

MANAGER'S REPORT 05/02/16

1. **ASHFORD AVE BRIDGE:** Rather than continue to insert all of the alerts in this report at each meeting, I will just encourage everyone to sign up for our electronic alerts via our website and monitor all bridge news directly from the County at:

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2. **9A Project Update:** The Suez water main work will begin May 3<sup>rd</sup>. This project was originally planned to begin in Addyman Square, but has been revised due to concerns raised by business owners and will now start at Center St. after Suez finishes work at their pump station. We have previously notified businesses and residents in and near Addyman Square that the parking lot will be closed off from 7:00 am – 5:00 pm and work will take place between 8:00 am and 5:00 pm. This will be necessary for approximately five days while this section of the project is done in Addyman Square. The public should also know that no parking will be allowed in Addyman Square during these hours and cars not removed from the lot by 7:00 am will be towed. Only evening parking will be permitted.

The balance of the 9A road improvement project will be completed as soon as possible once the water main work is done.

3. **Annual Stormwater Report Presentation:** At the next meeting on May 16, Lorraine Kuhn will be in attendance to present the annual stormwater report.
4. **Flood Control Maintenance Project:** Work is expected to begin late May on maintenance of the flood control area behind the Village Green and Addyman Square. This will involve the clearing out of the vegetation and debris in that area. This is maintenance required by the N.Y.D.E.C.
5. **Public Service Recognition Week:** Public Service Recognition Week is May 1 – 7 this year. It is a week to honor all of those government employees who serve residents and constituents in all levels of government. It is my honor and privilege to have been able to serve with some of the finest local government employees for nearly 30 years. Local government employees serve in a vast variety of disciplines and shoulder significant responsibility on behalf of their citizens. In general terms, they are responsible for public health and safety, fiscal stewardship and accountability, recreational and quality of life programs and services, and appropriate community and capital planning. I applaud the work of all those who perform with commitment and dedication in service to their communities, state and nation. In particular, though, I would like to recognize and express my appreciation for the wonderful work of our local employees here in Ardsley. Whether they are toiling on the roads, in offices, or in patrol vehicles, they are working every day to improve and enhance this community in the very best manner they can. The “little things” that they do to make things work and get jobs done go largely unnoticed but should not be discounted. It is the combination of all of the “little things” that make the great things that ensure safe, well managed and cared for communities focused on providing a good quality of life for our residents, businesses and visitors. Thank you, from the bottom of my heart, to all of our employees. You do a wonderful job and I am proud to serve with you!

## MANAGER'S REPORT:

### VILLAGE MANAGER'S REPORT FOR MONDAY, MAY 16, 2016

1. **ASHFORD AVE BRIDGE:** Rather than continue to insert all of the alerts in this report at each meeting, I will just encourage everyone to sign up for our electronic alerts via our website and monitor all bridge news directly from the County at:

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2. **SUEZ WATER MAIN PROJECT:** Suez is currently installing 12" water main from east to west on Center Street. Suez will begin work on Saw Mill River Rd. at the intersection with Center Street on Monday, May 16<sup>th</sup>. The Saw Mill River Road work pipe installation should take about 1 week (5/16 – 5/20) and about 1 additional week (5/23 – 5/27) for the work in Addyman Square.

Pressure testing of the water main will immediately follow. Sub-base restoration of Saw Mill River Road and final restoration of Addyman Square will likely go into early June. Please note that all of these schedule estimates are barring inclement weather or unforeseen existing conditions.

3. **TEMPORARY STAFF HIRINGS:** Please be advised that I have hired the following temporary staff to assist the Village in various capacities:
  - a. Joseph Zaccio- Highway Laborer @ 15.00/hour; May 18 – 1<sup>st</sup> week in September
  - b. Robert Wootten, Jr.- Highway Laborer @ \$14.00/hour; June 13 – 1<sup>st</sup> week in September
  - c. Christopher Florkowski- Highway Laborer @ \$12.00/hour; June 13 – end of August
  - d. Madison Thompson- Treasurer's Office Assistant @ \$12.00/hour; May 17 – July 29

4. **MOODY'S RATING:** Due to the process of refunding of the 2006 bonds, the Village has just gone through another rating process with Moody's. Moody's has affirmed our Aa3 rating with positive comments about the progress the Village is making to improve its fiscal strength. Moody's is pleased to see the increasing health of the fund balance and the recent implementation of a fund balance policy aimed at protecting the Village's fiscal strength. There are a variety of factors having to do with demographics that are largely out of a municipality's control that go into the ratings, but our Treasurer and I are hopeful that with continued improvements and demonstrated progress in reaching our goal, Moody's will eventually upgrade the Village to a Aa2 rating.

5. **MEMORIAL DAY PARADE:** Ardsley residents are reminded that the Ardsley's Memorial Day ceremony and parade, sponsored by American Legion Post #458, will take place on Monday, May 30, 2016 at Pascone Park. Parade steps off sharply at 10:00 a.m. from Park Avenue heading east on Ashford Avenue to Pascone Park.
6. **MEMORIAL DAY CLOSING:** All Village offices, including the Library, the Community Center, Court, and the Department of Public Works will be closed on Monday, May 30 in observance of Memorial Day. Since there will be no trash collection of Monday, there will be a double garbage collection on Tuesday. The rest of the week will follow a normal schedule.

## MANAGER'S REPORT 6/6/2016

**1. ASHFORD AVE BRIDGE:** The bridge contractor will begin moving barricades in place on Wednesday to begin closure of the south side of bridge. Striping and new traffic pattern will begin on Thursday. Demolition will begin shortly after. Demolition will start on the Dobbs Ferry side of the bridge to allow time for Suez and MVM to complete work on the Ardsley side of the bridge. The right turn lane southbound to 9A will remain in place.

**2. TAX BILL PAYMENT DUE:** Please be advised that the Village property tax bills were mailed out last week. The first installment of the tax bill became payable June 1, 2016, and is payable without penalty through the end of the business day (4:00 pm) Thursday, **June 30.** Payments received in person after June 30, or arriving by mail with a postmark of July 1 or later or no postmark at all, are subject to a penalty as prescribed by New York State Real Property Law. Please bear in mind that no Village official is empowered to waive penalties for any reason. Should you have any questions, please contact Village Treasurer Marion DeMaio at 693-1550.

## MANAGER'S REPORT 06/20/16

1. **TAX BILLS DUE:** Village residents are reminded that the first installment of the Village tax bill is due at the end of the business day 4:00 p.m. Thursday, June 30. Payments received in person on Friday, July 1<sup>st</sup>, or arriving in Village Hall with a postmark of July 1 or later, unfortunately must be assessed with a late penalty as prescribed by New York State Real Property Law. Please be advised no village official can waive the penalty for any reason.
2. **INDEPENDENCE DAY OBSERVANCE:** All Village offices, including the Library, the Community Center, Court, and the Department of Public Works will be closed on Monday, July 4, in observance of Independence Day. Since there will be no trash collection on Monday, there will be Village-wide garbage collection on Tuesday. The rest of the week will follow a normal collection schedule.
3. **ASHFORD AVE BRIDGE:** Rather than continue to insert all of the alerts in this report at each meeting, I will just encourage everyone to sign up for our electronic alerts via our website and monitor all bridge news directly from the County at:  
  
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4. **SUEZ WATER MAIN PROJECT:** We are working to resolve delay issues with Suez on their water main project on 9A. Unfortunately, they will not be finishing up when expected. As soon as we have better project completion estimates, we will share them. This also means that the 9A road contractor will not be able to complete final paving until Suez is done.
5. **APPOINTMENTS:** It is my pleasure to introduce Naima Yancey to you this evening. Naima is our new Confidential Secretary to the Village Manager and comes to us having just graduated with a Master of Public Administration degree from SUNY Buffalo State and approximately six years of experience in nonprofit organizations. Naima will assist with public inquiries out front here in Village Hall and with various projects and assignments. We welcome Naima and wish her great success in her tenure here in Ardsley.

## MANAGER'S REPORT 07/05/16

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2. **SUEZ WATER MAIN PROJECT:** The Suez water main work on 9A is now complete. Suez will finish their pavement restoration work in Addyman Square on July 6<sup>th</sup> and they expect that will last for less than one full day. We are waiting for a final schedule from MVM, the 9A road improvement contractor, but it is expected that they will begin final work the week of July 11<sup>th</sup>. This work will ultimately conclude with final paving and striping of 9A.
3. **Board of Trustees Meetings:** Reminder that the next Board of Trustees' regular meeting will be August 1<sup>st</sup>. In addition to this meeting, the Board will be meeting with a number of planning firms to begin discussions about potential "downtown revitalization" efforts! These meetings will be July 20 beginning at 7:30PM, July 25 beginning at 8:00PM and July 26 beginning at 7:30PM. No formal action is expected to be taken.

## MANAGER'S REPORT 08/01/16

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2. **9A:** The final striping of 9A is scheduled to be done on Monday, August 1<sup>st</sup>.
3. **Local Waterfront Revitalization Program Plan:** I am pleased to report that we have submitted a grant through the Consolidated Funding Application process for funding for a Village "LWRP" plan which would provide funding for downtown revitalization planning efforts as they relate to the Saw Mill River. Unfortunately, it will be several months before we hear the results of the process, but we are hopeful!
4. **Labor Day Closing:** All offices, including the Library, the Community Center, Court, and the Department of Public Works will be closed on Monday, September 5 in observance of Labor Day. Since there will be no trash collection on Monday, there will be Village-wide garbage collection on Tuesday. The rest of the week will follow a normal schedule.

## MANAGER'S REPORT 09/06/16

1. **ASHFORD AVE BRIDGE:** Rather than continue to insert all of the alerts in this report at each meeting, I will just encourage everyone to sign up for our electronic alerts via our website and monitor all bridge news directly from the County at:

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2. **Road Paving:**

While we are still working out a schedule with the contractor, our plan is to work on the following roads starting in mid-September:

Paving - Lincoln, Judson, Johnson, Center, and Legion.

Curbing – Lincoln, Judson, Johnson, Legion, and Windsong.

There may also be an opportunity to add to this list once State reimbursement amounts are finalized. We will provide notice ahead of any work once final schedules are in place. Please understand, however, that this work is weather dependent and subject to change if “Mother Nature” does not cooperate, or if there are delays by the contractor. Stay tuned ...

3. **September 13<sup>th</sup> Primary:** The Village Clerk has been informed by the Board of Elections that there is no primary involving the election districts that vote in our facility.



## MANAGER'S REPORT 09/19/16

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2. **Road Paving:**

ELQ Industries is scheduled to begin milling, resurfacing and curb work beginning on Monday September 19, 2016 and follow the proposed schedule in the following order:

<u>Number</u>	<u>Street Name</u>	<u>From</u>	<u>To</u>	<u>Mill Date</u>	<u>Pave Date</u>	<u>Curb Date</u>
1	Lincoln Ave.	Judson	Euclid	9/29/2016	9/30/2016	9/19-9/20
2	Judson Ave.	Ashford	Dead End	9/29/2016	9/30/2016	9/20-9/23
3	Johnson Place	Lincoln	Dead End	9/29/2016	9/30/2016	9/26-9/27
4	Center Street	Legion	9A	9/29/2016	9/30/2016	N/A
5	Legion Drive	Ashford	Heatherdell	9/29/2016	9/30/2016	9/27-9/28
6	Windsong Rd.	Agnes	Heatherdell	N/A	N/A	9/29-10/7

**Please be advised that vehicles must be removed from roadway by 7:00 am on the scheduled days.**

Failure to do so will impede and possibly stop work. Every effort will be made to reopen streets as soon as is physically possible and to keep impact of work to a minimum and adhere to the above schedule. Keep in mind that due to the nature of the work involved this schedule might have to be adjusted as the work progresses.

Scheduling updates can be found on the following links:

<https://www.facebook.com/villageofardsley> or <https://twitter.com/ardsleyvillage>

## MANAGER'S REPORT 10/17/16

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2. **BUS SHELTER @ LEGION PARKING LOT:** The County has provided plans for a new bus shelter at the Legion parking lot. This is the location that was planned for in the 9A improvement project. It will be located in the northern corner of the parcel closest to Center St., near the wall.
3. **ROAD STRIPING:** We are expecting the contractor to begin striping the new roads we just paved tomorrow. If a second day is needed, the plan is to have that done on Wednesday.
4. **CENTER ST. WATER MAIN BREAK:** We found out today that there is a break in the new water main that Suez installed from their facility on Center St.! As everyone knows, this is a brand new paving job. We have already been in contact with Suez about this issue and they will let us know tomorrow if they can fix the break without going onto Center St.
5. **GRANTS:** Good news to report on grants! We received notice today that we will receive a grant for two highway vehicles – one truck for snow removal operations and one tractor for snow removal, park maintenance and storm sewer repair. The grant is for \$125,000 and will allow us to remove these two items from our capital plan and avoid future debt service costs. This grant came through Assemblyman Abinanti's office, so our thanks to him and his staff for their support! The second grant we received notice of award for is a Youth to Youth International grant focused on addressing the misuse/abuse of prescription drugs and how that is impacting youth in our community. This is a peer-to-peer program using trained drug-free high school teens along with an adult facilitator. Congratulations to Theresa Del Grosso on another successful grant application!

## MANAGER'S REPORT 11/07/16

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2. **ROAD STRIPING:** We are expecting the contractor to put down the white lines on the newly paved roads on Tuesday, November 8th.
3. **CENTER ST. WATER MAIN BREAK:** Unfortunately, SUEZ was unable to fix the water line break on Center St. without cutting into the road. However, they have agreed to re-pave the road from curb to curb from approximately the entrance to DeCicco's down to the dental office. We are waiting to confirm a date for that work as well.
4. **WORKFORCE HOUSING:** The final utility work has been done at the Waterwheel housing development and final inspections are in the works. Closings are expected to occur by the end of the year. Out of the five workforce units, one of the units is being purchased by a relative of an Ardsley resident and the others are being purchased by Westchester County residents. Individuals in the Village's priority categories either chose not to pursue this housing or did not meet the financial qualifications and requirements for the units.
5. **VETERANS DAY CLOSING:** Village Offices will be closed on Friday, November 11, 2016 in observance of Veteran's Day. There will be a double collection of recyclables on Wednesday, November 9<sup>th</sup> and refuse will be collected throughout the entire Village on Thursday, November 10<sup>th</sup>. Please refer to the Sanitation Schedule posted on the Village's website.
6. **ELECTION DAY:** Please remember to get out and vote on Election Day, November 8<sup>th</sup>!

## MANAGER'S REPORT 11/21/16

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2. **WORKFORCE HOUSING:** The Housing Action Council is still accepting applications for two bedroom units at the Waterwheel property. Maximum household income requirements apply and range from \$69,000 for a 2 person household to \$93,150 for a 5 person household. Applications are available on-line at [www.housingactioncouncil.org](http://www.housingactioncouncil.org), the Village website at [www.ardsleyvillage.com](http://www.ardsleyvillage.com) or by stopping in to Village Hall.
3. **HOLIDAY SCHEDULES:** Village offices, including the Justice Court, the Library, the Community Center, and Department of Public Works will be closed on November 24<sup>th</sup> and 25<sup>th</sup> for the Thanksgiving holiday. There will be a double collection of recyclables on Wednesday, November 23<sup>rd</sup> and there will be a refuse collection for the entire Village on Saturday, November 26<sup>th</sup>.
4. **TREE LIGHTING:** The annual Christmas Tree lighting ceremony takes place 6:00 p.m., Saturday, December 3<sup>rd</sup>. People will gather in front of the Ardsley Fire House and walk down to Legion Park to light the tree. After the lighting, everyone is invited back to the Community Center for refreshments and music from our very own High School Select Chorus.

## MANAGER'S REPORT 12/5/16

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2. All Village offices, including the Justice Court, the Library, the Community Center, and the Department of Public Works will be closed ½ day on Friday, December 23, 2016 and Friday, December 30, 2016 and a full day on Monday, December 26, 2016 and Monday, January 2, 2017 for the Christmas and New Year holidays. There will be a refuse collection for the entire village on Tuesday, December 27, 2016 and on Tuesday, January 3, 2017. Please refer to the Sanitation schedule posted on the Village's website.
3. Remember that the second installment of the Village tax bill became due and payable on December 1 and can be paid without penalty until the end of the business day on Tuesday, January 3, 2017. Payments made in person after January 3, 2017, or that arrive via mail postmarked by the USPS after January 3, 2017, or arrive after January 3, 2017 without a USPS postmark, will be assessed a late penalty as required by New York State Real Property law. Meter-mailed postmarks are not valid proof of timely payment. Please bear in mind that no Village official is empowered to waive the late fee for any reason.

## MANAGER'S REPORT 12/19/16

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2. All Village offices, including the Justice Court, the Library, the Community Center, and the Department of Public Works will be closed ½ day on Friday, December 23, 2016 and Friday, December 30, 2016 and a full day on Monday, December 26, 2016 and Monday, January 2, 2017 for the Christmas and New Year holidays. There will be a refuse collection for the entire village on Tuesday, December 27, 2016 and on Tuesday, January 3, 2017. Please refer to the Sanitation schedule posted on the Village's website.
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4. Lastly, I am very pleased to report that the Village was successful in its quest for a Local Waterfront Revitalization Program grant in the amount of \$40,000! These funds will be utilized, along with our Greenway grant of \$10,000, for planning services to assist the Village in our downtown revitalization and Comprehensive Plan update efforts.