

Mayor
NANCY KABOOLIAN

Trustees
ANDY DIJUSTO, Deputy Mayor
ASHA BENCOSME
STEVEN EDELSTEIN
CRAIG WEITZ

Village of Ardsley



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Ardsley, NY 10502
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Village Manager
JOSEPH L. CERRETANI

Village Treasurer
LESLIE TILLOTSON

Village Clerk
ANN MARIE ROCCO

Village of Ardsley Cable Access Production Studio:

Bidders are advised that they can propose the build of a Video Audio Cable Access Production Studio and Zoom Room intergraded application, however, the equipment must be comparable or of greater equity than the equipment set forth herein

Village of Ardsley Main Meeting Room:

1. Seven (7) Shure MX418SC 18" Cardioid Gooseneck Microphone with Mute Switch and Shock Mount connection point for microphones to Dais, and Podium. Plus reinstall Seven (7) connection point for microphones.
Three (3) Shure MX418D/C Desktop-Mounted 18" Cardioid Gooseneck Microphone with Preamp, Village Manager Table.
Seven (7) GSM-1 Lectern/Podium Shock Mount, Dais and Podium
7 SENNHEISER'005076" IS SERIES 16 IN (40CM) single FLEX GOOSENECK MICS WITH 3 PIN XLR Connector
3 SENNHEISER'505622' TABLE STAND FOR GOOSENECK MIC
2. 4 SONY "SRGI2ODS" HD PTZ CAMERAS, Cameras 1,2,3,4. 1, Village Manager, Clerk, Attorney. 2, Village Trustee Board Dais. 3, Podium - presenter presentations. 4, & Zoom Room integration of presenters over Zoom Participants.
3. Identify Four (4) static points? Three (3) static point Cameras, (1) static point Podium upgrade, (1) static point Zoom Room Integration
SEE ALSO, ITEM NUMBERS 18 UNDER ZOOM ROOM
4. 1 NEC "NP-ME382LP WUXGA LCD, 3800 Lumen, 1.6x zoom, 10,000-hour lamp projector.
Da-Lite 92580 Cosmopolitan Electrol Motorized Projection Screen (58 x 104")
Podium upgrade / Overhead Projector / Projection Screen. Presentations to overhead projector, Main Meeting Room, to control room studio server for archiving and playback, podium include connectivity to Computers, iPhone, iPad, Laptop, all new multi-media connections.
SEE ALSO, ITEM NUMBERS 24, 25, 26, 27, 28, 29, AND 30 UNDER ZOOM ROOM
5. Zoom Room Computers and iPad. **Village of Ardsley supply Computers and iPad.** Static Point Zoom Room Integration into Studio Control Room. **Determine two (2) computers?? plus iPad** needs to intergrade Zoom Room application into studio control room system for streaming over website and cable access play back FiOS, Cablevision
6. 1 PHILIPS COMMERCIAL "658DL3010Q 65" Prosumer (1817 Landscape & 1217 Portrait) Display, Zoom Room, Installation of sixty-five-inch (65") monitor to cover Zoom Room participants / presentations for display to Village Trustees, Main Meeting Room.

7. Main Room PA System. Dias Meeting Audio, Phone Intercon, Zoom Room Audio. Feed from Studio Control Room.
SEE ALSO, ITEM NUMBER 29 UNDER ZOOM ROOM

Village of Ardsley Studio Control Room:

8. Netgear / Extron Switcher? Video/Audio Switchers, signal flow from Main Room, Switch – unmanaged, 8x10/100/1000 (PoE+) AV Equipment Rack Integration. This open-cage style AV Rack will be wired including power and cable management. This rack will house the following equipment: Zoom Room Pc, USB to Analog interface, Dual Channel Audio Amplifier, New Audio Mixer, Includes industrial-strength power protection and professional cable management.
SEE ALSO, ITEM NUMBER 4 UNDER MAIN MEETING ROOM AND ITEM NUMBERS 31 AND 32 UNDER ZOOM ROOM
9. Netgear / Extron Switcher? Video/Audio Switchers, signal flow, Switch – unmanaged, 8x10/100/1000 (PoE+) AV Equipment Rack Integration, signal flow from Nexus Server to, FIOS and Cablevision Public Access TV and CivicPlus, streaming Internet.
10. LEIGHTRONIX, UltraNEXUS-HD-X5, HD/SD-SDI Video Server / Automation Controller with 5TB Internal Storage - Record/Playback - HD/SDI and Composite Video Output.
11. LEIGHTRONIX, LGX-WPT, Customized Online Product Training via WebEx (Hours).
12. 1 PTZOptics PT-SUPERJOY-G1 IP & Serial PTZ Camera Joystick Controller, PTZOptics VISCA, VISCA over IP & NDI Joystick Controller, PoE & Universal Power Supply (A, C, G, I) Robotic Controller with multiple settings, controlling the zoom, pan/tilt movements and angles.
SEE ALSO, ITEM NUMBERS 2 UNDER MAIN MEETING ROOM
13. Blackmagic Design ATEM Television Studio Pro 4K Live Production Switcher, or DataVideo, Video Mixer. Assessment of current DataVideo, Video Mixer.
14. Mackie, Assessment of current Mackie 12 Channel Audio Mixer.
15. Studio Control Room Computer, New Control Computer for Nexus Server Application.
Village of Ardsley supply Computers
16. Telephone Intercom System. Assessment of installation of intercom system that allows Village Trustees to interact with Villagers by telephone.

Village of Ardsley Zoom Room:

17. Blackmagic Design ATEM Television Studio Pro 4K Live Production Switcher.
DataVideo, Owner Furnished Equipment: DataVideo SE-2800 Video Control Switcher.
SEE ALSO, ITEM NUMBER 13 UNDER STUDIO CONTROL CENTER
18. 4 SONY “SRGI20DS” HD PTZ CAMERAS, Four (4), 12 x Optical Pan / Tilt / Zoom Camera 1080p HD Video, USB 2.0, USB 3.0, HDMI, LAN, RS-232. Web based Connectivity.
SEE ALSO, ITEM NUMBERS 2, 3, AND 4 UNDER MAIN MEETING ROOM
19. Zoom Room License, Dedicated Zoom Room Computing Device Solution requires customer provide Zoom Room License.
Village of Ardsley supply
SEE ALSO, ITEM NUMBER 5 UNDER MAIN MEETING ROOM

20. Zoom Room Software, Pre-Configuration above Zoom Room Peripherals – installation of Zoom Rooms software, remote management software.
SEE ALSO, ITEM NUMBER 5 UNDER MAIN MEETING ROOM, 19 UNDER ZOOM ROOM
21. Zoom Room Panel Control. Zoom Rooms Touch Panel Controller with Power over Ethernet (PoE) charger – 10” Touch Screen Controller with Zoom Room Controller Software – preloaded, pre-configured.
Village of Ardsley supply Computers and iPad. Integration into Studio Control Room. Determine two (2) computers?? plus iPad Based on Assessments of Equipment and Bidder

SEE ALSO, ITEM NUMBER 5 UNDER MAIN MEETING ROOM
22. USB to Analog Interface – Allows for connection between the Zoom Room PC and Audio System.
SEE ALSO, ITEM NUMBER 5 UNDER MAIN MEETING ROOM
23. Managed Gigabit Network Ethernet Switch with PoE+ capability – with mounting hardware as required to provide high speed data connectivity to INTEL NUC, LED display, camera, and potential direct run to Zoom Room touch panel for PoE+ operation. Allows for remote management of those devices and only requires a single customer installed data outlet at either the LED or AV location.
SEE ALSO, ITEM NUMBER 5 UNDER MAIN MEETING ROOM
24. Four (4) CRESTRON USB over Catx Transmitter, Receiver with power supply – Extends USB camera video over CAT5 from Camera to AV
SEE ALSO, ITEM NUMBER 4 UNDER MAIN MEETING ROOM
25. Polycom Sound Structure Digital Controlled Matrix Mixer – Digital Software allows for Control of each audio input and output. Include remote support option.
SEE ALSO, ITEM NUMBER 4 UNDER MAIN MEETING ROOM
26. AV Equipment Rack Integration. This open-cage style AV Rack will be wired including power and cable management. This rack will house the following equipment: Zoom Room Pc, USB to Analog interface, Dual Channel Audio Amplifier, New Audio Mixer, Includes industrial-strength power protection and professional cable management.
SEE ALSO, ITEM NUMBER 4 UNDER MAIN MEETING ROOM
27. Two (2) CRESTRON HDMI Video over Catx Transmitter and Receiver with power supply. Extends HDMI camera video over CAT5 from Camera to AV Equipment Cabinet.
SEE ALSO, ITEM NUMBER 4 UNDER MAIN MEETING ROOM
28. Audio Signal Processor and Distribution Amplifier – provides additional audio signal processing for increased voice intelligibility, feedback reduction, remote signal management and allows the distribution of audio signal to multiple destinations such as “Press Output” plates and video production system; plates include multiple audio connectors to accommodate various media.
SEE ALSO, ITEM NUMBER 4 UNDER MAIN MEETING ROOM
29. 8 Extron Electronics 70-1310-03 SF-26CT 6.5-inch Ceiling. Speaker (Pair), Eight (8) Ceiling mounted Replacement Loudspeakers. High-density commercial-duty professional-grade loudspeakers, provide areas above audience, presenters, and head tables.
SEE ALSO, ITEM NUMBER 7 UNDER MAIN MEETING ROOM
30. Crestron Dual Channel Amplifier – Commercial amplifier, mount included.
SEE ALSO, ITEM NUMBER 4 UNDER MAIN MEETING ROOM
31. Video Signal Processing and Video Distribution Amplifier – allows the scaling of 4K - HD video signals for distribution to existing Cable TV codec.
SEE ALSO, ITEM NUMBER 8 UNDER
32. Rack Mount Shelving, Miscellaneous Cables, Connectors and Accessories, Rack inside wiring, cabling and mounting package – including necessary cabling and cross connect between video production system and new AV Rack. Including wall mounts for cameras, HDMI cables, Network cables, and surge protection used inside the AV rack.
SEE ALSO, ITEM NUMBER 8 UNDER STUDIO CONTROL ROOM
33. Engineering Labor and AV Design: Creation of parts lists. Creation of construction ready drawings and coordination with local trades (Power, Data Speaker and Control Wiring) as well as project management.
34. Electrical Contractor to install electrical outlets as needed.

35. Owner Furnished Equipment: Zoom PC
36. Owner Furnished Equipment: Tablet for Zoom Control
37. Owner Furnished Equipment: Zoom Room license(s)
38. On-Site Installation of the above quoted AV equipment in the existing AV rack after de-installing equipment plus cabling and weirs that are no longer required.
39. CivicPlus - Client shall have sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. Client shall not provide to CivicPlus or allow to be provided to CivicPlus any content that (a) infringes or violates any 3rd party's Intellectual Property rights, rights of publicity or rights of privacy, (b) contains any defamatory material, or (c) violates any federal, state, local, or foreign laws, regulations, or statutes.

NOTICE TO BIDDERS FOR

PLEASE TAKE NOTICE that the Village Clerk of the Village of Ardsley will receive sealed bids at the Court /Auditorium Room, Village of Ardsley, 507 Ashford Avenue, Ardsley, New York 10502 until 12:00 PM on February 18, 2022, for the purchase of a Video / Cable Access Production and Zoom Room Equipment upgrade of the Village of Ardsley Cable Control Studio, in accordance with specifications available in the office of the Village of Ardsley, Village Clerk for, Court / Auditorium Room and Cable Control Room Studio.

The Village Board of Trustees reserves the right to reject any or all bids.

INFORMATION FOR BIDDERS

The bidder, in submitting his bid or proposal, agrees to enter into said contract with the Village of Ardsley, if he is the successful bidder, for the equipment and / or service in accordance with bid or proposal.

The bidder agrees to provide all equipment listed and complete installation in the Village of Ardsley's Court / Auditorium Room and Cable Control Room Studio.

The signed bid must be enclosed in a sealed envelope, to be plainly marked, "BID FOR the Village of Ardsley, Village Clerk for, Court / Auditorium Room and Cable Control Room Studio."

The Village of Ardsley is exempt from payment of all Federal and New York State taxes. Tax exemption certifications will be issued to the successful bidder.

The bidder is to familiarize himself with all provisions of these specifications, and shall not at any time after submitting bid, dispute any of the specifications or assert that there was misunderstanding regarding the furnishing and delivering of the items called for in this proposal.

No bid will be accepted from, or contract awarded to, a bidder in default upon any obligation to the Village of Ardsley.

The Village Board of Trustees reserves the right to select the bid proposal, the acceptance of which will, in their judgment, best secure the material and/or equipment called for in these specifications, or which will be for the best interests of the Village of Ardsley (irrespective of whether it is the low bid, the high bid, or otherwise), or to reject any or all bids. Proposals which are incomplete, conditional, or obscure or which contain conditions not called for, erasures, alterations, or irregularities of any kind, may be rejected as informal, or may be waived at the discretion of the Village of Ardsley if any informality is deemed immaterial and non-prejudicial to the Village of Ardsley and other bidders.

The Village of Ardsley reserves the right to increase or decrease the quantities or amounts specified, in its unlimited discretion, and the bidder waives and releases any claim arising therefrom.

Upon acceptance by the Village of Ardsley Board of Trustees, this bid, with all attachments, conditions, and specifications, shall constitute a contract between the Village of Ardsley and the supplier.

The bid notice, information for bidders, and specifications, all annexed hereto, are part of this contract.

Bidders must submit with his bid detailed specifications, sample if requested, and all necessary data on the material and/or equipment he proposes to be furnished. If the material and/or equipment offered differs from the minimum provisions contained in this specification, such differences must be explained in detail and bid will receive careful consideration if such deviations do not depart from the intent of this specification and are to the best interests of the Village of Ardsley, as interpreted by the Village of Ardsley Board of Trustees.

Bidder guarantees that the material and/or equipment offered is standard new material and/or equipment, latest model of regular stock product with parts regularly used for the type of material and/or equipment offered; that such parts are all in production and none likely to be discontinued; also that no attachment or part has been substituted or applied contrary to manufacturer's standard guarantee against defect in design, materials, or workmanship applied to all material and/or equipment delivered to the Village of Ardsley.

No name other than the manufacturers shall appear on the material and/or equipment.

The bidder must be authorized to do business within the State of New York and be currently in good standing.

The bidder must certify to the Village of Ardsley that he is current in his payment of all franchise and other taxes due the State of New York.

The bidder must certify that no officer, director, or stockholder (if less than ten (10) stockholders) of the successful bidder is an stockholder does exist, their names and relationship must be disclosed to the Village of Ardsley.

VILLAGE OF ARDSLEY CABLE ACCESS PRODUCTION STUDIO UPGRADE

PROJECT SUMMARY:

The complete functionality of a Cable Access Production Studio with integrated Zoom Room capability. Bidders are advised that they can propose the build of a Video Audio Cable Access Production Studio and Zoom Room intergraded application, however, the equipment must be comparable or of greater equity than the equipment set forth herein

BIDDER

This Invitation to Bid is directed to Bidders who have the expertise in and reputation for professionally building, upgrading, installing, and integrating a video, audio production and Zoom Room application.

PROJECT LOCATION

The Village of Ardsley

Main Meeting Room and Control Room

507 Ashford Avenue

Ardsley, New York

THE SCOPE OF WORK

The following shall be performed in the Main Meeting Room and Studio Control Room for The Village of Ardsley:

- **The creation of a** hybrid application of integrated video and audio production with a Zoom Room application for a single display **of live and archived Village of Ardsley meetings** on Cablevision, FiOS, Zoom Room, and CivicPlus
- **The** capturing and archiving of the hybrid application signal on the Nexus server for transmission from the Nexus server to Cablevision, FiOS, Zoom Rom and CivicPlus
- Maintain the functionality of the video and audio connection to live streaming over The Village of Ardsley's website
- A schematic design and engineering of the flow of the video and audio signals for broadcasting through the Nexus server out to the cable networks and streaming services. Include fabrication, identification and labeling all new camera whips, pull points, termination points, racks, furniture, and cabling
- Interconnect systems, **including new and existing office furniture**, commission and rewire new systems to ensure functionality that expands beyond past basic intended use or need, and connection to internal and external equipment at the Project Location
- Rack and mount new upgraded quoted equipment
- The Village of Ardsley, Civic Plus and Bidder shall have sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus, Cablevision and FiOS cable Access Television Playback
- Local presentations will be projected through a new projector
- Installation of a new multi-media wall plate that enables USB, HDMI and other connections including, but not limited to, USB, HDMI
- Establish source sharing between projector presentations and Zoom

- Identification and installation of a new 65-inch monitor, with Zoom video and audio output, in the rear of the Meeting Room that will accommodate interaction between remote participants and Village Trustees. This output will also go to CivicPlus, Cablevision and FiOS cable Access Television feeds. The Zoom Audio Output will return to the mixer for output to the CivicPlus, Cablevision and FiOS cable Access Television feed
- Attend Kickoff meeting (either onsite or remote) to be scheduled upon receipt of order by the successful Bidder
- Set tentative schedule for installation. Equipment will be received and stored at Bidder location until site installation can be scheduled
- Provide onsite, white-glove professional services, including, but not limited to, scheduling and coordinating delivery of equipment and materials to the appropriate location at the Project Location.
 - Services shall be provided by Bidder's employees; only in special circumstances will a third-party delivery service be used.
 - Equipment packaging will be removed from site or disposed of properly from the Project Location.
 - Area will be left clean after installation.
 - Clear cable pathways and keep Cable distance within spec of newly installed equipment.
- The Village of Ardsley Responsibilities, for supplying Computers, Laptops and iPads for the network (wired and wireless) where computers are applicable.
- Responsible for ensuring all owner furnished software licensing is documented, and passwords and log-in information are available at the time of installation.
- All environmental conditions are the responsibility of the owner - HVAC, power, etc. Reasonable access onsite - normal business hours, free from other Trades working (i.e., Electrical, Painting, etc.), clear path to all necessary locations, elevators, etc. - are the responsibility of the Village of Ardsley.
- No expansion of scope of work without prior written approval by the Village of Ardsley's Trustees
- Any functional / equipment needs not fulfilled by new or owner furnished gear at the time of installation will be the responsibility of the Village of Ardsley.
- Responsible for knowing and recommendation on whether existing and new equipment should be integrated.

DETAILED SPECIFICATIONS

DELIVERY: Not to exceed _____ calendar days
from date of order.

BID FORM

I. We hereby propose to furnish, complete and equipped in
accordance with the specifications, _____

For a lump sum price of:

_____ Dollars (\$)

OR

For unit prices as follows:

_____	\$ _____
_____	\$ _____
_____	\$ _____

II.

THE ABOVE PRICES(S) IS (ARE) NET AND DOES, (DO) NOT INCLUDE ANY

STATE OR

FEDERAL TAXES.

II. We hereby state that the material and/or equipment to be furnished meets in all respects the specifications, with the following exceptions: (explain fully – use reverse side for additional space).

III. We hereby state that the material and/or equipment to be furnished exceeds the specifications in the following respects: (explain fully – use reverse side for additional space).

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to other bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition.

COMPANY

BY

ADDRESS

PHONE

DATE: _____

Notice To Bidders for the Purchase of the following Equipment
UNIT PRICE / EACH

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SEE ALSO, ITEM NUMBER 4 UNDER MAIN MEETING ROOM AND ITEM NUMBERS 31 AND 32 UNDER ZOOM ROOM

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