



AGENDA

Ardsey Village Board of Trustees

8:00 PM - Monday, November 1, 2021

Zoom Platform

The meeting is being conducted in accordance with Legislation (S.50001/A.40001). As such, the meeting will be held virtually via videoconference using the ZOOM platform, and able to be seen live on Channel 75 (Cable), or Channel 32/35 (Verizon). Members of the Village Board of Trustees and Village Officers and staff participating in the meeting will be participating remotely through videoconference.

Furthermore, there will be no public participation in-person; however, all public comments will be heard via email at ardsley@ardsleyvillage.com

The following is the Zoom invitation to join remotely:

BROADCAST LIVE ON VERIZON 32/35 & CABLEVISION 75

Join Zoom Meeting

<https://us02web.zoom.us/j/83565087678?pwd=ZW9nOFNpdHg0QWMvVDlFQjN1bHc2UT09>

Meeting ID: 835 6508 7678

Passcode: 670938

One tap mobile

+13017158592,,83565087678# US

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 835 6508 7678

Find your local number: <https://us02web.zoom.us/u/ktfIK61Rq>

Page

PUBLIC HEARING

Public Hearing to Discuss Chapter 200-82H of the Code of the Village of Ardsley "Public Donation Bins"

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1. PLEDGE OF ALLEGIANCE

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2. ANNOUNCEMENT OF EXIT SIGNS

3. APPROVAL OF MINUTES:

3.a October 18, 2021 Regular Meeting Minutes

4. DEPARTMENT REPORTS

4.1. LEGAL

4.2. INTERIM VILLAGE MANAGER

4.2.a November 1, 2021 Interim Village Manager Report

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4.3. TREASURER

4.3.a November 1, 2021 Abstract Report

4.4. BUILDING

No Building Department Report

4.5. FIRE

No Fire Department Report

4.6. POLICE

No Police Department Report

4.7. MAYOR'S ANNOUNCEMENTS

4.8. COMMITTEE & BOARD REPORTS

5. VISITORS

23 - 27

6. OLD BUSINESS:

6.a Consider a Resolution Add Chapter 200-82H to the Code of the Village of Ardsley entitled "Public Donation Bins"

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7. NEW BUSINESS:

7.a Consider a Resolution Approving and Accepting the Settlement of Lock Up Ardsley- Section 6.70 Block 42 Lot 2

30

7.b Consider a Resolution Declaring the Ardsley Historical Society a 501 (C) (3) Charitable Organization Incorporated Under the Laws of the State of New York as the Official

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Organization for the Preservation of the History of the Village

7.c Consider a Resoution Declaring the Ardsley Garden Club a 501 (C) (3) Organization Incorporated Under the Laws of the State of New York the Official Organization Dedicated to the Beautification of the Village

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7.d Consider a Resolution Permitting Memorial Tribute Flags

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7.e Consider a Resolution to Authorize the Interim Village Manager to Sign a Statement of Work Agreement with Civic Plus for the Purposes of Developing and Hosting a Comprehensive Plan Website

8. CALL FOR EXECUTIVE SESSION

9. ADJOURNMENT OF MEETING

10. ANNOUNCEMENTS

November 2, 2021-Election Day!

November 2, 2021-Board of Architectural Review Meeting 8:00 pm

November 3, 2021-Senior Citizens Arts & Crafts 12:00 pm

November 5, 2021-Middle School Hangout- Every Friday! 3:00 pm

November 8, 2021-Planning Board Meeting 8:00 pm

November 9, 2021-Recreation Commission Meeting 5:00 pm

November 9, 2021-Multicultural Diversity & Inclusion Committee 7:30 pm

November 10, 2021-Board of Trustees Worksession Meeting 7:30 pm

November 10, 2021-Movie Matinee-Senior Citizens 12:00 pm

November 11, 2021-Veterans Day - All Village Offices Closed

11. NEXT BOARD MEETING:

November 15, 2021

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Ardsley will hold a public hearing on Monday, November 1, 2021 at 8:00 p.m. or soon thereafter to discuss Chapter 200-82H of the Ardsley Village Code entitled “Public Donation Bins”.

Notwithstanding the provisions of Article 7 of the Public Officers Law to the contrary, the meeting will be conducted remotely in accordance with Chapter 417 of the Laws of 2021 in light of the public health and safety concerns associated with the COVID-19 pandemic. As such there will be no public participation in person. Members of the Board of Trustees and Village Officers and staff participating in the meeting will be participating remotely through video conference.

The Board will use Zoom, a web-based video conferencing service to conduct the meeting. The public will have the opportunity to see and hear the meeting live and provide comments. If any interested members of the public would like to comment on this Public Hearing, comments will be taken online via the Zoom platform during the public hearing by using the “raise hand” feature and waiting for the meeting host to unmute them. Written comments may be sent to ardsley@ardslevillage.com or regular mail to 507 Ashford Avenue, Ardsley, NY 10502 Attn: Village Clerk. All comments will be shared with the Board of Trustees and questions will be answered as quickly as possible.

The following is the Zoom invitation to join remotely:

<https://us02web.zoom.us/j/83565087678?pwd=ZW9nOFNpdHg0QWMvVDlFQjN1bHc2UT09>

Meeting ID: 835 6508 7678

Passcode: 670938

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 835 6508 7678

Find your local number: <https://us02web.zoom.us/u/ktfIK61Rq>

All residents and taxpayers are invited to attend and be heard via zoom.

**BY ORDER OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF ARDSLEY, NEW YORK**

Ann Marie Rocco

Village Clerk

Dated: October 19, 2021



MINUTES

Ardsey Village Board of Trustees

8:00 PM - Monday, October 18, 2021

Zoom Platform

Present: Mayor	Nancy Kaboolian
Deputy Mayor/Trustee	Andy DiJusto
Trustee	Joann D'Emilio
Trustee	Steve Edelstein
Trustee	Craig Weitz
Interim Village Manager	Charlene Indelicato
Village Clerk	Ann Marie Rocco
Village Attorney	Robert J. Ponzini

Absent:

Meeting held via Zoom Platform

1. PLEDGE OF ALLEGIANCE Mayor Kaboolian called to order the Regular Meeting at 8:00 p.m.

MOMENT OF SILENCE-Detective Anthony Vacca Mother who passed away on October 18, 2021. Mayor extended our sincere sympathies to him and his family during this time.

PUBLIC HEARING To Discuss Replacing Chapter 33 of the Code of the Village of Ardsley Entitled "Residency Requirements"

1. Public Hearing 8:04 p.m. Open Public Hearing to discuss replacing Chapter 33 of the Code of the Village of Ardsley Entitled "Residency Requirements"

Close Public Hearing:

Trustee D'Emilio: RESOLVED, that the Village Board of the Village of Ardsley hereby closes the public hearing on Monday, October 18, 2021 at 8:40 p.m. to consider replacing Chapter 33 of the Code of the Village of Ardsley Entitled "Residency Requirements". **Seconded by Trustee Edelstein and passed unanimously**

2. APPROVAL OF MINUTES:

2.1 Regular Meeting Minutes dated October 4, 2021

Moved by Trustee DiJusto, Seconded by Trustee Trustee Weitz and passed unanimously. RESOLVED that the Village Board of the Village of Ardsley hereby approves the minutes of the Regular Meeting of Monday, October 18, 2021 as submitted.

3. DEPARTMENT REPORTS

1. LEGAL

1.a Village Attorney Ponzini stated that there is nothing to report other than those items that he submitted in memorandum form and his continuing to work on various matters with members of the staff and stated that he is available for an Executive Session.

2. INERIM VILLAGE MANAGER

2.a October 18, 2021 Interim Village Manager Report
Interim Village Manager, Charlene Indelicato read the following report:
Milling & Paving on Short Hill Rd. & Grenfeld Place
Con Edison contractor will be milling/paving the following roads beginning Tuesday, October 19, 2021:

- Short Hill Road
- Grenfel Place

For more information regarding this road work, please contact Petrillo Contracting, Ron Moher at 914-665-4141

New DPW garage

After the easement is signed the Village expects that the bids for the road will go out in the next 2 weeks with a short (2 to 3 weeks)turnover for responses

Curbing and Paving

Curbing is finished. A punch list will be developed in the next two weeks and shortly thereafter those items will be addressed

Paving will begin tomorrow on Eastern and Grandview and Plainview .
Heatherdell Fencing to be determined.

3. TREASURER

3.a October 18, 2021 Abstract Report:

Interim Village Manager, Charlene Indelicato read the Treasurer's Report for October 18, 2021:

Ms. Indelicato stated the bills for the past two weeks totaled as follows: From the General Fund: \$225,258.83 from the Capital Fund: \$462,334.59, Trust & Agency Fund: \$116.41 and Sewer Fund: \$6,067.38

Moved by Trustee Weitz, Seconded by Trustee DiJusto and passed unanimously.
RESOLVED that the Village Board of the Village of Ardsley hereby authorizes the Village Treasurer to make the following payments: From the General Fund: \$225,258.83 from the Capital Fund: \$462,334.59; Trust & Agency Fund: \$116.41 and Sewer Fund: \$6,067.38

4. BUILDING

4.a September 2021 Building Department Report
Building Inspector, Larry Tomasso read the following September 2021 Building Department

September 2021 Building Department Report:

- 14 Building permits
- 10 Application fees
- 14 Certificates of Occupancy
- 6 Plumbing permits
- 12 Electrical permits
- 12 Title Searches
- 3 Miscellaneous

Total received - \$12,973.50

Other activities-

- 52 Building inspections
- 18 Zoning inspections
- 7 Violations
- 4 Warnings
- 0 Appearance Tickets

5. FIRE

5.a September 2021 Fire Department Report
Fire Chief Murray read the Fire Department Report for September 2021:

Department held drills on September 9, 16, 23, 30

September 1 The department handled Hurricane Ida

September 2 Chief Murray, Knoesel and L-50 stood-by for the Village of Mamaroneck over night

September 7 Chief Murray, Knoesel and Podolski attended the Village Board Meeting honoring the members of the AFD for their actions during Hurricane Ida

September 8 Chief Murray spoke to United Doors, Thyskupp, and D.P. Wolff regarding issues within the firehouse
September 9 Chief Podolski met with Goosetown Communications regarding Radio Issues
September 10 Chief Murray met with Sound Shore Pest Control
September 11 Chief Murray and the Department held 9/11 Ceremony
September 14 Chief Murray spoke with Ace Tool and AAA Emergency regarding tools and bailouts for the upcoming year
September 14 Chief Murray sent Highway Foreman a list of issues that need to be fixed with the building
September 16 Chief Murray met with Trident Security for camera work
September 17 Chief Murray met with Concord Road School Safety

Total calls for the month of September 2021: 34

Training Officers Report-September 2021:

September 2nd

NO DRILL

Training Hrs. 00.00, 00 Member's Present

September 9th

Storm Clean up / Maintenance

Training Hrs. 26.00, 13 Member's Present

September 16th – Monthly Drill

Parade Prep/Bailout Re Certs

Training Hrs. 42.50, 17 Member's Present

September 23rd

Changed all SCBA Batteries (Carnival Cancelled)

Training Hrs. 16.00, 08 Member's Present

September 30th

Ladder Ops at Ardsley High School

Training Hrs. 28.00, 14 Member's Present

New York State Classes: Firefighter I – 27.00 Hrs

Training Hrs. 000.00, 00 Member's Present

Online Training McNeil & Company E-Learning:

Training: 112.50 Hours

Inspection: 00.00 Hours

Maintenance: 00.0 Hours New York State: 27.00 Hours

Online Training McNeil & Company E-Learning: 0.0 Hours Total: 139.50 Hours

6. POLICE

6.a September 2021 Police Department Report

Police Chief Piccolino reported the following activities for September 2021:

- Court fine and fees - \$72,146.00
- Property lost or stolen - \$30.00
- Alarm fines and fees - \$0.00
- Meter collection - \$1,614.25
- 8 Traffic Accidents
- 3 Arrests
- 248 Calls for Service
- 8 Investigations
- 3 Impoundment
- 27 Summonses issued

Training in September 2021:

228 hours which consisted of SWAT, Procedural justice, Juvenile Law updates, child seat recertification, Taser, OC, felony stops, CPR & AED.

COMMUNITY POLICING

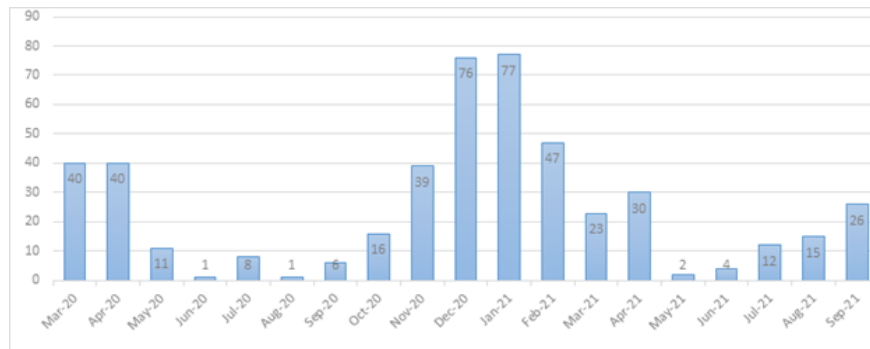
Child Passenger Safety - Installed 8 child seats via appointments

Attended- Child Passenger Safety training conference 12 hours for recertification
 Attended 40 hours training for juvenile laws and updates

Attended AHS Freshman Sophomore Junior and Senior classes welcoming orientation Performed safety walk through with safety consultants at CRS AMS AHS Safety meeting conducted CRS Safety meeting conducted AMS Participated Ardsley 1251h meeting Conducted lockdown drill AMS Senior Citizens BBQ event

Community information

The village is seeing an uptick in Covid-19 cases. We urge residents to continue to use safety measures such as masks and social distancing.



Prevention

The best way to prevent illness is to avoid being exposed to this virus. However, as a reminder, CDC always recommends everyday preventive actions to help prevent the spread of respiratory diseases, including:

- Avoid close contact with people.
- Avoid touching your eyes, nose, and mouth.
- Stay home when possible and limit travel.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Follow CDC's recommendations for using a facemask.

For information about handwashing, see [CDC's Handwashing website](#)

For information specific to healthcare, see [CDC's Hand Hygiene in Healthcare Settings](#)

These are everyday habits that can help prevent the spread of several viruses. CDC does have [specific guidance for travelers](#).

For more information, please visit the CDC website at

<https://www.cdc.gov/coronavirus/2019-ncov/index.htm>

7. MAYOR'S ANNOUNCEMENTS

7.a Mayor Kaboolian announced the following:

- Thanked the Police Department for all their service at the 125th Anniversary Celebration.
- We are working on an update to our Police Report Report.
- Special thanks to Trustee D'Emilio and everyone who was involved in this event.
- Early Voting starts on Saturday, October 23, 2021:
 - Dobbs Ferry Village Hall, 112 Main Street, Dobbs Ferry, NY 10522
 - Greenburgh Town Hall, 177 Hillside Avenue, White Plains, NY 10607
 - Westchester County Board of Elections, 25 Quarropas Street, White Plains, NY 10601.

The early voting dates and times are as follows:

- Saturday, October 23, 2021 from 12 PM until 5 PM
- **Sunday, October 24, 2021 from 12 PM until 5 PM**
- **Monday, October 25, 2021 from 8 AM until 4 PM**
- **Tuesday, October 26, 2021 from 12 PM until 8 PM**
- **Wednesday, October 27, 2021 from 8 AM until 4 PM**
- **Thursday, October 28, 2021 from 12 PM until 8 PM**
- **Friday, October 29, 2021 from 8 AM until 4 PM**

- Saturday, October 30, 2021 from 12 PM until 5 PM
- Sunday, October 31, 2021 from 12 PM until 5 PM
- Election Day

Tuesday, November 2, 2021 Election Day.

You can still vote in-person on Election Day, Tuesday, November 2, 2021. Polls will be open from 6:00 a.m. to 9:00 p.m. You can find your voting location here: <https://citizenparticipation.westchestergov.com/find-polling-place>

- County Covid-19 numbers are down.
- Attended Rivertown Rotary meeting where they honored Detective Vacca for his charitable work.
- Deadline for filing FEMA application is Thursday, October 21, 2021.
- Deadline for filing Small Business loan is Thursday, November 4, 2021
- Participated in a meeting held by Legislator MaryJane Shimsky to discuss keeping the Saw Mill River clean
- Our Garage sale this past weekend was a big success.
- Halloween Movie in this park on Friday, October 22nd.
- Trunk or Treat will take place on Saturday, October 30th.

8. COMMITTEE & BOARD REPORTS Trustee DiJusto announced the following:

- Thanked Trustee D'Emilio for all her hard work on the 125th celebration.
- The fireworks were a huge success!
- Attended the Garage Sale.
- Attended the WMOA meeting.

Trustee Weitz did not have anything to report.

Trustee D'Emilio announced the following:

- Thanked all the sponsors that made donations to the 125th Celebrations-Carvel, SAYF Coalition, DiCicco's
- Thanked all the kids that participated such as the Boy Scouts, Girl Scouts, Stormwater interns.
- We have 125th merchandise for sale. If anyone is interested in purchasing these items, please contact Charles Hessler at 914-693-1550 or you can visit www.ardsleynymyrec.com
- SAYF Coalition is sponsoring drug take back day with the Ardsley Police Department on Saturday, October 23rd from 10 am-2 pm at Village Hall. Liquids or syringes cannot be taken.
- SAYF Coalition received their approval for their no cost extension of their grant.
- SAYF Coalition thanked the Village Mayor and Board for their support of the Coalition.

Trustee Edelstein announced the following:

- The Multicultural Committee met last week and they are working on plans for upcoming events.

- The Recreation is meeting tomorrow and they are working on up coming events as well.

4. VISITORS

5. OLD BUSINESS:

- 5.1 Consider a Resolution to Replace Chapter 33 Entitled Residency Requirements of the Ardsley Village Code

Moved by Trustee D'Emilio, Seconded by Trustee Edelstein and passed unanimously. RESOLVED, that the Village Board of the Village of Ardsley hereby replaced Chapter33 of the Village Code entitled “Residency Requirements” as follows:

Section 1. Chapter 33 of the Code of the Village of Ardsley entitled “Residency Requirements”

Section 1: Purpose.

The Board of Trustees finds that, due to the relatively small population of the Village of Ardsley, it is not always possible to fill certain appointive offices and non-judicial positions in Village government requiring municipal, administrative or financial expertise with Village residents who are qualified to hold such positions.

Section 2. Village, State of residency.

Notwithstanding any other general or special law, no person shall be eligible to be appointed to or hold office in Ardsley Administration Department, Ardsley Police Department, Ardsley Department of Public Works, Ardsley Building Department and Ardsley Recreation Department to a position in the Village of Ardsley unless such person is a resident of the Village or a resident of the State of New York during such appointment. A person shall be eligible to be appointed to or hold the non-judicial position of Village Court Clerk, Assistant Court Clerk or Part-Time Court Attendant provided such person is a resident of Westchester County or a resident of the State of New York during such appointment.

Section 3. Numbering for Codification.

It is the intention of the Village of Ardsley and it is hereby enacted that the provision of this Local Law shall be included in the Code of the Village of Ardsley; that the sections and subsections of this Local Law may be re-numbered and re-lettered by the Codifier to accomplish such intention; that the Codifier shall

make no substantive changes to this Local Law; that the word “Local Law” shall be changed to “Chapter”, “Section” or other appropriate word as required for codification; and that any such rearranging of the numbering and editing shall not affect the validity of this Local Law or the provision of the Code affected thereby.

Section 4. Severability.

The provision of this Local Law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid or unconstitutional or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of remaining provisions, clauses, sentences, subsections, words or parts of this Local Law or their petition to other persons or circumstances. It is hereby declared to be the legislative intent that this Local Law would have been adopted if such illegal, invalid or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and if such person or circumstance to which the Local Law or part hereof is held inapplicable had been specifically exempt therefrom

Section 5. Effective Date

This Local Law shall take effect immediately upon filing with the Office of the Secretary of State and apply to all persons listed in Section 2 herein.

Section 6. Repealer.

This local law repeals Chapter 33 titled Officers and Employees.

6. NEW BUSINESS:

- 6.1 Consider a Resolution Authorizing The Interim Village Manager To Enter Into An Agreement With The Town Of Greenburgh Whereby The Village Will Relocate An Existing Perpetual Easement On The Village’s Proposed New Driveway On Heatherdell Road In The Village Of Ardsley Which Will Continue To Provide Unlimited Secondary Access And Ingress By Town Employes, Town Contractor’s And Town Invitees From Heatherdale Road To Town Park Property And By Which The Village Will Construct A New Roadway On Town Property, And Such Easement Will Also Provide A Temporary Construction Easement To The Village To Construct A Roadway Upon Town Property

Moved by Trustee Edelstein, Seconded by Trustee D'Emilio and passed unanimously.
WHEREAS, the Village presented the Town with the attached agreement which provides a perpetual easement through the Village site as a secondary access and ingress/egress to

Heatherdell Road to and from the Town site with mutually agreeable metes and bound and such other terms found in the attached agreement and exhibits;

NOW, THEREFORE IT BE RESOLVED, that the Village Board of Trustees authorizes the Interim Village Manager to enter into the attached agreement with Exhibits with the Town of Greenburgh whereby the Village will relocate an existing Town perpetual easement onto the Village's proposed new driveway on Heatherdell Road in the Village and construct a roadway and gate on Town property, all in accordance with the attached agreement and exhibits.

6.2 Consider a Resolution Authorizing The Village Board Of Trustees To Approve A Stipend For The Confidential Secretary To The Village Manager

Moved by Trustee DiJusto, Seconded by Trustee Weitz and passed unanimously. WHEREAS,

the Village has been unable to find a part – time communications director with the commensurate knowledge of the needs of the Board and Community;

WHEREAS, the need for information from the Village in a timely and transparent manner is necessary to meet the needs of the Community;

WHEREAS, the Village is embarking on an implementation plan for the newly adopted Comprehensive plan which will require the dissemination of information and community input;

WHEREAS; the Confidential Secretary is the best suited to initiate such actions;

NOW, THEREFORE BE IT RESOLVED, that the Village Board of Trustees hereby authorizes a stipend of \$25, 000 for one year to be paid pro rata at each pay period commencing on November 4, 2021.

6.3 Consider a Resolution to Schedule a Public Hearing to Discuss Chapter 200-92H of the Code of the Village of Ardsley Entitled "Public Donation Bins"

Moved by Trustee Weitz, Seconded by Trustee DiJusto and passed unanimously. RESOLVED, that the Village Board of the Village of Ardsley hereby schedules a public hearing on Monday, November 1, 2021 to discuss Chapter 200-82H of the Code of the Village of Ardsley entitled "Public Donation Bins".

200-82H

Public donation bins.

(1) Legislative purpose. The use of public donation bins for the collection of donated clothing, household items, toys and other goods for the benefit of religious, governmental, scientific, literary, sporting, educational or charitable not-for-profit organizations is beneficial to the general welfare of this community, provided that such bins are placed at suitable locations, are well maintained, and are operated for the true benefit of a

designated not-for-profit organization. It is the intent of this section to regulate the placement and operation of public donation bins so they serve this declared purpose.

(2) Permit required; conditions. No person shall cause or permit the erection, placement and/or maintenance of a public donation bin (PDB), on a site within the B-1 General Business District, B-2 General Business District or B-3 Shopping Center Business District where there is a permitted or special permitted public building or use, except as authorized by a permit that has been issued by the Building Inspector in accordance with the following conditions:

(a) The PDB shall be placed outside of an enclosed building located on either an approved lot within the Business Districts or, within any other zoning district, on an approved lot on which the PDB's sponsor owns or operates a principal use that complies with the chapter.

(b) The PDB shall not be located within the front yard portion of a lot.

(c) The PDB shall not be located anywhere on a lot on which a residential dwelling is located.

(d) The PDB is hereby identified as an accessory use and structure subject to all setback criteria for said use and structure as provided elsewhere in this chapter of the Village Code except as otherwise set forth in this section.

(e) The PDB shall be placed upon a solid, dust-free surface and anchored.

(f) The PDB shall be located so as to preserve adequate sight lines, on-site parking and driveway space, pedestrian access and any other elements determined by the Building Inspector to preserve safe and adequate vehicle and pedestrian circulation on the premises.

(g) The PDB shall be entirely enclosed except for an opening that is the minimum size necessary to allow for the deposit of donations. There shall be a door used to access the PDB which shall be locked so that the contents may not be accessed by anyone other than those responsible for the retrieval of the contents. No PDB shall be allowed that involves a one-way trap-door device.

(h) The maximum size of a PDB shall not exceed six (6) feet wide by six (6) feet long, nor exceed six (6) feet in height.

(i) Signs inviting donations may be placed on each of the sides of the public donation bin (PDB), provided that no such sign shall be placed on a side that faces a lot line of an abutting residential district. Each sign shall identify the PDB's sponsor and the charitable, religious, scientific, literary, sporting, educational or governmental purpose of the sponsor that will be advanced by donations to the PDB. Each sign shall also contain the current telephone number for the public to contact in the event said PDB is not being adequately maintained in the manner specified in Subsection **B(11)** below. Such authorized signs shall not exceed two feet by four feet in dimension and shall not be illuminated.

(j) Each PDB shall also be clearly posted with a sign that specifies what types of items may and may not be deposited therein.

(k) Every PDB shall be maintained on a regular basis to prevent overflow, the accumulation outside the PDB of discarded items, deterioration or malfunction of the PDB, or other unsightly, unsafe or unhealthy conditions. There shall be no overflow of a PDB allowed. In the event of overflow, or other problem condition cited above, the Building Inspector shall immediately notify the contact person that is designated by the PDB's sponsor to correct the problem. All such problems shall be corrected within 24 hours of a

violation notification. A permit issued for a PDB shall be revoked and the PDB removed within 48 hours of notice being provided if, within 24 hours after delivery of the third violation notice, the designated contact person fails to correct the problem condition or otherwise indicates by word, action or inaction that the sponsor is no longer willing or able to maintain the PDB.

(1) There shall be a maximum of one PDB per property.

(3) Permit form and content. The application for the permit for a PDB shall be made in writing upon a form prescribed by the Building Inspector that shall contain information sufficient for the CEO to determine whether the proposed PDB structure and use will comply with this section and chapter, including without limitation:

(a) The name and contact information for the sponsor; and

(b) A description of the not-for-profit status of the sponsor and the charitable, religious, scientific, literary, sporting, educational or charitable purpose to be served by the collection of items donated to the PDB; the name and contact information of the owner of the lot where the PDB is proposed to be located; the name and contact information of the sponsor's designated contact person who is responsible for the sponsor's maintenance of the PDB; and

(c) Information on the dimension, design, signage, and location of the proposed PDB.

(4) Permit fee: A permit fee as indicated in Chapter A210 shall be paid by the applicant

(5) Permit number; dates of issuance and expiration.

(a) Permit number. Each approved application shall be given a drop-off bin permit number issued by the Building Inspector that shall be affixed to the bin as required elsewhere by this chapter.

(b) A PDB permit shall be affixed to every public donation bin device used by a permittee for the collection and storage of new or used clothing, toys or other items, and the permit shall be affixed to the bin prior to placement of the bin.

(d) The permit shall be placed on the same side of the bin as the chute used for the deposit of donated items. Upon the sale or transfer of a bin, a new permit shall be required and shall be affixed to the bin prior to placing it in service.

(e) A permit issued under this section shall be valid from the date of issuance until February 28 of the following odd-numbered year.

(6) Enforcement; penalties for offenses; injunctions.

(a) The owner, lessee, or other person or legal entity in control of the property where a public donation bin is being maintained in violation of this section and the person or entity which owns, maintains, or operates a bin in violation of this section shall be jointly and severally liable therefore.

(b) The Building Inspector is hereby authorized to issue summonses or appearance tickets, returnable to Village Court, for any violations of this section.

(c) Additionally, the Village Attorney may, in an appropriate case, institute an injunction action in the name of the Town to assure compliance with the terms of this section.

(d) Any person, owner, tenant, lessee and/or agent having a legal interest in the subject property who has upon his/her property a Personal Donation Bin without a valid permit or which is overflowing or has items located on the ground around the bin shall be in violation

of this section and punishable subject to the penalties for offenses set forth in Section 200-104 of this Code.

(e) All bins which have not received a permit within six months of the passage of this section shall be removed.

§A210-3

M. Chapter 200, Zoning.

(1) Zoning Board of Appeals filing fee: \$200 per applicant.

(2) Zoning Ordinance reproduction: \$25.

(3) Zoning Map reproduction: \$5.

(4) Recreation fee for assisted, independent and/or special needs living units in the CCH District: \$600 per unit.

(5) For a permit to disturb any wetland, watercourse, waterbody, floodplain or wetland buffer area: \$250.

(6) For a permit to disturb a steep slope area: \$250.

(7) Public donation bin permit fee \$100.00

6.4 Consider a Resolution Appointing New Village Manager Joseph L. Cerretani

Moved by Trustee Edelstein, Seconded by Trustee D'Emilio and passed unanimously. RESOLVED, that the Village Board of the Village of Ardsley hereby appoints Joseph L. Cerretani residing at 2364 Ridge Street, Yorktown Heights, New York 10598 as Village Manager, effective Monday, November 22, 2021.

Be it further resolved that Joseph L. Cerretani is appointed Village Manager effective November 22, 2021 at the annual salary of \$149,000.00

6.5 Consider a Resolution Regarding Employment Contract with New Village Manager Joseph L. Cerretani

Moved by Trustee Edelstein, Seconded by Trustee D'Emilio and passed unanimously. RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Mayor to execute an employment agreement with incoming Village Manager Joseph L. Cerretani residing at 2364 Ridge Street, Yorktown Heights, New York, 10598 for a one year term commencing November 22, 2021, and renewable for each year thereafter at the annual Reorganization Meeting.

6.6 Resolution Authorizing Interim Village Manager To Sign An Inter-Municipal Agreement With Westchester County –Positive Youth Development Program

Moved by Trustee D'Emilio, Seconded by Trustee Edelstein and passed unanimously. RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the Interim Village Manager to sign an inter-municipal agreement with Westchester County –Positive Youth Development

Program at Michaelian Office Building, 148 Martine Avenue, White Plains, New York 10601 for the period of January 1, 2021 through December 31, 2021.

7. CALL FOR EXECUTIVE SESSION

8. ADJOURNMENT OF MEETING

8.1 Adjournment

Moved by Trustee DiJusto, Seconded by Trustee Weitz and passed unanimously. RESOLVED, that the Village Board of the Village of Ardsley Hereby adjourns the regular meeting of Monday, October 18, 2021, at 9:00 p.m.

9. ANNOUNCEMENTS

- October 19, 2021 Board of Architectural Review Meeting 8:00 pm
- October 20, 2021 TPPCS Committee Meeting 7:00 pm
- October 22, 2021 Halloween Movie in the Park 6:30 pm
- October 27, 2021 Zoning Board of Appeals 8:00 pm
- October 30, 2021 3rd Annual Trunk or Treat 12:45 pm

10. NEXT BOARD MEETING: November 1, 2021

Village Clerk, Ann Marie Rocco

Date:

ABSTRACT FOR VILLAGE BOARD MEETING OF NOVEMBER 1ST, 2021

GENERAL FUND \$65,842.84

TRUST & AGENCY FUND \$1,677.72

CAPITAL FUND \$713,143.28

SEWER FUND \$17,901.15

Vendor Name	Description	Amount
ALFREDO DIVITTO	Building Inspections	300.00
ALFREDO DIVITTO	Building Inspections	200.00
VINCENT GIORDANO	Building Inspections	300.00
VINCENT GIORDANO	Building Inspections	100.00
ICC CDS, LLC	Minacity Annual Maintenance	<u>2,080.00</u>
	Building Dept. Sub Total	2,980.00
Safety 1st Defensive Driving	Defensive Driving, Oct 20-21	80.00
OPTIMUM	Usage for 10-8 to 11-7	29.95
PATRICIA LACEY	Reimbursement for cake cookies	24.76
NICHOLAS MARANINO	Senior Supplies	20.74
Event DJ Team LLC	musical bingo	200.00
NATHANS PRINTING EXPRESS	Garage sale banners updated	150.00
Quench USA, Inc.	Usage for 8-1 to 10-31	117.00
Event DJ Team LLC	Movie in the Park	<u>400.00</u>
	Community Center Sub Total	1,022.45

VERIZON	Usage for 10-10 to 11-9	492.43
ACETOOL	Battery Powered Tools	2,856.72
AAA EMERGENCY SUPPLY CO	TIC for E-164	3,714.00
READERS HARDWARE INC	batteries	33.98
AAA EMERGENCY SUPPLY CO	Fire Ext. Service	883.00
ARDSLEY CAR WASH	Car Detail	267.64
VERIZON	Usage for 10-22 to 11-21	34.62
HASTINGS ROOFING INC	Roof Work	750.00
NFPA	Banner	60.35
NYS AFC	NYSA of Fire Chiefs	<u>175.00</u>
	Fire Dept. Sub Total	9,267.74

GABRIELLI TRUCK SALES LTD	Valve/wiper blades	330.56
ARGENTO AND SONS INC	Gearcase assembly	125.00
LONG ISLAND SANITATION EQUIP.	fill plug	148.04
SCARSDALE FORD INC.	tube/element/brakes/rotor	328.24
SCARSDALE FORD INC.	tube/element/brakes/rotor	57.47
SCARSDALE FORD INC.	tube/element/brakes/rotor	64.94
VILLAGE OF DOBBS FERRY	Hway September Diesel Usage	5,149.78
VILLAGE OF DOBBS FERRY	Hway September Gas Usage	861.22
VILLAGE OF DOBBS FERRY	Police September Gas Usage	1,642.33
VILLAGE OF DOBBS FERRY	Fire September Diesel Usage	364.72
VILLAGE OF DOBBS FERRY	Fire September Gas Usage	942.25
READERS HARDWARE INC	Wasp Spray	39.96
READERS HARDWARE INC	Brass Handles	4.71
REDICARE LLC	Compliance & Expiry Checks	53.80
REDICARE LLC	Compliance & Expiry Checks	78.30
SAW MILL STONE & MASONRY SUPPL	Wire Brushes	21.98
READERS HARDWARE INC	Turnet, Grill Cleaner	36.96
WALLAUER	Chip Brush	1.69
RCA ASPHALT LLC	blacktop	381.67
RCA ASPHALT LLC	blacktop	358.33
RCA ASPHALT LLC	blacktop	509.46
RCA ASPHALT LLC	blacktop	2,330.98
RCA ASPHALT LLC	Asphalt	136.31
SAW MILL STONE & MASONRY SUPPL	top soil	45.00
PROSPERO NURSERY	perennials/potting mix	196.75
PAUL BUNYAN TREE SERVICE	tree removals	<u>1,250.00</u>
	Highway Dept. Sub Total	15,460.45

VERIZON WIRELESS	Usage for 9-13 to 10-12	519.53
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VERIZON	Usage for 10-22 to 11-21	41.35
OPTIMUM	Usage for 10-23 to 11-22	16.84
Lawmen Supply Company	Ballistic plate Sgt. Piccolino	99.51
RESCUESTUFF INC.	D. Watson - uniform allow	277.97
Quench USA, Inc.	Usage for 8-1 to 10-31	<u>117.00</u>
	Police Dept. Sub Total	1,072.20
UPS STORE	mailing Homework Help contract	23.62
PROSPERO NURSERY	bulbs for SW project gardens	339.75
THE RIVERTOWNS ENTERPRISE	PH Residency Requirements	56.50
NEXT LEVEL ELEVATOR SERVICES L	Labor Service Agrmt 21-22	1,600.00
DONALD MARRA	Manager Search Service	15,000.00
PAYLOCITY	October Invoice	1,032.07
NYS ASSOC CITY/VILL CLERK	2021-22 Membership; A. Rocco	50.00
BOND SCHOENECK & KING	September Legal Service	450.00
Quench USA, Inc.	Usage for 8-1 to 10-31	117.00
W.B. MASON CO. INC.		528.73
POSTMASTER WHITE PLAINS	Postage Permit Fee	265.00
MATELLI BROS ELEC INC	Police Locker Room Renovations	817.00
DELL MARKETING L.P.	600 10K RPM SAS hard drive	215.35
Colonial Scientific	Nitrile Powder Free XL Gloves	597.00
STUDENT ASSISTANCE SERVICE COR	Youth Advocate Program	3,842.25
STUDENT ASSISTANCE SERVICE COR	K.N.O.W. To Prevent Sponsorship	2,000.00
Con Edison	Usage for 9-10 to 10-12	60.81
GEORGE MALONE	Direct Public Govt. Access	811.24
WESTCHESTER COUNTY DEF	September 2021 Tipping Fee	<u>8,233.68</u>
	Village Hall Sub Total	36,040.00
	General Fund Total	65,842.84
ALLISON MASTROGIACOMO	Babysitting Course Books	213.47
Woodard & Curran Engineering	33 Judson Avenue	1,282.25
Westchester County Detective Assoc.	Donation	75.00
Stagioni	Luncheon	<u>107.00</u>
	T&A Total	1,677.72
WESTON & SAMPSON	Phase A-G Service	2,250.00
WESTON & SAMPSON	Phase A-G Service	17,929.20
GEORGE MALONE	Equipment Upgrade	1,080.00
Monstesano Brothers Inc	Road Paving	<u>691,884.08</u>
	Capital Total	713,143.28
EXPANDED SUPPLY PROD INC	Catch Basin Supplies	2,205.00

EXPANDED SUPPLY PROD INC	Catch Basin Supplies	6,797.20
EXPANDED SUPPLY PROD INC	Catch Basin Supplies	6,745.60
EXPANDED SUPPLY PROD INC	Catch Basin Supplies	1,990.20
EXPANDED SUPPLY PROD INC	Catch Basin Supplies	<u>163.15</u>
	Sewer Total	17,901.15

RESOLUTION ADDING CHAPTER 200-82H ENTITLED “PUBLIC DONATION BINS” OF THE ARDSLEY VILLAGE CODE

RESOLVED, that the Village Board of the Village of Ardsley hereby adds Chapter ~~200-82H~~ of the Village Code entitled “Public Donation Bins” as follows:

200-82H

Public donation bins.

- (1) Legislative purpose. The use of public donation bins for the collection of donated clothing, household items, toys and other goods for the benefit of religious, governmental, scientific, literary, sporting, educational or charitable not-for-profit organizations is beneficial to the general welfare of this community, provided that such bins are placed at suitable locations, are well maintained, and are operated for the true benefit of a designated not-for-profit organization. It is the intent of this section to regulate the placement and operation of public donation bins so they serve this declared purpose.
- (2) Permit required; conditions. No person shall cause or permit the erection, placement and/or maintenance of a public donation bin (PDB), on a site within the B-1 General Business District, B-2 General Business District or B-3 Shopping Center Business District where there is a permitted or special permitted public building or use, except as authorized by a permit that has been issued by the Building Inspector in accordance with the following conditions:
 - (a) The PDB shall be placed outside of an enclosed building located on either an approved lot within the Business Districts or, within any other zoning district, on an approved lot on which the PDB's sponsor owns or operates a principal use that complies with the chapter.
 - (b) The PDB shall not be located within the front yard portion of a lot.
 - (c) The PDB shall not be located anywhere on a lot on which a residential dwelling is located.
 - (d) The PDB is hereby identified as an accessory use and structure subject to all setback criteria for said use and structure as provided elsewhere in this chapter

Village of Ardsley Board of Trustees Agenda –November 1, 2021

of the Village Code except as otherwise set forth in this section.

- (e) The PDB shall be placed upon a solid, dust-free surface and anchored.
- (f) The PDB shall be located so as to preserve adequate sight lines, on-site parking and driveway space, pedestrian access and any other elements determined by the Building Inspector to preserve safe and adequate vehicle and pedestrian circulation on the premises.
- (g) The PDB shall be entirely enclosed except for an opening that is the minimum size necessary to allow for the deposit of donations. There shall be a door used to access the PDB which shall be locked so that the contents may not be accessed by anyone other than those responsible for the retrieval of the contents. No PDB shall be allowed that involves a one-way trap-door device.
- (h) The maximum size of a PDB shall not exceed six (6) feet wide by six (6) feet long, nor exceed six (6) feet in height.
- (i) Signs inviting donations may be placed on each of the sides of the public donation bin (PDB), provided that no such sign shall be placed on a side that faces a lot line of an abutting residential district. Each sign shall identify the PDB's sponsor and the charitable, religious, scientific, literary, sporting, educational or governmental purpose of the sponsor that will be advanced by donations to the PDB. Each sign shall also contain the current telephone number for the public to contact in the event said PDB is not being adequately maintained in the manner specified in Subsection **B(11)** below. Such authorized signs shall not exceed two feet by four feet in dimension and shall not be illuminated.
- (j) Each PDB shall also be clearly posted with a sign that specifies what types of items may and may not be deposited therein.
- (k) Every PDB shall be maintained on a regular basis to prevent overflow, the accumulation outside the PDB of discarded items, deterioration or malfunction of the PDB, or other unsightly, unsafe or unhealthy conditions. There shall be no overflow of a PDB allowed. In the event of overflow, or other problem condition cited above, the Building Inspector shall immediately notify the contact person that is designated by the PDB's sponsor to correct the problem. All such problems shall be corrected within 24 hours of a violation notification. A permit issued for a PDB shall be revoked and the PDB removed within 48 hours of

notice being provided if, within 24 hours after delivery of the third violation notice, the designated contact person fails to correct the problem condition or otherwise indicates by word, action or inaction that the sponsor is no longer willing or able to maintain the PDB.

- (l) There shall be a maximum of one PDB per property.
- (3) Permit form and content. The application for the permit for a PDB shall be made in writing upon a form prescribed by the Building Inspector that shall contain information sufficient for the CEO to determine whether the proposed PDB structure and use will comply with this section and chapter, including without limitation:
 - (a) The name and contact information for the sponsor; and
 - (b) A description of the not-for-profit status of the sponsor and the charitable, religious, scientific, literary, sporting, educational or charitable purpose to be served by the collection of items donated to the PDB; the name and contact information of the owner of the lot where the PDB is proposed to be located; the name and contact information of the sponsor's designated contact person who is responsible for the sponsor's maintenance of the PDB; and
 - (c) Information on the dimension, design, signage, and location of the proposed PDB.
- (4) Permit fee: A permit fee as indicated in Chapter A210 shall be paid by the applicant
- (5) Permit number; dates of issuance and expiration.
 - (a) Permit number. Each approved application shall be given a drop-off bin permit number issued by the Building Inspector that shall be affixed to the bin as required elsewhere by this chapter.
 - (b) A PDB permit shall be affixed to every public donation bin device used by a permittee for the collection and storage of new or used clothing, toys or other items, and the permit shall be affixed to the bin prior to placement of the bin.
 - (d) The permit shall be placed on the same side of the bin as the chute used for the deposit of donated items. Upon the sale or transfer of a bin, a new permit shall be required and shall be affixed to the bin prior to placing it in service.

- (e) A permit issued under this section shall be valid from the date of issuance until February 28 of the following odd-numbered year.
- (6) Enforcement; penalties for offenses; injunctions.
 - (a) The owner, lessee, or other person or legal entity in control of the property where a public donation bin is being maintained in violation of this section and the person or entity which owns, maintains, or operates a bin in violation of this section shall be jointly and severally liable therefore.
 - (b) The Building Inspector is hereby authorized to issue summonses or appearance tickets, returnable to Village Court, for any violations of this section.
 - (c) Additionally, the Village Attorney may, in an appropriate case, institute an injunction action in the name of the Village to assure compliance with the terms of this section.
 - (d) Any person, owner, tenant, lessee and/or agent having a legal interest in the subject property who has upon his/her property a Personal Donation Bin without a valid permit or which is overflowing or has items located on the ground around the bin shall be in violation of this section and punishable subject to the penalties for offenses set forth in Section 200-104 of this Code.
 - (e) All bins which have not received a permit within six months of the passage of this section shall be removed.

§A210-3

M. Chapter 200, Zoning.

- (1) Zoning Board of Appeals filing fee: \$200 per applicant.
- (2) Zoning Ordinance reproduction: \$25.
- (3) Zoning Map reproduction: \$5.
- (4) Recreation fee for assisted, independent and/or special needs living units in the CCH District: \$600 per unit.
- (5) For a permit to disturb any wetland, watercourse, waterbody, floodplain or wetland buffer area: \$250.

(6) For a permit to disturb a steep slope area: \$250.

(7) Public donation bin permit fee \$100.00

**A RESOLUTION APPROVING AND ACCEPTING THE
SETTLEMENT OF LOCK UP ARDSLEY –
Section 6.70 Block 42 Lot 2**

WHEREAS, Lock Up Ardsley LLC has commenced a proceeding in Supreme Court, Westchester County to challenge the assessments placed on his property for the tax years 2017, 2018 and 2019, and

WHEREAS, the Village of Ardsley has contested those challenges and defended its assessment roll, and

WHEREAS, the Town of Greenburgh has defended these claims, having assumed the assessment function of the Village of Ardsley and will settle on behalf of the Town, and

WHEREAS, the Ardsley School District as intervenor will approve settlement on similar terms, and

WHEREAS, after consultation with the Village Attorney, the Town attorney and Special Counsel for the Ardsley School District, and in light of the recommended settlement by the Town and School District, the Village of Ardsley now believes that a settlement has been achieved which represents the best interests of the Village and its residents and resolves this lawsuit without the risk and cost of further litigation,

NOW THEREFORE BE IT RESOLVED, that the Village Attorney is authorized to execute a Consent Judgment settling that property's Assessment years as follows:

Assessment years 2005 through 2011 are unchanged with a
zero reduction

Assessment	Reduction	New A/V
2017 \$7,837,400	\$587,400	\$7,250,000
2018 \$11,751,600	\$3,951,600	\$7,800,000
2019 \$11,751,600	\$ 2,751,600	\$9,000,000

AND BE IT FURTHER RESOLVED, that the Village Treasurer is authorized to compute the foregoing Consent Judgement upon execution of all of the parties and "So Ordered" by the Court.

**RESOLUTION DECLARING THE ARDSLEY HISTORICAL SOCIETY A
501 (C) (3) CHARITABLE ORGANIZATION INCORPORATED UNDER THE
LAWS OF THE STATE OF NEW YORK AS THE OFFICIAL
ORGANIZATION FOR THE PRESERVATION OF THE HISTORY OF THE
VILLAGE**

RESOLVED, that the Village Board of the Village of Ardsley hereby declares the Ardsley Historical Society the official organization for the preservation of the history of the Village.

**RESOLUTION DECLARING THE ARDSLEY GARDEN CLUB
A 501(C) (3) ORGANIZATION INCORPORATED UNDER THE LAWS OF
THE STATE OF NEW YORK THE OFFICIAL ORGANIZATION
DEDICATED TO THE BEAUTIFICATION OF THE VILLAGE**

RESOLVED, that the Village Board of the Village of Ardsley hereby declares the Ardsley Garden Club the official organization dedicated to the beautification of the Village.

RESOLUTION PERMITTING MEMORIAL TRIBUTE FLAGS

WHEREAS, the Village of Ardsley (“Ardsley”) has received a request from the Military Tribute Banner Program to place banners honoring veterans’, active duty reserves and National Guards members;

WHEREAS, in conjunction with our American Legion, the Military Tribute Banner Program will provide the banners depicting these brave men and women;

WHEREAS, our Department of Public Works will hang these banners at various locations and time periods determined by the Board of Trustees;

NOW THEREFORE BE IT RESOLVED, that the Memorial Tribute Flags will be permitted to be hung at the dates and locations determined by the Board of Trustees.

**RESOLUTION TO AUTHORIZE THE INTERIM VILLAGE MANAGER
TO SIGN A STATEMENT OF WORK AGREEMENT WITH CIVIC
PLUS FOR THE PURPOSES OF DEVELOPING AND HOSTING A
COMPREHENSIVE PLAN WEBSITE**

WHEREAS, the Village is embarking on an implementation plan for the newly adopted Comprehensive Plan which will require the dissemination of information and community input; and

WHEREAS, it was determined that the primary hosted site for the Village of Ardsley is not the best suited to meet these needs for information dissemination and citizen engagement; and

WHEREAS, Civic Plus of 302 South 4th Street, Manhattan, KS 66502 submitted a proposal to complete the website design; and

NOW THEREFORE BE IT RESOLVED, that the Village Board of the Village of Ardsley hereby authorizes the interim Village Manager to sign an agreement with Civic Plus to web design and hosting services for a Comprehensive Plan website effective on November 1, 2021 for the agreed upon price of \$3,500;

BE IT FURTHER RESOLVED, that the Village of Ardsley may renew this agreement each year at a cost of \$525 per year.



CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-20329-1

Date:

10/22/2021 11:02 AM

Expires On:

12/30/2021

Product:

CivicEngage

Client:

Ardsley NY - CivicEngage

Bill To:

Ardsley NY - CivicEngage

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Alex Webb	x	alex.webb@civicplus.com		Net 30

CivicEngage - Statement of Work

QTY	Product Name	DESCRIPTION	PRODUCT TYPE
1.00	Department Sub-Sites One-Time Design - CivicEngage Open	Department Sub-Sites One-Time Design - CivicEngage Open	One-time
1.00	Department Sub-Sites Annual - CivicEngage Open	Department Sub-Sites Annual - CivicEngage Open	Renewable
Total Investment - Year 1			USD 3,500.00
Annual Recurring Services - Year 2			USD 525.00

Total Days of Quote:365

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the Ardsley NY - CivicEngage Statement of Work signed by and between the Parties ("the Agreement"). By signing this SOW, Client expressly agrees to the terms and conditions of the Agreement, as though set forth herein.
2. Client will be invoiced for the Total Investment - Year 1 (the sum of one-time costs and a prorated portion of the Annual Recurring Services) upon signing and submission of this SOW. The Annual Recurring Services subscription fee for the Products (as described above) included in this SOW are prorated and co-termed to align with the Client's current billing schedule and the Annual Recurring Services amount will subsequently be added to Client's Term and regularly scheduled annual invoices under the terms of the Agreement.
3. Each year this SOW is in effect, a technology investment and benefit fee, as agreed to in the Agreement, will be applied to the Annual Recurring Services subscription fee.

Signature Page to follow.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the Agreement terms and conditions

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization _____ URL _____

Street Address _____

Address 2 _____

City _____ State _____ Postal Code _____

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays).
Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for
ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone _____

Emergency Contact & Mobile Phone _____

Emergency Contact & Mobile Phone _____

Billing Contact _____ E-Mail _____

Phone _____ Ext. _____ Fax _____

Billing Address _____

Address 2 _____

City _____ State _____ Postal Code _____

Tax ID # _____ Sales Tax Exempt # _____

Billing Terms _____ Account Rep _____

Info Required on Invoice (PO or Job #) _____

Are you utilizing any external funding for your project (ex. FEMA, CARES): Y [] or N []

Please list all external sources: _____

Contract Contact _____ Email _____

Phone _____ Ext. _____ Fax _____

Project Contact _____ Email _____

Phone _____ Ext. _____ Fax _____