marched in the Little League Parade

TRUSTEE MONTI:

- Attended Parks & Recreation Commission meeting

TRUSTEE MALONE:

- Attended Firefighter's Installation Dinner
- Attended Little League Parade

TRUSTEE KABOOLIAN:

- Attended Fireman's Dinner
- Attended WMOA dinner
- Attended Little League parade
- Attended Jenkins Award Dinner at the High School
- Dr. Jim Haubner, Ardsley High School principal is retiring this year
- Attended little league of women voters in Tarrytown at the Library
- SAYF Coalition is having a speaker come on 5/4 at the High School. Madeline Levine will be appearing at 7:00 p.m. Madeline Levine wrote two New York Times bestsellers. The book signing is at 7:00 p.m.
- 6/13 – SAYF Coalition 5k run is to honor Dr. Jim Hobner

V. VISITORS

No Visitors

VI. OLD BUSINESS

1. Resolution to consider granting permission to Joyce Beer Gas to convert existing vacant retail/business into a business office

**RESOLUTION TO CONSIDER GRANTING PERMISSION TO
JOYCE BEER GAS
TO CONVERT EXISTING
VACANT RETAIL/BUSINESS INTO A BUSINESS OFFICE**

Trustee Kaboolian: RESOLVED, that the Village Board of the Village of Ardsley hereby grants permission to convert vacant/retail business space located at 646 Saw Mill River Road

(9A) into a business office with the following conditions: **Seconded by Trustee Malone and passed unanimously.**

1. The applicant must provide plans for the build-out showing full compliance with the NYS Building Code.
2. The applicant must obtain the required permits prior to commencing construction.
3. The applicant must apply for a sign permit and obtain BAR approval for all proposed signage.
4. The space is to be used as office space only. The placement or storage of material such as compressed gas in the building or on the property is prohibited.

2. Resolution to adopt the 2015-2016 Village Budget

RESOLUTION TO ADOPT THE 2015-2016 VILLAGE BUDGET

Trustee Malone: RESOLVED, that the Village Board of the Village of Ardsley hereby adopts the 2015-2016 Village Budget, effective June 1, 2015 through May 31, 2016. **Seconded by Trustee Kaboolian and passed unanimously.**

VILLAGE OF ARDSLEY 2015 - 2016 BUDGET SUMMARY

DATE: April 20, 2015

	<u>GENERAL</u>
APPROPRIATIONS	\$11,590,277
less:	
TOTAL REVENUE	\$2,116,191
BALANCE OF APPROPRIATIONS	\$9,474,086

ADDITIONAL FUNDING NEEDED (Part of tax levy)

(Will be fund balance appropriation)

Appropriated from Debt **\$0**

Reserve

Appropriated from Fund Balance **\$0**

Tax **\$9,474,086**

Levy

Add: Estimated Uncollectible Tax **\$0**

Levy

Deduct: Estimated Collectible Delinquent Taxes **\$0**

Adjusted Tax Levy **\$9,474,086**

Allowable levy at tax cap \$9,479,577

EXCESS LEVY PER TAX (\$5,491)

CAP

2015-16 Tax Rates

2014-15 Tax Rates

Percentage Increase

Assessed Values

12/31/14 - TENTATIVE

ROLL

04/01/14 - FINAL ROLL

**\$30,117,
144**

**\$30,134,
615**

Assessed Value Percentage Increase **-0.06%**

Assessed Value Dollar Change

(17,471)

CHANGES TO TENTATIVE BUDGET

March 27, 2015

- changed explanatory text on expenditures on line describing # of skilled laborers in Street Maintenance (5110-100)
 - put page numbers on explanatory text for expenditures and revenue
- revised front page –tentative roll reduced by \$54,343; tax rate changed to 314.57 (up 2.39% instead of 2.2%); corrected \$100 on appropriations and revenue
 - revised salary schedules for PBA and non-union
 - revised library salary lines and health benefits

April 2, 2015

- reduce state aid by \$3,549
- reduce LOSAP contribution to \$70,000
- remove \$2,760 from 3410.455 (fire website)
- move \$10,000 from Pl. Bd. Consultant to Manager's contractual line
 - review sanitation costs

April 8, 2015

- revise library figures to allow for promotion to Librarian for one staff member and 3% increase for all other staff
- Board in agreement with capital plan projects as proposed, but would like to see possibility of adding in concrete curbing to roads included in the plan and sidewalks in certain areas to promote pedestrian movements; Board in agreement with the concept of relatively level debt going forward - capital project figures will be finalized to meet this goal; review tennis court costs
- Board in agreement with 3% increase for all non-union and VM includes vehicle allowance
 - Correct current non-union salaries
- Confirmed per capita state aid of \$4,739 in addition to annual aid of \$28,009
 - Reduced refuse revenue line

3. Resolution to amend site plan approval for development at 630 & 642 Saw Mill River Road in the Village of Ardsley declaring lead agency status and SEQRA determinations

RESOLUTION OF THE VILLAGE BOARD DETERMINING THAT PROPOSED ACTION: AMENDED SITE PLAN APPROVAL FOR DEVELOPMENT AT 630 AND 642 SAW MILL RIVER ROAD IN THE VILLAGE OF ARDSLEY DECLARING LEAD AGENCY STATUS AND SEQRA DETERMINATION:

Trustee DiJusto: WHEREAS, on or about March 10, 2015, the Village Board of the Village of Ardsley (the Board) received a facially complete application for the redevelopment of property located at 630 and 642 Saw Mill River Road in the Village of Ardsley designated on the tax assessment map of the Town of Greenburgh as Parcels No. 6.70-42-1 and 2 (the Site), from

Village of Ardsley
Board of Trustees
April 20, 2015
Page 9 of 14

BRB Development, LLC (the Applicant) with the proposed use subject to site plan approval by the Board after review and recommendation by the Village of Ardsley Planning Board (the Planning Board) and Village of Ardsley Board of Architectural Review (the BAR) and

determination by the Village of Ardsley Zoning Board of Appeals (ZBA) with respect to Section 200-86(A) needed to develop the project; and

WHEREAS, the proposal includes the demolition of an existing commercial building and required land use permitting and construction of an approximately 18,558 s.f. addition to an already approved, but yet to be constructed, self-storage facility on the lot immediately adjacent (Parcel No. 6.7-42-2 aka 642 Saw Mill River Road) of approximately 0.26 acres in size with five (5) off-street parking spaces (the “Proposed Action”); and

WHEREAS, the applicant has submitted to the Village Board: a Short Environmental Assessment Form (the “EAF”) Part 1 for the Proposed Action; a series of site plan drawings prepared by The LRC Group site plan set including exterior elevations; stormwater pollution prevention plan (SWPPP) prepared by The LRC Group; an application for site plan approval forms; and, cover letter submitted by the Applicant’s attorneys; and

WHEREAS, the Village Board has reviewed the applicable standards of SEQR 6 NYCRR Part 617.6(b), and concluded that it should be designated as the lead agency in the coordinated environmental review of the Proposed Action, as it is the local agency with the broadest governmental powers to investigate the impacts of the Proposed Action.

WHEREAS, the Village Board directed the Applicant to circulate a Notice of Intent to Act as Lead Agency together with copies of the application, EAF part 1, and conceptual site plan to a list of interested and involved agencies including: Planning Board, ZBA, BAR, Westchester County Department of Health, Westchester County Department of Planning, New York State Department of Environmental Conservation, New York State Department of Transportation, Federal Emergency Management Agency and the United States Army Corps of Engineers, as evidenced by proof of service on file with the Village Clerk’s Office; and

WHEREAS, the Planning Board, ZBA and BAR have considered the request and agree that the Village Board should be the Lead Agency for the Proposed Action; and

WHEREAS, the Village Board received correspondence from Westchester County with comments on the Proposed Action as well as indicating that they have no objection to the Village Board acting as Lead Agency; and

WHEREAS, more than 30 days have elapsed since the circulation of the Notice of Intent, and no agencies have objected to the Village Board’s proposal to serve as SEQRA Lead Agency; and

Village of Ardsley
Board of Trustees
April 20, 2015
Page 10 of 14

NOW, THEREFORE, BE IT RESOLVED, that the Village Board confirms that it will serve as Lead Agency for the review of the Proposed Action as described in the Lead Agency Notice, and carry out the duties of the Lead Agency as set forth in the SEQRA Regulations; and be it further

RESOLVED, that the Village Board, after review of the materials submitted, including Parts I, II and III of the EAF has determined that the Proposed Action is an Unlisted Action and makes a determination of non-significance (negative declaration) of environmental impact that a draft environmental impact statement will not need to be prepared. **Seconded by Trustee Monti and passed unanimously.**

VII. NEW BUSINESS:

1. Resolution to authorize the Village Manager to sign off on all training conferences, seminars and conventions

RESOLUTION TO AUTHORIZE THE VILLAGE MANAGER TO SIGN OFF ON ALL TRAINING CONFERENCES, SEMINARS AND CONVENTIONS

Trustee DiJusto: The Village Board of the Village of Ardsley hereby authorizes the Village Manager to sign off on all requests for approval to attend conferences, seminars and conventions at her discretion and subject to annual budget appropriations. **Seconded by Trustee Monti and passed unanimously.**

2. Resolution declaring lead agency and scheduling a Public Hearing for Gigi's Playhouse Westchester, LLC located at 718 Saw Mill River

RESOLUTION DECLARING LEAD AGENCY AND SCHEDULING A PUBLIC HEARING FOR GIGI'S PLAYHOUSE WESTCHESTER, LLC. LOCATED AT 718 SAW MILL RIVER ROAD

Trustee Monti: RESOLVED, that the Village Board of the Village of Ardsley hereby declares itself Lead Agency for the proposed permit to convert the space which was previously occupied by Coldstone Creamery into an activity and achievement center for adults and children with Down syndrome and their families located at 718 Saw Mill River Road;

BE IT FURTHER RESOLVED, that the Village Board of the Village of Ardsley hereby schedules a public hearing at 8:10 p.m. on May 4, 2015 to discuss the proposed project. **Seconded by Trustee DiJusto and passed unanimously.**

3. Resolution granting permission to erect an anti-drinking sign in Pascone Park, and a banner across Ashford Avenue in connection with the prom and high/middle school graduations

RESOLUTION GRANTING PERMISSION TO ERECT AN ANTI-DRINKING SIGN IN PASCONE PARK, AND A BANNER ACROSS ASHFORD AVENUE IN CONNECTION WITH THE PROM AND HIGH SCHOOL/MIDDLE SCHOOL GRADUATIONS FROM JUNE 1st THROUGH JUNE 26th.

Trustee Monti: Resolved, that the Village Board of the Village of Ardsley hereby approves a request from Ardsley High School Social Worker Monique Johnson and SAYF Coalition Coordinator Theresa Del Grosso to erect a 4' X 8' sign, at the northbound jug handle lane of McCormick Drive, that reads:

“PARENTS AND STUDENTS ARE YOU READY FOR PROM AND GRADUATION? BE SMART, BE SAFE. DON'T BE A PARTY TO TEENAGE DRINKING. KNOW THE FACTS. DON'T BECOME A STATISTIC,” “Parents Who Host Lose the Most. Don't be a party to teenage drinking. It's against the law.”

Be it further resolved that the Village Board of the Village of Ardsley hereby approves a second request from Ardsley High School Social Worker Monique Johnson and SAYF Coalition Coordinator Theresa Del Grosso to hang a 20' X 4' banner across Ashford Avenue near Ardsley Village Hall that reads:

“DON'T BE A PARTY TO TEENAGE DRINKING. IT'S AGAINST THE LAW. A MESSAGE FROM THE ARDSLEY SAYF COALITION, ARDSLEY HIGH SCHOOL & ARDSLEY MIDDLE SCHOOL.” From June 1st through June 26, 2015. **Seconded by Trustee DiJusto and passed unanimously.**

4. Resolution to Schedule a Public Hearing for 2015 Annual Stormwater Report

RESOLUTION SCHEDULING PUBLIC HEARING FOR 2015 ANNUAL STORMWATER REPORT

Trustee Malone: RESOLVED, that the Village Board of the Village of Ardsley hereby schedules a public hearing on Monday, May 4, 2015 at 8:30 p.m. for the purpose of receiving comments regarding the 2015 Village Stormwater Annual Report. **Seconded by Trustee Kaboolian and passed unanimously.**

5. Resolution to modify the 2014/2015 Village Budget to reconcile underspent & overspent appropriation line items in the General Fund

**RESOLUTION TO MODIFY THE 2014/2015 VILLAGE BUDGET TO RECONCILE
UNDERSPENT & OVERSPENT APPROPRIATION LINE ITEMS IN THE GENERAL
FUND**

Trustee Kaboolian: Resolved, that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to modify the 2014/2015 Village Budget by transferring the aggregate amount Of \$145,041.32 from the following accounts: **Seconded by Trustee Malone and passed unanimously.**

1620.452 Bldg. Maint	12,000.00
3410.481 Diesel Fuel	10,000.00
1410.415 Clerk Supply	5,000.00
9040.803 Work/Comp	10,016.00
9015.825 Pol. Retir.Syst.	108,025.32

INTO THE FOLLOWING ACCOUNTS TO COVER A SHORTFALL:

1210.490 Mayor Misc.	306.36
1420.460 Contra svc	14,900.00
1420.461 Prof Svc	1,540.80
1620.431 Bldg. Tele	6,749.63
1640.411 Hwy Uniform	1,223.24
1910.400 Insurance	14,728.85
3120.111 Comp pay out	13,824.16
1950.400 Tax Vill Propty	685.20
5142.101 Snow OT	18,792.43
5142.490 Snow salt	27,176.91
7185.460 Comm Ctr	561.89
8120.415 Sanit Sewer	1,188.45
8120.483 Sewer Maint	977.13
8140.483 Sewer Maint	6,224.71
8160.103 Out of Title	3,550.22
8160.110 Hwy Part Time	2,042.40
8510.415 Comm Beaut	3,635.94
9010.801 Empl Retire Syst	26,933.00

- 6. CALL FOR EXECUTIVE SESSION.** Executive session to follow the meeting to discuss legal matters.

IX. ADJOURNMENT OF MEETING

Village of Ardsley
Board of Trustees

Trustee Malone: RESOLVED, that the Village Board of the Village of Ardsley hereby adjourns the regular meeting of Monday, April 20, 2015 at 8:47 p.m. to go into Executive Session to discuss a legal matter`` with legal counsel. **Seconded by Trustee Kaboolian and passed unanimously.**

- X. NEXT VILLAGE BOARD MEETING:** Monday, May 4, 2015 at 8:00 p.m.
REMINDER: 8:10 P.M. PUBLIC HEARING – To discuss the proposed project for Gigi’s Playhouse Westchester, LLC located at 718 Saw Mill River Road.
8:30 P.M. PUBLIC HEARING - For the purpose of receiving comments regarding the 2015 Village Stormwater Annual Report.

Respectfully submitted,

Donna Fusco
Recording Secretary

