

VILLAGE OF ARDSLEY  
PERSONNEL OFFICE  
507 ASHFORD AVENUE  
ARDSLEY, NEW YORK 10502

APPLICATION EMPLOYMENT

PERSONAL

TYPE WORK DEPARTMENT DIVISION

NAME Last First Middle SOC. SEC. NUMBER

ADDRESS CITY STATE ZIP TELE US. CITIZEN? YES\_\_ NO\_\_

Are you under 18 or older 65 Residence of Westchester Do you have a drivers license?  
years of age YES\_\_ NO\_\_ Years \_\_\_\_\_ Months\_\_\_\_\_ YES\_\_ NO\_\_

EDUCATION

Name of Location Dates Attended Course or Major Degree

HIGH SCHOOL

GRADUATE OR  
PROFESSIONAL  
SCHOOL

OTHER

Issued by Number Date Issued

LIST ANY PROFESSIONAL OR TRADE  
LICENSES YOU HAVE

Can you type? Are you computer literate? Can you operate any other office machine?  
YES\_\_ NO\_\_ YES\_\_ NO\_\_ YES\_\_ NO\_\_ If yes, specify.

EMPLOYEMENT HISTORY Describe additional experience on other side of paper.

Name & Address of employer From To Kind of work or position Salary Reason  
Mo. Yr. Mo. Yr for leave

Exempt Volunteer Fireman? Veteran Active Reserves  
YES\_\_ NO\_\_ YES\_\_ NO\_\_ YES\_\_ NO\_\_

If Veteran fill in the following: Branch of Service From \_\_\_\_\_ To \_\_\_\_\_ Type of Discharge

What type of automotive equipment do you operate? Have you ever been convicted of a crime?  
If yes, explain on reverse side of paper

Have you ever taken a N.Y. State Civil Service Examination? Minimum Salary Acceptable:

If Yes, give titles and dates:

VILLAGE OF ARDSLEY IS AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Village of Ardsley to provide for the equal opportunity of employment, compensation, and other terms  
And conditions of employment without discrimination because of age, race, creed, color, national origin, gender, disability,  
Or sexual orientation.