

VILLAGE OF ARDSLEY

BOT Work Session

1/11/2023

- **Audit Discussion**
 - **Background:** PKF O'Connor Davies LLP recently completed the annual audit of Village's finances.
 - **Request for Work Session:** Village Manager and Village Treasurer would like to provide general information on the audit in advance of the presentation by PKF O'Connor Davies to the Board of Trustees at the January 17, 2023 legislative meeting.

- **Board of Trustees Goals and Objectives**
 - **Background:** For 2023 and in advance of the FY 2023-24 budget development, the Village Manager wants to understand board goals and objectives.
 - **Request for Work Session:** Outline what your short, intermediate and long-term goals are for the Village Manager. Explain the impetus for this goal and any relevant background information.

- **Fiscal Year 2023-24 Budget Meeting Dates**
 - **Background:** The budget development process is underway and the Village Manager wanted to schedule the budget discussion work sessions with the Board of Trustees.
 - **Request for Work Session:** Please confirm if the following dates work for budget discussions: March 22nd, March 27th (if needed) and March 29th (if needed).

- **Retrofitting Lights in Village Hall to LED's**
 - **Background:** In August 2022, a consultant hired and paid for by NYSERDA as a part of the Clean Energy Communities grant program submitted an energy study report related to the Village Hall facility to the Village. This document made several recommendations to the Village on how to lower energy demand and increase energy efficiency in Village Hall.
 - **Request for Work Session:** The Village Manager strongly recommends that the Village retrofit the interior lighting in Village Hall to LED's. The Village has received three proposals for the work, with the lowest coming in around \$12,000. By completing a lighting retrofit, the energy study report indicated that the Village could capture additional energy and cost savings. The study determined that this project would have the shortest return on investment. The Village has received \$15,000 in grant funds already earmarked for efficiency and sustainability projects. The Village expects to receive an additional \$4,000 from NYSERDA grants which could help cover the cost of additional projects. The Village would be able to realize operational savings immediately upon project completion without any upfront investment from the General Fund. This project is also in line with the goals and objectives of the grants awarded. The Village Manager is looking for confirmation that the Board is in favor of such an approach before moving forward and completing this project.

PROJECT UPDATES

- **Community Branding Project Update**
 - **Background:** To date, Crafted NY has interviewed eighty percent of the identified Village stakeholders as a part of their branding research for the project. We are currently

scheduling any remaining interviews. We will update the board when Crafted NY has developed their creative strategy for the project.

- **Parks and Recreation Master Plan Update**

- **Background:** The digital citizen engagement survey closed on December 31, 2022. 533 responses were submitted to the survey. The consultants are reviewing the response data as well as the feedback submitted during the public meetings and stakeholder interviews.